

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education Regular Meeting

Held at 4:00 PM Norwayne High School Library April 22, 2019

The April 2019 Regular Meeting of the Norwayne Board of Education was held on Monday, April 22, 2019 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Earl Rupp, Kurt Steiner, and Jon Widmer. Ross Cochrell was absent.

Following executive session the board met in open session at 4:30 PM and approved the following:

The Board listened to a presentation by Mrs. Klauss on the benefits of canine therapy in schools. The board also listened to reports by FFA members on judging contest results, upcoming events, and the upcoming plant sale of items grown in the greenhouse.

Monthly Principal's Reports to the Board & Public:

Mr. Dreher, Mr. Leatherman and Mr. Zimmerly gave monthly Principal Reports.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

V. TREASURER'S BUSINESS - Sandy Hadsell

The Board approved the Treasurer's Business:

- A. Approved the minutes of the March 25, 2019 Regular Meeting.
- B. Approved the March 31, 2019 Bank Reconciliation and Financial Reports:

Receipts: \$ 2,231,496.06 Expenses: \$ 1,292,236.79

- C. Accepted the following donations:

Middle School PTO	\$1,350	MS Math Calculators
Moose Breakfast	\$442	HS Track Team
Moose Breakfast	\$916	HS Baseball Team
Barry Romich	\$200	HS Track Team
Barry Romich	\$200	HS Baseball Team
Bradley's of Sterling	\$100	HS Softball Team
Maibach Tractor LLC	\$100	ES Principal Fund Nature Club
Jentes Custom Farming	\$100	ES Principal Fund Nature Club
Matt & Melissa Rupp	\$ 50	ES Principal Fund Nature Club
Smith & Co. CPA	\$100	ES Principal Fund Nature Club
Seaman Corporation	\$250	HS Creston Moose Scholarship
21 Properties	\$100	HS Baseball Team
LUK	36 Safety Goggles	ES STEM Program
Shirley McKelvey	\$ 100	ES Marian Romich Habitat Garden

- D. Accepted the May 2019 Revised Five Year Forecast
- E. Approved the March 28 Interest Payment Transfer of \$516.38 from the Athletic Facilities Fund (300-935A) to the General Fund (001).
- F. Approved a 3 year contract renewal with Amerigas Propane to purchase LP Bus Fuel effective June 10, 2019.

VI. PRESIDENT’S BUSINESS

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Congratulations to the Norwayne High School Students honored by the Wayne County Career Center at a reception on April 10: Madison Lunsford, Amyra Bowman, Faith Inman and Austin Hartzler.
 - 2. High School student art exhibits are on display at the Wayne Center for the Arts through May 9th.
 - 3. Congratulations to the Students recognized at the Lions Club Dinner on April 4: Reese Ingold, Leah Rufener, Carmen Schlatter, Grace Deidrick, Sarah Plain and Carlie Schlatter.
 - 4. Norwayne Elementary students will be attending the Young Author’s Conference at the College of Wooster on 5/15/19.
 - 5. We wish JoEtta Sheppard and Sheila Goody all the best as we accept their retirement notices. JoEtta has served the Norwayne Local School District for 25 ½ years and Sheila 30.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

The Board accepted the Committee Reports and approved the Committee Recommendations.

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - 2. Permanent Improvement (P.I.) items for the Board’s approval:
 - a. Approve agreement with Nev’s Landscaping to replace and repair landscaping at the High School and Middle School at a cost of \$13,171.
 - b. Approve the agreement with Sable Asphalt to seal coat and stripe the student lot at the High School at a cost of \$4,994.
 - c. Approve the agreement with Sable Asphalt to resurface and stripe the parking lot behind the Norwayne Community Center at a cost of \$31,250.
 - d. Approve the Resolution for Lighting Upgrade with Energy Optimizers to replace Lighting in High School, Middle School, and Elementary

Gynasiums, and the High School Shop areas at a cost of \$58,270 – \$2,512 in projected energy rebates.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

The 8th grade students are preparing for their DC Trip scheduled for May 22 – 25. They will visit Washington, DC and Philadelphia, PA.

1. Graduation Ceremonies are planned for May 26, 2:30 p.m. Members of the 1969 Graduating class have been invited to attend in honor of the 50th Anniversary of their graduation.
2. School will be closed May 27 for Memorial Day.
3. The 4th 9 Weeks/Second Semester ends on May 30. The Middle and High School will release at 2:05 pm and the Elementary at 2:55 pm.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. Bus drivers have completed their mandatory second round of bus evacuations.
2. Annual inspection of the buses are ongoing.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

No policies at this time.

