

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Organizational and Regular Meeting

Held at 4:00 PM Norwayne High School Library January 6, 2020

The January 2020 Organizational and Regular Meeting of the Norwayne Board of Education was held on Monday, January 6, 2020 at Norwayne High School. Having due notice the following board members were present: Ross Cochrell, Doug Ingold, Earl Rupp, Angie Smith and Jon Widmer.

## **I. SWEARING IN OF NEW BOARD MEMBERS - MR. SANDY HADSELL, TREASURER**

Mr. Hadsell administered the oath of office to: Mr. Doug Ingold, Mrs. Angie Smith, and Mr. Jon Widmer

## **II. THE 2020 NORWAYNE LOCAL BOARD OF EDUCATION MEETING**

Call to order – President Pro-Tem, Earl Rupp

Pledge of Allegiance to the Flag

## **III. ROLL CALL BY MR. SANDY HADSELL, TREASURER**

Mr. Ross Cochrell	__Here__
Mr. Doug Ingold	__Here__
Mr. Earl Rupp	__Here__
Mrs. Angie Smith	__Here__
Mr. Jon Widmer	__Here__

## **IV. PUBLIC RECORDS HEARING**

No public records were presented for disposal.

## **V. BUDGET HEARING**

Treasurer Sandy Hadsell presented the 2020 tax budget, and answered questions.

## **VI. ELECTION OF OFFICERS**

### **A. Office of President**

**2020-01 Mr. Widmer nominated Ross Cochrell for the Office of President for 2020.**

**Mr. Cochrell nominated Earl Rupp for the Office of President for 2020.**

**Mr. Widmer moved and Mr. Ingold seconded the motion that nominations be closed.**

**Vote to Close nominations: Yes: Cochrell, Ingold, Rupp, Smith, Widmer.**

<b>Vote for President:</b>	<b>Mr. Cochrell</b>	<b>Earl Rupp</b>
	<b>Mr. Ingold</b>	<b>Ross Cochrell</b>
	<b>Earl Rupp</b>	<b>Ross Cochrell</b>
	<b>Mrs. Smith</b>	<b>Ross Cochrell</b>
	<b>Mr. Widmer</b>	<b>Ross Cochrell</b>

**B. Office of Vice-President**

**2020-02 Mr. Widmer nominated Earl Rupp for the Office of Vice-President for 2020.**

**Mr. Rupp nominated Angie Smith for the Office of Vice-President for 2020.**

**Mr. Cochrell moved and Mr. Widmer seconded the motion that nominations be closed.**

**Vote to Close nominations: Yes: Cochrell, Ingold, Rupp, Smith, Widmer.**

<b>Vote for Vice-President:</b>	<b>Mr. Cochrell</b>	<b>Earl Rupp</b>
	<b>Mr. Ingold</b>	<b>Earl Rupp</b>
	<b>Mr. Rupp</b>	<b>Angie Smith</b>
	<b>Mrs. Smith</b>	<b>Earl Rupp</b>
	<b>Mr. Widmer</b>	<b>Earl Rupp</b>

**Mr. Hadsell administered the Oath of Office for Board President to Mr. Cochrell, and for Vice-President to Mr. Rupp**

**VII. SETTING OF MEETING DATES FOR 2020 – AS PRESCRIBED BY LAW**

**2020-03 Widmer moved and Smith seconded the motion to set the regular meeting dates for 2020 as follows:**

The Norwayne Board of Education Meetings will be held in the Norwayne High School Library except as noted on the following dates:

\*Monday, February 24, 2020 – 4:00 Business Meeting

*\*(the February Board meeting will be held at the Elementary School)*

Monday, March 23, 2020 – 4:00 Business Meeting

Monday, April 27, 2020 – 4:00 Business Meeting

Monday, May 18, 2020 – 4:00 Business Meeting

Monday, June 22, 2020 – 4:00 Business Meeting

Monday, July 27, 2020 – 4:00 Business Meeting

Monday, August 24, 2020 – 5:30 Reception/New Staff, 6:30 Business Meeting

Monday, September 28, 2020 – 4:00 Business Meeting

Monday, October 26, 2020 – 4:00 Business Meeting

Monday, November 23, 2020 – 4:00 Business Meeting

Monday, December 21, 2020 – 4:00 Business Meeting

**Vote: Yes: Ingold, Rupp, Smith, Widmer, Cochrell**

## **VIII. BLANKET RESOLUTIONS**

**2020-04 Rupp moved and Ingold seconded the motion to approve the following items in**

### **Section VIII:**

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Norwayne Board of Education for calendar year 2020:

- Section 1* Approval for the Treasurer to seek advance of tax monies.
- Section 2* Approval for the Treasurer to invest monies when available at the best interest rate.
- Section 3* Approval for the Treasurer to advertise for routine bids as required by law.
- Section 4* Approval for the Treasurer to allocate monthly interest for the Permanent Improvement Fund, Food Service Fund, Athletic Facilities Improvement Fund and Classroom Facilities Maintenance Fund based upon month-end cash balances. The remaining interest will go in the general fund.
- Section 5* Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services.
- Section 6* Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.
- Section 7* Approval for the Treasurer to serve as the Public Records Officer and attend public records training as a designee on behalf of the Board of Education members.

