

# BOARD BRIEFS

## Norwayne Local School District Board of Education Regular Meeting

Held at 5:30 PM

Norwayne High School Library

August 26, 2019

The August 2019 Regular Meeting of the Norwayne Board of Education was held on Monday, August 26, 2019 at Norwayne High School. Having due notice the following board members were present: Ross Cochrell, Earl Rupp, Kurt Steiner, and Jon Widmer. Mary Allen was absent.

President Jon Widmer called the meeting to order

A dinner reception was held for board members and administration to meet new staff. Principal Reports were given by Mr. Zimmerly, Mr. Dreher, and Mr. Leatherman.

The Board moved into executive session for the appointment, compensation, employment, discipline, or evaluation of personnel at 6:30 PM.

Following executive session the board met in open session at 7:05 PM and approved the following:

#### IV. RECOMMENDATION TO ADOPT NORWAYNE BOARD OF EDUCATION August 26, 2019 AGENDA

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

#### V. TREASURER'S BUSINESS – Sandy Hadsell

The Board approved the Treasurer's Business:

A. Approve the minutes of the July 22, 2019 Regular Board Meeting and August 14, 2019 Special Board Meeting.

B. Approve the July 31, 2019 Bank Reconciliation and Financial Reports:

Receipts: \$ 2,047,918.42

Expenses: \$1,365,119.73

C. Accept the following donations:

Men's Summer Basketball League	\$ 460	ES Principal's Fund
		Student Supplies
Anonymous Donor	\$ 500	ES Principal's Fund
Followay Lawn Care	\$1,000	HS Boys Soccer
William Erdos Family	\$1,500	Turf Project
Home Team Designs	\$ 184.98	Norwayne Football Moms

D. Approve the FY20 Amended Certificate of Estimated Resources as received by the Office of the Budget Commission, Wayne County.

E. Approve Permanent Appropriations for FY20.

F. Approve the return of advance from Ag Ed FY19 Grant (461-9019) to General Fund (001) in the amount of \$454.48.

- G. Approve the July 31 Interest Payment Transfer of \$381.25 from the Athletic Facilities Fund (300-935A) to the General Fund (001).
- H. Accept the AG ED Fifth Quarter Grant in the amount of \$4,511.27 for FY20.
- I. Approve the Exempt Staff Case Manager Salary Schedule for FY20.
- J. Approve Lennon and Associates to prepare OCBOA financial audit for FY19 at a cost of \$1,500.
- K. Approve the META Bus Purchasing Cooperative Bid Resolution

R E S O L U T I O N

2019-20 META Bus Purchasing Cooperative

WHEREAS, the Norwayne Local School District Board of Education wishes to advertise and receive bids for the purchase of two (2) – 65 to 78 passenger, handicapped accessible or conventional school buses,

THEREFORE, BE IT RESOLVED the Norwayne Local School District Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of two (2) – 65 to 78 passenger, handicapped accessible or conventional school buses.

Motion Steiner 2nd Rupp

Aye : 4 Steiner, Cochrell, Widmer, Rupp. Nay: 0 Absent: Allen

VI. PRESIDENT'S BUSINESS

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. Norwayne Local Schools opened for the 2019/20 School Year on August 20, 2019. Welcome to the newly hired staff members and new students.
  - 2. Congratulations to Elaine Hess who will be receiving the Norwayne Distinguished Service Award on Friday, September 13th.
  - 3. Good Luck to all the students who will be showing animals and other projects at the Wayne County Fair.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
  - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  - 2. Permanent Improvement (P.I.) items for the Board's approval:
    - a. Approve the Quote from Sable Asphalt & Concrete to improve and pave the student parking lot corner areas at the High School at a cost of \$15,487.15.

Item VII. A.2. Died for lack of a motion. Additional quotes will be secured.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. The District CIP meeting was held on August 14th
2. There will be no school on September 2 (Labor Day); September 9 (Fair Day) and September 10 (Staff In-Service Day)

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. Preschool/KG bus safety training was held on August 10th to coincide with orientation - 9:30-11:00 a.m. at Norwayne Elementary School. Over 480 parents/students were in attendance.
2. All buses were inspected and ready for the first day of school. Route updates continue as people call with changes and new enrollees.

D. Policy Committee – Chairperson, Kurt Steiner

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

None at this time

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. NWEA Testing for grades K-3 and KRA testing for kindergarten have begun at the Elementary school this week.

F. Superintendent’s Report – Karen O’Hare

1. Opening day enrollment by building:

	<u>2019-20</u>	<u>Last Year</u>
Elementary School	621	621
Preschool	79	80
Middle School	329	334
High School	371	416
Career Center	56	54
Total	1456	1505

2. Other Reports, Information or Items of Business:

a. Curriculum Updates

b. Upcoming Events:

September 2 – No School - Labor Day

September 4-6 NMS Outdoor Education

September 6 – Administrator Meeting

September 9 – No School – Fair Day

September 10 – Staff In-Service Day; No Students

September 23 – Parent/Teacher Conferences NMS/NHS

September 26 – Parent/Teacher Conferences NES

G. Other Board Matters

1. WCSCC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

2. Tri-County Legislative Liaison Meeting: None Scheduled

VIII. SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

The Board approved the Superintendent’s Agenda

- A. Personnel Matters – Approve the following staff pending proper certification and licensure:

Regular Board Meeting  
 Personnel Items  
 August 26, 2019

Professional Staff

Approve 18.5 Days extended time for Abby Van Tyne to be paid from the AG ED Fifth Quarter Grant

Exempt Staff

Approve the Case Manager Job Description

Support Staff

Accept letter of resignation from Dave Colich for Norwayne Community Center custodial position

Approve support staff substitute list for the 2019-20 School Year

Supplemental Staff - pending proper certification and licensure

Middle School:

- Miranda Bailey – Academic Challenge
- Katie Kerns – Grade 7 Power of the Pen
- Keith Kerns – Grade 8 and DC Trip Advisor
- Jodi Klauss – Teen Institute & Outdoor Ed
- Cassandra Mey – Grade 8 Power of the Pen
- Leanne Ratica – Student Council

High School:

- Kevin Henslee – Co-Assistant Girls soccer coach
- Amber Simonik – Co-Assistant Girls soccer coach
- Mackenzie Albaugh – HS Assistant Cheerleading Advisor

Brittany Ford – Debate Team Coach at Step Level 7

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Terri Hall	Summit County ESC	12/10	\$45
Eric Ratica	OMEA Conference	1/30 & 31	\$145

- C. Reports from last month’s conferences – please refer to attachment
- D. Approve the 2019-2020 Educational/Special Services Contract with Tri-County ESC for Handicapped Preschool, Fine Arts, and Career Connections. Estimated

Cost: \$94,232.

- E. Approve the Contract with the SUPER Learning Center of Akron for placement of a special needs student.
- F. The Board Approved the 2019-2020 Employment Services contract with Tri-County ESC for Ida Sue Aide, School Nurse, and Work Study Coordinator. Estimated Cost \$65,209.88.

IX. HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under ‘Hearing of the Public’ are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

XII. ADJOURNMENT

*The September Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening September 23, 2019; 4:00 p.m. executive session, 5:00 p.m. business meeting.*

With no further business, the meeting adjourned at 8:01 PM.