

# BOARD BRIEFS

## Norwayne Local School District Board of Education Regular Meeting

Held at 7:00 PM

Norwayne High School Library

April 23, 2018

The April 2018 Regular Meeting of the Norwayne Board of Education was held on Monday, April 23, 2018 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, Kurt Steiner, and Jon Widmer.

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I. Call to Order – President Jon Widmer called the meeting to order.

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The Board met in executive session for the appointment, compensation, employment, discipline, or evaluation of personnel, the discussion of negotiations and/or the review of legal issues, if necessary.

Following executive session the board convened the open meeting and approved the following:

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II. WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Jon Widmer

Monthly Reports to the Board & Public

Principal Dave Dreher, Norwayne Elementary School  
Principal Kevin Leatherman, Norwayne Middle School  
Principal Doug Zimmerly, Norwayne High School

Principal Kevin Leatherman shared a video presentation produced by Middle School videography students that displayed many student activities over the course of the school year.

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V. TREASURER'S BUSINESS – Sandy Hadsell

A. Approve the minutes of the March 26, 2018 Regular Board Meeting.

B. Approve the minutes of the April 3, 2018 Work Session.

C. Approve the March 31, 2018 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,783,886.30

Expenses: \$ 1,158,719.73

D. Accept the following donations:

Creston Women of the Moose	\$481	NMS Washington DC Trip
Norwayne Middle School PTO	\$250	Norwayne Light Pole Banners
Larry & Cindy Acker	\$300	Norwayne Light Pole Banners
Creston Moose Lodge	\$1284	Boys & Girls Track

### Community Stadium Turf Project:

Danny & Marianne Buckland	\$200
Dan & Elisabeth Ottinger	\$ 25
Pat & Earl Rupp	\$1,000
James & Ellen Fronck	\$ 10
Sarah Hartzler	\$ 20
Richard & Teresa Snyder	\$ 25
Phil & Tara Apel	\$200
Beth Smith	\$100
Brett & Renee Lanz	\$400
Thomas Romich	\$1,000
Leslie & Bonita McMillan	\$15
Barbara Thalayasingham	\$10
Ralph Jr & Patsy Simms	\$20
Francis & Peggy Garnsey	\$50
Geraldine Williams	\$50
Gregg & Gwen Short	\$50
Fran Smolko	\$20
Virginia StClair	\$50
Zechiel Flegel	\$40
Philip & Michele Schar	\$50
Patrick Finn	\$20
Rod & Ivadell Schar	\$20
Patricia Bauman	\$250
Anonymous	\$565.98
Anonymous	\$75
Creston Insurance Center	\$150
Sandra Gasser	\$100
Ross & Lori Maibach	\$100
Cheryl Oswald	\$50
Sharon Pilkington	\$100
Larry & Cindy Acker	\$5000
John & Lori Armstrong	\$100
James & Susan Baker	\$100
Drs. Mark & Jeanine Bitskay	\$2500
In Memory of Earl Chapman	\$1000
Creston Lions Club	\$1000
Owen Dickinson – Class of 2018	\$25
Matt & Amy Frary	\$ 500
Ralph & Joan Gasser	\$150
Jim & Ricki Glessner	\$100
Tim & Roberta Heckler	\$100
Art & Lynn Hershberger	\$1000
Beth Lea	\$1000
Rich & Megan Leone	\$50
MAD Rentals-Doug, Matt & Adam	\$1000
Robert Marty	\$100
Charles Nixon	\$20
Pertee Monuments	\$300
Don & Gail Riggerbach	\$200
Marilyn Ruprecht	\$100
Trailsend Landscape Cont, Ltd	\$250
Abbey VanTyne	\$100
Mr. & Mrs. Terry Wertz	\$100

Winston & Christine Wyckoff           \$1000  
Winston & Karlee Wyckoff, Wyatt Wyckoff, Colton & Olivia Hale  
Bob & Lynn Young                     \$25

- E. Approve the FY19 Group Life Insurance Renewal with CM Regent Solutions and Sun Life Financial at .09 per thousand for Basic Life, and .02 per thousand for AD&D. No Change from current year.
- F. Set Non-Certified Substitute Rates at Step 0 of the Norwayne Support Staff Professionals Contract effective July 1, 2018.
- G. Approve the Revised HIPAA policy as provided by Jefferson Health Plan.

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VI. PRESIDENT'S BUSINESS – Jon Widmer

A. Announcements/Correspondence/Introductions/Recognition

- 1. The Band/Choir/Art students had a successful trip to Cleveland April 13 & 14.
- 2. High School student art exhibits are on display at the Wayne Center for the Arts through May 10th.
- 3. Congratulations to the Students recognized at the Lions Club Dinner on April 19: Autumn Hanshaw, Tyler Harley, Alexis Glessner, Ben Roscoe, Tagen Ingold and Delaney Frary.
- 4. Norwayne Elementary students will be attending the Young Author's Conference at the College of Wooster on 5/16/18.

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VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

- 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- 2. Permanent Improvement (P.I.) items for the Board's approval:
  - a. Approve the quote from Vaughn Construction to repair and concrete the drainage area between the VOAg shop and football stadium at a cost of \$7,250. To be paid from the Permanent Improvement Fund.
  - b. Approve the quote from Sable Asphalt to repair parking areas at High School and elementary at a cost of \$1,237.50 to be paid from Maintenance Fund.
  - c. Approve the quote from Sable Asphalt to seal and repaint the playground at the Elementary at a cost of \$2,867.50 to be paid from the Permanent Improvement Fund.
  - d. Approve the quote from Sable Asphalt to recoat and repair asphalt at the Administration Building at a cost of \$13,932.75 to be paid from the Permanent Improvement Fund.

