

BOARD BRIEFS

Norwayne Local School District Board of Education Regular Meeting

Held at 4:00 PM Norwayne Elementary School Library February 25, 2019

The February 2019 Regular Meeting of the Norwayne Board of Education was held on Monday, February 25, 2019 at Norwayne Elementary School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, Kurt Steiner, and Jon Widmer. The 2019-20 Public Calendar Hearing was held prior to the board meeting.

The Board moved into executive session for the appointment, compensation, employment, discipline, or evaluation of personnel.

Following executive session the board met in open session at 4:40 pm and approved the following:

Mrs. Imhoff presented certificates to two officers who are participating in the Badged Volunteers Come to School Program. Members of local law enforcement agencies and fire departments volunteer their time to come to school and play board games with 1st grade students. Thank you for your dedication: Officer Earl Fockler, Sheriff Paul Brumme, Trooper Adam Knowles, Officer Jason Bruner, Firefighter/EMT Justin Cotton

Erica Stewart gave a video presentation on the Nature Club Website. The Nature Club is meeting after school and utilizes the Marian Romich Habitat and other natural areas to learn more about our natural environment. About 40 4th and 5th grade students have participated. Terri Hall is also assisting with this club.

Monthly Principal's Reports to the Board & Public:

Mr. Sette, Mr. Leatherman, and Mr. Zimmerly gave monthly Principal Reports.

The Norwayne Education Association presented treats to Board Members and the administration in recognition of their service to the school district. Thank You.

V. TREASURER'S BUSINESS – Sandy Hadsell

The Board approved the Treasurer's Business:

A. Approve the minutes of the January 14, 2019 Organizational and Regular Board Meeting.

B. Approve the January 31, 2019, Bank Reconciliation and Financial Reports:

Receipts: \$ 1,177,764.28

Expenses: \$ 1,153,603.74

C. Accept the following donations:

Moose Breakfast	\$589	HS Girls Track
Moose Breakfast	\$999	HS Wrestling
Moose Breakfast	\$1,186	HS Girls Soccer
Moose Breakfast	\$1,679	HS Football
Moose Breakfast	\$1,228	HS Girls Basketball

Moose Breakfast	\$1,455	HS Boys Basketball
Moose Breakfast	\$707	NHS Band
Jeremy & Mary Larrison	\$200	NHS Band
Romich Foundation	\$200	NHS Band
SH Distributing	\$25	HS Volleyball
Earl & Pat Rupp	\$75	Prom
Mike & Diane Jarrett Foundation	\$50,000	Turf Project
Edward & Arlene Maibach Foundation	\$856.23	ES Library Books
The O'Neill Group	\$500	NHS Football
Thomas Romich	\$500	HS Drama
(Ben & Marian Romich Fund)		

- D. Approve the January 31, 2019 Transfer Payment of \$586.00 Interest from the Athletic Facilities Fund (300-935A) to the General Fund (001) and approve the February 28, 2019 Return of Advance Repayment of \$50,000 Principal from the Athletic Facilities Fund (300-935A) to the General Fund (001). Principal Balance \$243,000.
- E. Approve payment to the Wayne County Health Department in the amount of \$1156 for Food Service Licenses.
- F. Approve the Original Certificate of Estimated Resources for FY20 and Resolution Accepting the Amounts and Rates as Determined by the Budget Commission for FY20.

VI. PRESIDENT'S BUSINESS

- 1. The Board approved the Board Committee Goals for 2019.
- 2. Congratulations to the Norwayne Players Drama Group for receiving a Superior Rating at the Wayne County One Act Play Festival in Dalton and to Vivien Starcher and Lance Larrison who received "All County Cast" honors.
- 3. Congratulations to the Grade 7 Pen Ohio team. They came in 3rd place at their recent competition.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

The Board approved and adopted the items in Section VII.

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
Building inspections were completed Feb 13th and a list is being compiled of spring/summer projects and repairs.
- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen
 - 1. The Norwayne Players will present *The Boy Friend* on February 28th, March 2nd and 3rd.
 - 2. Kindergarten Registration is scheduled for Monday, March 11.
 - 3. Two-Hour Delay to the start of school, Wednesday, March 13 for Staff In-Service.

4. The 27th Annual DC Dinner will take place on Friday, March 15.
5. The third quarter of the 2018-19 school year ends on Friday, March 15.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. Safety Committee meeting will be held sometime in March/April.
2. Under conditions of hazardous weather or roads, school may be cancelled for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/adoption:

DGA, Authorized Signatures (Use of Facsimile Signatures)
 GBH, Staff-Student Relations (Also JM)
 JHH, Notification of Sex Offenders
 JM, Staff-Student Relations (Also GBH)

Policies on first reading:

BCC, Qualifications and Duties of the Treasurer
 DECA, Administration of Federal Grant Funds
 DH, Bonded Employees and Officers
 JED, Student Absences and Excuses
 JEE, Student Attendance Accounting (Missing and Absent Children)
 JFCK, Use of Electronic Communications Equipment by Students
 JGD, Student Suspension
 JHG, Reporting Child Abuse and Mandatory Training
 GBCB, Staff Conduct

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The FY18 audit is submitted and certified by the Auditor of State.
2. The ACT will be administered March 12 at the High School.

