

BOARD BRIEFS

Norwayne Local School District Board of Education

Regular Meeting

Held at 4:00 PM

Norwayne High School Library

December 18, 2018

The December 2018 Regular Meeting of the Norwayne Board of Education was held on Tuesday, December 18, 2018 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, Kurt Steiner, and Jon Widmer.

I. Call to Order – President Jon Widmer called the meeting to order.

Following executive session the board convened the open meeting at 4:40 PM and approved the following:

Principal Reports from Mr. Dreher, Mr. Leatherman, and Mr. Zimmerly.

V. TREASURER’S BUSINESS – Sandy Hadsell

A. Approved the minutes of the November 26, 2018 Regular Board Meeting.

B. Approved the November 30, 2018 Bank Reconciliation and Financial Reports:

Receipts: \$ 949,805.85

Expenses: \$ 1,744,257.14

C. On recommendation from the Tri-County Educational Service Center, approved moving Middle School teacher Rex Steiner to Masters +20 on the salary scale effective January 14, 2019 (mid-year increase).

D. Approved the November 30, 2018 Transfer Payment of \$561.58 Interest from the Athletic Facilities Fund (300-935A) to the General Fund (001). Principal Balance \$293,000.

E. Approved the Creation of Fund 018-9005 School Banner Fund, accept payments of \$450 and appropriate that amount.

F. Approved American United Life thru Grady Benefits/META Consortium as our Basic Life and AD&D provider effective January 1, 2019 at .095 per thousand, and as a Voluntary Life Insurance provider effective January 1, 2019. (a 14% Reduction in cost)

G. Approved the Sale of Shop equipment by Ken Gray Auctioneers based on the list provided.

H. Approved payment to the following Fall Game Workers:

Lisa Piatt

Football Clock Operator – Season

\$100

| | | |
|--------------|--|-------|
| Julie West | Boys & Girls Soccer Ticket Taker-Season | \$300 |
| Julie West | Division III Girls Soccer District Finals Ticket Seller | \$40 |
| Jim Glessner | Division III Girls Soccer District Finals Clock Operator | \$40 |
| Brian West | Division III Girls Soccer District Finals Site Manager | \$150 |

I. Accepted the following donation:

| | | |
|--------------------------------|-------|---------------------------|
| Creston Lions Club | \$100 | Norwayne Music Department |
| Creston Community Service Club | \$750 | Norwayne MS Lang Arts |
| Creston Community Service Club | \$500 | NHS Baseball |
| Creston Moose Breakfast | \$793 | NHS Boys Basketball |

VI. PRESIDENT’S BUSINESS – Jon Widmer

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to the Fall Athletes who received recognition at the recent Fall Sports Banquet.
2. Good Luck to all our Winter athletes as they start their seasons.
3. The District School buildings have been collecting canned goods, money and other items for distribution to families in need this holiday season.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. The storage building behind the Middle School is nearing completion.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. Schools will be closed for the Christmas & New Year’s Holiday break beginning Monday, December 24 through Friday, January 4. School reconvenes on Monday January 7, 2019 for all students.
2. The first semester of the 2018-19 School Year ends on Friday, January 11. Schools will be closed on Monday, January 15, in observance of Dr. Martin Luther King, Jr. Day.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.
2. Under conditions of hazardous weather or roads, school may be cancelled or delayed for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3,

5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.

3. The transportation department distributed fliers in the district to announce the need for bus drivers. Terry Valentine, Transportation Coordinator received 15 inquiries from interested parties and 5 people are interested in starting training after Christmas break.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies up for adoption:
Bullying, Harrassment, or Intimidation Reporting Form

Policies on their first reading/review:
KBA Public’s Right to Know

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The 2019 Budget Hearing will be scheduled soon at the Wayne County Auditor’s Office.
2. Fall End of Course Air Testing has taken place the first couple weeks of December at the High School.
3. We have installed MARCS emergency radios which are equipped with panic buttons in each building.