- e. Approve the quote from Hackworth Electric to upgrade the Control boxes for Stadium Lighting and Weight Room at a cost of \$7,069.42 to be paid from the Permanent Improvement Fund.
- f. Approve the quote from NPI Audio to replace the sound systems at the stadium and in the high school gymnasium at a cost of \$53,500 to be paid from the Permanent Improvement Fund.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

- 1. The 8th grade students are preparing for their DC Trip scheduled for May 23-26.
- 2. Graduation Ceremonies are planned for May 27, 2:30 p.m. Members of the 1968 Graduating class have been invited to attend in honor of the 50<sup>th</sup> Anniversary of their graduation.
- 3. School will be closed May 28 for Memorial Day.
- 4. The 4th 9 Weeks/Second Semester ends on May 31. The Middle and High School will release at 2:05 pm and the Elementary at 2:55 pm.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

- 1. Bus drivers have completed their mandatory second round of bus evacuations.
- 2. Annual inspection of the buses are ongoing.
- 3. Approve the Purchase of a 2016 Ford XLT Wagon from Pallotta Ford in Wooster at a cost of \$26,965. The Van will be purchased from the Permanent Improvement Fund.

D. Policy Committee – Chairperson, Kurt Steiner

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

No policies at this time.

An updated copy of the Policy Manual is available on the District Web Page.

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

- 1. The End of Year AIR testing is going well and will be completed shortly.
- 2. Camera installation on the buses has been completed.

F. Superintendent’s Report – Karen O’Hare

- 1. April 1st enrollment by building:

Elementary School	649 (+ 87 Preschoolers)
Middle School	320

High School	412
Career Center	<u>60</u>
Total	1,441

2. Other Reports, Information or Items of Business:

- a. Curriculum Updates
- b. Testing of students continues
- c. Upcoming Events:
  - April 26 FFA Banquet 6:00 PM gathering 6:30 PM serving
  - May 3 NHS Band Concert
  - May 4 Dwight Schar Track Invitational
  - May 5 NHS Prom
  - May 9 Gr 7 Cleveland Museum of Art
  - May 9 & 10 Preschool to Post Office
  - May 9-11 NMS Scholastic BOGO Book Fair
  - May 14 Physics/Calculus Classes to Cedar Point
  - May 14 Gr 5 to Natural History Museum
  - May 15 Gr 1 to Magical Theatre Company
  - May 15 Music Banquet
  - May 16 Young Authors Conference at College of Wooster
  - May 17 NMS Spring Band Concert
  - May 18 Gr 2 to Food for America
  - May 21 NHS Seniors' Honors Banquet 6:30PM
  - May 22 NHS Band/Choir Concert
  - May 23 Gr 6 to Canal Park
  - May 23-26 Gr 8 to Washington, DC
  - May 24 Gr 7 to Great Lakes Science Center
  - May 24 Gr 3 to Hale Farm & Village
  - May 25 NES Track & Field Day (Rain date May 29)
  - May 25 NHS Band Performance @Creston Park for Lions Club Ice Cream Social
  - May 27 NHS Graduation
  - May 29 NMS Rocket Day (Rain Date May 30)
  - May 31 Gr 8 Promotion – 12:30 pm
  - May 31 Last day for Students

G. Other Board Matters

- 1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

VIII. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Karen O'Hare

A. Personnel Matters – Regular Board Meeting  
 Personnel Items  
 April 23, 2018

Professional Staff

Hire Alexandra Williams as a tutor

Supplemental

Per the Master contract, Supplemental contracts for the 2017-18 school year are non-renewed for the 2018-19 school year.

Support Staff

Approve Addition to the Support Staff Substitute List: Ora Flickinger as a substitute bus driver.

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Employee	Conference	Date	Reg. Fee
Bill Vance	HVAC Training	3/22	\$215
Beth Poremba	Psych Spring Conf	4/19	\$230
Kristen Workman	LAMP Training	4/25 & 26	\$155
Jodi Klauss	Take 5 Conference	5/4	\$25
Bill Vance	Lighting Controls	5/10	\$215
Brian Miller	Teaching STEM	4/14	Motel Only

- C. Reports from last month’s conferences – please refer to attachment
- D. Approve Norwayne High School Principal Doug Zimmerly’s list of 2018 graduates pending satisfactory completion of all requirements. Approval includes those seniors who have met the requirements set forth by the Norwayne Board of Education and State Board of Education. (Board Policy IKF).
- E. Approve enrollment in the Voluntary Student Insurance Program administered by the Love Insurance Agency for the 2017-18 school year.
- F. Approve the resolution for Membership in the Ohio High School Athletic Association for the 2018-19 School Year.

XI. SCHEDULING OF A SPECIAL MEETING, OR RESCHEDULING OF THE REGULAR MEETING

*The Board scheduled a special board meeting on May 1, 2018 at 3:00 PM in the Norwayne High School Library to review and/or approve bids for the Norwayne Community Stadium Turf Project.*

XII. ADJOURNMENT

*The May Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Tuesday May 29, 2018; 5:00 p.m. executive session, 5:30 p.m. business meeting.*

With no further business, the meeting adjourned at 9:15 PM.