
BOARD BRIEFS

Norwayne Local School District
Board of Education
Regular Meeting

Held at 5:30 PM Norwayne Elementary School Library February 26, 2018

The February 2018 Regular Meeting of the Norwayne Board of Education was held on Monday, February 26, 2018 at Norwayne Elementary School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, and Jon Widmer. Kurt Steiner was absent.

I. Call to Order – President Jon Widmer called the meeting to order.

Following executive session the board convened the open meeting and approved the following:

II. WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Jon Widmer

Monthly Reports to the Board & Public

Principal reports were given by Doug Zimmerly, Kevin Leatherman, and Vince Sette. Brian Miller, 4th grade math teacher gave demonstrations on the robotics and basic computer programming that students in the fourth grade are learning. This is part of our STEAM curriculum at the elementary level.

III. ADDITIONS TO THE AGENDA - President Jon Widmer

Item 2 in Section VII page 4 will be removed from the agenda at this time.

V. TREASURER'S BUSINESS – Sandy Hadsell

A. Approve the minutes of the January 8, 2018 Regular and Organizational Board Meeting.

B. Approve the minutes of the February 2, 2018 Special Board Meeting.

C. Approve the January 31, 2018, Bank Reconciliation and Financial Reports:

Receipts: \$ 1,259,113.35

Expenses: \$ 1,111,076.31

D. Accept the following donations:

James & Roberta Hurd	\$20	HS Cat Café MH Class
Barry Romich Wayne County Community Foundation	\$500	Romich Family Memorial Arts & Sciences Fund
Creston Senior Citizens	\$300	Admin Building Supplies
Buffalo Wild Wings	\$250	HS Prom
Barry Romich Foundation	\$200	HS Girls Soccer

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Women of the Moose	\$400	Norwayne Student Lunches
Art & Lynn Hershberger	\$250	Marian Romich Habitat Garden Fund
Stanley Yarnell	\$5,000	Robert S Yarnell Scholarship Fund
Ben & Marian Romich Fund	\$500	HS Drama
John & Deanna Stika	\$100	HS Prom
Scott & Deanna McCune	\$50	HS Prom
Glen & Jennifer Moyer	\$50	HS Prom
Gary & Mary Besancon	\$50	HS Prom
Alaska Hall	\$50	HS Prom
Robert & Kim Harvey	\$50	HS Prom
Matthew & Traci Albaugh	\$25	HS Prom
Karen O'Hare	\$250	Norwayne Light Pole Banners
Eric & Fay Graham	\$250	Norwayne Light Pole Banners
S&H Distributing	\$250	Norwayne Light Pole Banners
Beery Custom Woodworking & Remodeling	\$250	Norwayne Light Pole Banners
Mazda of Wooster	\$250	Norwayne Light Pole Banners
Creston Community Church	\$250	Norwayne Light Pole Banners
The Ringle Family	\$250	Norwayne Light Pole Banners
S & S Advertising, LLC	\$250	Norwayne Light Pole Banners
Troxell Auto Sales, LLC	\$250	Norwayne Light Pole Banners
W G Dairy Supply, Inc.	\$250	Norwayne Light Pole Banners
Edward, Arlene & Kay Maibach	\$846	NES Library
Wayne County Community Foundation		
Jon & Mary Widmer, Mark & Connie Schmidt, Brett & Renee Lanz	\$85	Sophomore Class
Family of Joey Leininger	\$6,000	NMS Scoreboards

- E. Approve the Revised Investment Banking Agreement with Fifth Third Bank.
- F. Approve the Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor.
- G. Approve the Original Certificate of Estimated Resources as received by the Office of the Budget Commission, Wayne County, for Fiscal Year 2019.
- H. Authorize the Treasurer to establish fund 300-935A – Athletic Facility Improvements and accept donations to be deposited into an interest bearing account for that purpose.

VI. PRESIDENT’S BUSINESS – Jon Widmer

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Board Committee Goals for 2018 – Board’s consideration/approval of Committee Goals for 2018 (please refer to composite listing).
 - 2. Congratulations to the Norwayne Players Drama Group for receiving a Superior Rating at the Wayne County One Act Play Festival in Dalton and to Vivien Starcher and Claire Steiner who received “All County Cast” honors.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 2. Permanent Improvement (P.I.) items for the Board’s approval: Please refer to listing from the Building & Grounds Coordinator.
- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen
1. Good Luck to the Middle School Power of the Pen contestants at their competition February 28.
 2. The Norwayne Players will present *Cinderella* (the Broadway Edition) on March 2, 3 and 4.
 3. The 26th Annual DC Dinner will take place on Friday, March 9.
 4. The third quarter of the 2017-18 school year ends on Friday, March 16.
 5. Kindergarten Registration is scheduled for Monday, March 19.
 6. Schools will be closed March 26-30 for Spring Break.
(Provided there are no makeup days required)
- C. Transportation & Safety Committee – Chairperson, Ross Cochrell
1. Building inspections were completed Feb 12th and a list is being compiled of spring/summer projects and repairs.
 2. Safety Committee meeting will be held sometime in March/April.
 3. Under conditions of hazardous weather or roads, school may be cancelled for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.
 4. **Recommend the board approve the purchase of Security cameras for 12 school buses, and a hard drive for use in the central office to review the footage. The cameras will be purchased from 247 Security, Inc. and installed by Ryan Wile. The cost of the equipment is \$16,316 with about half of the cost paid by the Ohio Department of Education.**
- D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/adoption:

GBK No Tobacco Use on District Property by Staff Members

JFCG Tobacco Use By Students

KGC No Tobacco Use on District Property

Policies on first reading:

BCFA Business Advisory Council to the Board

EBC Emergency Management and Safety Plans

EBC-R Emergency Management and Safety Plans

(Administrative Rules/Protocols)

EEACD Drug Testing for District Personnel Required

To Hold A Commercial Driver's License

JECAA Admission of Homeless Students

JED Student Absences and Excuses

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The 2018 Budget Hearing was held on February 5, 2018, at the Wayne County Auditor's office.
2. The ACT will be administered on Feb 27 at the High School.