F. Superintendent’s Report – Karen O’Hare

1. December 1st enrollment by building:

| | |
|-------------------|-------------------------|
| Elementary School | 625 (+ 80 Preschoolers) |
| Middle School | 330 |
| High School | 411 |
| Career Center | <u>44</u> |

Total: 1,410

2. Other Reports, Information or Items of Business:
 - a. Curriculum Updates
3. Upcoming Events:
 - December 20 – NHS Talent Show
 - December 20 – Christmas Party for PS and Kg AM
 - December 21 – Christmas Parties for Kg PM thru Gr 5
 - January 11 – End of First Semester
 - January 21 – Martin Luther King Jr Day – no school
 - January 23 – Two hour delay

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

VIII. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Karen O'Hare

Approved:

Regular Board Meeting
Personnel Items
December 18, 2018

Professional Staff

Mindy Rupp – approved the request for 12 week maternity leave of absence beginning October 15, 2018 thru January 18, 2019 under FMLA and the extended unpaid maternity leave from January 22, 2019 thru March 22, 2019.

Support Staff

Hired Carolyn Wilfong – part time custodial position at Norwayne Elementary School

Supplemental Staff

Spring Assistant Musical Director – Megan Raber
This position is in lieu of Drama Advisor position
Musical Director for Spring Musical – Andrea Gerber

Stipends for Spring Musical:
Choreographer – Brittany Tosatto \$650
Pianist – Andrea Gerber \$700

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

| <u>Employee</u> | <u>Conference</u> | <u>Date</u> | <u>Reg. Fee</u> |
|-----------------|-------------------------|-------------|-----------------|
| Jodi Klauss | Counseling Program | 1/23/19 | \$25 |
| Adam Indorf | OHSFCA Clinic | 2/7 & 2/8 | \$75 |
| Ryan Wile | Ohio Ed Tech Conference | 2/12 – 2/14 | \$625 |
| Eric Ratica | Ohio Music Educators | 1/31-2/1 | \$145 |
| Leanne Ratica | Ohio Music Educators | 1/31-2/1 | \$145 |

- C. Accepted reports from last month's conferences – please refer to attachment.
- D. Approved payment to the Ohio School Boards Association for 2019 Annual Membership, Electronic OSBA Briefcase, Electronic School Management News and the Legal Assistance Fund at a cost of \$4477.
- E. Approved the Norwayne Middle School's 8th Grade class trip to Gettysburg and Washington, D.C. The trip is planned for May 22 – 25, 2019. Keith Kerns and Elaine Hess, Co-Trip Coordinators and Principal Kevin Leatherman are seeking Board approval of this out-of-state trip as per Board Policy IICA-R.

- F. Approved the FFA Students and Advisors to take a trip to Panama during the Summer of 2020. Abbey VanTyne, Trip Coordinator and Principal Doug Zimmerly are seeking Board approval of this out-of-state trip as per Board Policy IICA-R.
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XI. JANUARY, 2019, MEETING(S) OF THE BOARD:

1. Organizational Meeting – Treasurer polls the Board members to determine the date, time and place. The meeting must be held between January 1 and January 15.

The Meeting will be held Monday, January 14, 2019, at 4:30 pm
The Budget Hearing and Public Records Hearing will begin at 3:45 pm
Executive Session will begin at 4 PM with the Organizational Meeting and Regular Meeting to begin at 4:30 pm.

2. Board Committees and Committee Goals for 2019 will be updated in February.

3. Recommended meeting dates and times for February and March:

February meeting at Norwayne Elementary School – February 25, 2019 4:00 PM
Executive Session and 4:30 PM Business Meeting.

March through December meetings at Norwayne High School 4th Monday of the Month. Times to be determined at January meeting.

4. Earl Rupp was selected as President Pro-Tem for the Organizational Meeting.
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XII. ADJOURNMENT

With no further business, the meeting adjourned at 5:15 PM.