An updated copy of the Policy Manual is available on the District Web Page.

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The End of Year AIR testing is in progress and will be completed shortly.

F. Superintendent’s Report – Karen O’Hare

1. April 1st enrollment by building:

Elementary School	628	(+ 83 Preschoolers)
Middle School	330	
High School	410	
Career Center	<u>40</u>	

Total 1,408

2. Other Reports, Information or Items of Business:

- a. Curriculum Updates
- b. Testing of students continues
- c. Upcoming Events:
 - April 25 FFA Banquet
 - April 25 & 26 Preschool Classes to Winkler Farm

May 2	Tri-County Speech Contest
May 3	Dwight Schar Track Invitational
May 4	Smith Foods Youth Track Meet in Orville
May 4	NHS Prom
May 6	Kg Classes to Cleveland Zoo
May 8	Preschool to Creston Post Office
May 9	Gr 7 Cleveland Museum of Art
May 13	Gr 5 to Cleveland Museum of Natural History
May 13	Physics/Calculus Classes to Cedar Point
May 14	Gr 6 to Akron Rubber Ducks Game
May 14	Music Banquet
May 15	Young Authors Conference at College of Wooster
May 15	Gr 1 to Magical Theatre Company
May 16	NMS Spring Band Concert
May 20	NHS Seniors' Honor Banquet
May 21	NHS Band/Choir Concert
May 22	Gr 3 to Hale Farm & Village
May 22-25	Gr 8 to Washington, DC and Philadelphia
May 23	Gr 4 to Food for America
May 24	NES Track & Field Day (Rain date May 28)
May 24	NHS Band Performance @ Creston Park for Lions Club Ice Cream Social
May 26	NHS Graduation
May 28	NMS Rocket Day (Rain Date May 29)
May 30	Gr 8 Promotion – 12:30 pm
May 30	Last day for Students

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

VIII. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Karen O'Hare

The Board approved the Superintendent's Business Items as listed:

- A. Regular Board Meeting
Personnel Items
April 22, 2019

Approved:

Professional

Contract Renewals for 2019-20:

One Year Contract:

Rachel Eggeman	Josue Perez	Charbea Tetzal
Katie Kerns	J D Plybon	Annette Williams
Catie Noyes	Jeff Snure	Cassandra Zumack

Two Year Contract:

Amy Beichler	Denise Followay	Amanda Preattle
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Kim Brenstuhl
Jennifer Evans

Lyndsea Hughes
Molly Pamer

Kristen Stutzman
Abbey VanTyne

Three Year Contract:

Lisa Eichelberger
Alisha Gasser
Brianna Indorf
Jodi Klauss

Scott Norman
Leanne Ratica
Trisha Reese

Chuck Steiner
Brian West
Janice Wiles

NES Summer Intervention Tutors:

Karlee Wyckoff and Lyndsea Hughes

Support

Accepted retirement notice from JoEtta Sheppard effective May 31, 2019.

Accepted retirement notice from Sheila Goody effective May 31, 2019.

Supplemental

Per the Master contract, Supplemental contracts for the 2018-19 school year are non-renewed for the 2019-20 school year.

High School

Approved Michael Sweigert as Volunteer Assistant Tennis Coach
- pending proper certification and licensure

B. Approved Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
9 Secretaries	Administrative Prof Day	5/1/19	\$180

C. Reports from last month’s conferences – please refer to attachment

D. Approved Norwayne High School Principal Doug Zimmerly’s list of 2019 graduates pending satisfactory completion of all requirements. Approval includes those seniors who have met the requirements set forth by the Norwayne Board of Education and State Board of Education. (Board Policy IKF).

E. Approved release time for the non-denominational Religious Education classes (Grades 1-8) for the 2019-20 school year.

F. Approved enrollment in the Voluntary Student Insurance Program administered by the Love Insurance Agency for the 2019-20 school year.

XI. SCHEDULING OF A SPECIAL MEETING, OR RESCHEDULING OF THE REGULAR MEETING

The Board will hold a special meeting on Monday May 6, 2019 at 4:00 PM in the High School Conference Room. The purpose of the meeting will be to conduct a public hearing on the matter of rehiring retired teacher Terri Hall for the 2019-2020 school year as required by Ohio Revised

Code. The Board will take formal action on the matter at the Regular May meeting scheduled for May 28, 2019.

XII. ADJOURNMENT

The May Regular Meeting of the Norwayne Local Board of Education will take place on Tuesday evening May 28, 2019 at 4:00 p.m. executive session; 4:30 p.m. business meeting; in the Norwayne High School Library.

With no further business, the meeting adjourned at 5:36 PM.