F. Superintendent's Report – Karen O'Hare

1. February 1st enrollment by building:

Elementary School	649	(+ 88 Preschoolers)
Middle School	320	
High School	411	
Career Center	<u>60</u>	
Total	1,440	

2. Other Reports, Information or Items of Business:
 - a. Curriculum Updates
 - b. Calendar Proposals for 2018-19 ~ **Adopt Calendar B**
 - c. Kindergarten Registration - March 19
 - d. Preschool Registration – applications are in the process of being updated
 - e. **2 Year contract signed with Marty's Studio for school pictures**
3. February/March Activities:

March 2 – 4 NHS Drama Performance – *Cinderella*
Picture Days:NMS: March 8; NES: March 12; Preschool March 13
March 5 Concert – Grade 8
March 6 Concert – Grade 6
March 7 NHS Red Cross Blood Drive
March 8 Concert – Grade 7
March 9 D C Dinner
March 11 Moose Breakfast - Baseball

March 13 Concert – Grade 4
March 14 2 – Hour Delay
March 13 NHS Band & Choir Concert
March 16 End Third Grading Period
March 20 Concert – Grade 1
March 25 Moose Breakfast - Softball

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).
2. Tri-County Legislative Liaison Meeting(s) – March 5, 7:00 pm at the ESC

VIII. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Karen O'Hare

- A. Regular Board Meeting
Personnel Items
February 26, 2018

Administrative Staff

Kevin Leatherman – 3 year contract Middle School Principal
Doug Zimmerly – 3 year contract High School Principal

Exempt Staff

Ryan Wile – \$2,000 Stipend to install cameras in 12 school busses.

Professional Staff

Approve for after School Intervention Tutor at Norwayne Elementary School:
Larry Besancon Grade 5
Stacey Geitgey Grade 3
Brooke Hare Grade 3
Megan Leone Grade 3
Brian Miller Grade 4
Amy Shepherd Grade 3

Support Staff

Mindy Watson – contract for Elementary School Lunchroom 2nd Assistant
April Troup – approve addition to Substitute List as a Substitute Bus Driver
Peg Dawson - accept resignation for retirement effective the end of the 2017-18 school year.

Supplemental Staff

Bethany Lehman – stipend for Creative Artist for Drama Production

Track

Jim Glessner – Boys Head Coach

Scott Studer – Boys Assistant Coach
 Beth Lea – Volunteer Coach
 Mike Sullivan – Volunteer Coach
 Mark Stanley – Middle School Girls Coach
 Scott Norman – Middle School Boys Coach
 Jason Gallion – Middle School Track Assistant Coach
 Bri Indorf – Girls Assistant Coach

Recommendation from Mr. Zimmerly:
 Terry O'Hare - Girls Head Track Coach

Baseball

Larry Bellman – Head Coach
 Blake Bellman and Colin Filak – Co Assistant Coaches (will split a contract)
 Brian Hilson and Dallas Lycans – Co-JV Coaches (will split a contract)

Tennis

Michael Sweigert – Head Coach
 Brett Smith – Volunteer Coach

Softball

Bob Young – Head Coach
 Mike Gill - Varsity Assistant Coach
 Sarah Berger - JV Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Brooke Hare	Guided Math	2/7	\$249
Ann Gerber	PenOhio Writer Boot Camp	3/16	\$25
Cassandra Zumack	PenOhio Writer Boot Camp	3/16	\$25
Christine McCall	Ohio Foreign Language Assoc	4/6	\$125

- C. Reports from last month's conferences – please refer to attachment.
- D. Approval of high school, middle school, and elementary school class fees for the 2018-19 school year.
- E. Approval of high school, middle school, and elementary lunchroom prices for the 2018-19 school year.
- F. Approval of membership in the Ohio High School Athletic Association for the 2018-19 school year.
- G. Approval for College Credit Plus Memorandum of Understanding with Kent State University.
- H. Approval of Resolution for Music and Art in Our Schools Month
- I. Approval of the planned activities for the 2018 Norwayne Prom scheduled for Saturday, May 5, 2018. This year's itinerary will be as follows: Grand March in

the High School Gymnasium at 4:00 pm; dinner at 6:00 pm; dancing until 10:00 pm. Buses leave at 10:30 pm to travel to Post Prom at Kalahari Waterpark in Sandusky from 12:00-3:00 am. Return to High School by 4:30 am.

- J. Approval of the three year contract agreement with the Norwayne Education Association effective July 1, 2018 thru June 30, 2021.
- K. Approve the revised Administrative, Coordinators Handbook and Exempt Staff Handbook effective July 1, 2018.
- L. Approve the revised Administrative and Coordinator Salary Schedule effective August 1, 2018.
- M. Approve the revised Exempt Staff Salary Schedule effective July 1, 2018.
- N. Adopt the Business Advisory Council Agreement with the Tri-County ESC.

XII. ADJOURNMENT

The March Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening March 26, 2018; 6:00 p.m. executive session, 6:30 p.m. business meeting.

With no further Business the meeting adjourned at 7:56 PM.