F. Superintendent’s Report – Karen O’Hare

1. February 1st enrollment by building:

Elementary School	627	(+ 81 Preschoolers)
Middle School	329	
High School	412	

Career Center	<u>43</u>
Total	1,411

2. Other Reports, Information or Items of Business:
 - a. Curriculum Updates
 - b. Calendar Proposals for 2019-20 ~ Adopt Calendar A
 - c. Kindergarten Registration - March 11
 - d. Preschool Registration – applications are in the process of being updated

3. February/March Activities:
 - Feb 28, March 2 & 3 NHS Drama Performance – *The Boy Friend*
 - Picture Days: NMS: March 7; NES: March 11
 - March 10 Moose Breakfast - Softball
 - March 12 Gr 6 - 12 Choir Concert; 7:00 pm
 - March 13 2 – Hour Delay
 - March 15 End Third Grading Period
 - March 15 D C Dinner
 - March 18 Gr 6 - 12 Band Concert; 7:00 pm
 - March 21 Concert – Grade 4; 7:00 pm
 - March 22 NHS Student Council Blood Drive
 - March 24 Moose Breakfast - Track
 - March 28 Concert – Kindergarten; 7:00 pm

VIII. SUPERINTENDENT’S AGENDA – NEW BUSINESS

Superintendent Karen O’Hare

The Board approved the items in Section VIII:

- A. Regular Board Meeting
 - Personnel Items
 - February 25, 2019

Professional Staff

Recommend the Board accept the resignation of Terri Hall for Retirement purposes effective May 31, 2019 and rehire per section 807 of the Norwayne Education Association Master Contract for one year (2019-20). Per terms of the contract the retired rehire contract will automatically expire at the end of the 2019-20 school year.

Recommend the Board approve the request by Lyndsea Hughes for 12 week maternity leave beginning approximately September 3, 2019.

Support Staff

- Catie Noyes – approve addition to Substitute List as a Student Aide.
- Teresa Davies – approve addition to Substitute List for Clerical, Lunchroom, Student and Library Aide positions.
- Eva Carter – approve addition to Substitute Bus Driver List
- Jim Bischoff – approve addition to Substitute Bus Driver List
- Nikki Baker – approve addition to Substitute Van Driver List

Supplemental Staff

Track

Jim Glessner – Boys Head Coach
*Scott Studer – Boys Assistant Coach
Beth Lea – Volunteer Coach
*Mike Sullivan – Volunteer Coach
Michelle Vance – Middle School Girls Coach
Scott Norman – Middle School Boys Coach
Bri Indorf – Girls Assistant Coach

Recommendation from Mr. Zimmerly:
Terry O’Hare - Girls Head Track Coach

Baseball

*David Hudson - Assistant Coach
Brian Hilson and *Dallas Lycans – Co-JV Coaches (will split a contract)

Softball

Bob Young – Head Coach
*Mike Gill - Varsity Assistant

pending proper certification and licensure

Drama

Scott Formhals – Orchestra
Anna Gerber – Orchestra
Evan Gerber – Orchestra

Stipend for Spring Musical:

Choreographer – Brittany Tosatto increase from \$650 to \$750

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Rachel Eggeman	Lucy Caulkins Writing	2/7	\$75
Denise Grimes	Lucy Caulkins Writing	2/7	\$75
Charbea Tetzal	Lucy Caulkins Writing	2/7	\$75
Catie Noyes	WebExam Testing	2/15	\$50
Abbey VanTyne	WebExam Testing	2/15	\$50
Brooke Hare	ITIP Google Summit	5/13 - 14	\$192.60
Catie Noyes	Power School Training	6/25 – 27	\$500
Katie Kerns	Motivating & Managing	3/21	\$238

- C. Reports from last month’s conferences – please refer to attachments.
- D. Approval of high school, middle school, and elementary school class fees for the 2019-20 school year.
- E. Approval of high school, middle school, and elementary lunchroom prices for the 2019-20 school year.
- F. Approval of membership in the Ohio High School Athletic Association for the 2019-20 school year.

- G. Approval for College Credit Plus (CCP) Memorandum of Understanding with Kent State University for 2019-20.
- H. Approval for CCP Memorandum of Understanding with Stark State University for 2019-20.
- I. Approval for CCP Memorandum of Understanding with Akron University for 2019-20.
- J. Approval for CCP Memorandum of Understanding with Cuyahoga Community College for 2019-20.
- K. Approval for CCP Memorandum of Understanding with North Central State College for 2019-20.
- L. Approval of the planned activities for the 2019 Norwayne Prom scheduled for Saturday, May 4, 2019. This year's itinerary will be as follows:
Grand March in the High School Gymnasium at 5:00 pm; dinner at 6:00 pm; dancing until 10:00 pm. Buses leave at 10:30 pm to travel to Post Prom at Kalahari Waterpark in Sandusky from 12:00-3:00 am. Buses return to High School by 4:30 am.
- M. Acknowledge receipt of the Fall 2018 Quarterly Report from the Tri-County ESC Business Advisory Council.
- N. Recommend Approval to participate in the Tri-County ESC/Final Forms Group Purchasing Proposal.

The Board moved into executive session for the appointment, compensation, employment, discipline, or evaluation of personnel.

The Board reconvened in open session at 6:25 PM. No further action took place.

XII. ADJOURNMENT

The March Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening March 25, 2019; 4:00 p.m. executive session, 4:30 p.m. business meeting.

With no further business, the meeting adjourned at 6:30 PM.