**Vote: Yes: Rupp, Smith, Widmer, Cochrell, Ingold**

**2020-05 Widmer moved and Smith seconded the motion to approve the following items in**

### **Section VIII:**

The Superintendent recommends the adoption of the following resolutions for the expeditious transaction of the business of the Norwayne Board of Education for calendar year 2020:

- Section 1* Approval for the Superintendent of Schools to serve as purchasing agent.

- Section 2* Approval for the law firms Squire, Patton, Boggs LLP and Peters Kalail & Markakis Co., L.P.A. to provide legal counsel as needed.
- Section 3* Approval for the Superintendent of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 4* Approval for the Superintendent to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 5* Approval for the Superintendent to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

**Vote: Yes: Smith, Widmer, Cochrell, Ingold, Rupp**

**IX. MAINTENANCE OF SERVICE FUND**

**2020-06 Rupp moved and Ingold seconded the motion to establish a service fund for 2020 in the amount of \$5,000 to be used to pay the expenses that members of the Board of Education actually incurred in the performance of their duties or the duties of their official representatives.**

**Vote: Yes: Smith, Widmer, Cochrell, Ingold, Rupp**

The Organizational meeting concluded at 4:25 PM.

<p><b>NORWAYNE LOCAL BOARD OF EDUCATION MEETING</b></p> <p><b><u>REGULAR MEETING AGENDA</u></b></p> <p><b>Monday, January 6, 2020</b></p> <p><b>Business Meeting</b></p> <p><b>Norwayne High School Library</b></p>
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**Mr. Cochrell called the Regular January meeting to order at 4:30 PM.**

**I. PUBLIC INPUT ON AGENDA ITEMS - President Ross Cochrell**

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting

attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item IX (Hearing of the Public). Per Board Policy BDDH.

**Monthly Principal's Reports to the Board & Public:**

Principal Dave Dreher, Norwayne Elementary School  
Principal Kevin Leatherman, Norwayne Middle School  
Principal Doug Zimmerly, Norwayne High School

Mr. Zimmerly, Mr. Leatherman and Mr. Sette gave the Principal Reports

**II. HEARING OF THE PUBLIC**

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two-minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

Emily Croft, FFA Student and Ms. VanTyne, FFA Advisor presented an update on recent FFA activities. The Fall Benefit raised approximately \$26,000 for an area family. Fourteen students attended the national FFA Convention in Indianapolis. Two students received the American Farmer Degree, and Four students received the State Farmer Degree. The FFA is currently accepting donations to purchase stuffed animals for patients at the Akron Children's Hospital.

**III. MEMBERSHIP/RECOGNITION**

**A.** January 2020 - School Board Recognition Month

Mrs. O'Hare presented Board Members with Certificates of Appreciation.

**IV. EXECUTIVE SESSION**

**2020-07 Widmer moved and Smith seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 4:52 PM.**

**Vote: Yes: Cochrell, Ingold, Rupp, Smith, Widmer**

**2020-08 Widmer moved and Ingold seconded the motion to reconvene the open meeting at 6:40 PM.**

**Vote: Yes: Widmer, Cochrell, Ingold, Rupp, Smith**

**V. ADDITIONS TO THE AGENDA - President Ross Cochrell**

**Page 7, Section VII G. Waive the Post-Audit Conference**

**VI. RECOMMENDATION TO ADOPT NORWAYNE BOARD OF EDUCATION JANUARY 6, 2020 AGENDA**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**2020-09 Rupp moved and Smith seconded the motion to adopt the January 6, 2020 agenda as modified.**

**Vote: Yes: Smith, Widmer, Cochrell, Ingold, Rupp**

**VII. TREASURER'S BUSINESS - Sandy Hadsell**

**2020-10 Widmer moved and Ingold seconded the motion to approve the Treasurer's Business as presented:**

- A. The Board of Education of the Norwayne Local School District met on January 6, 2020, commencing at 4:00 pm at Norwayne High School, 350 South Main St, Creston, OH, with the following members present:

Ross Cochrell	Doug Ingold	Earl Rupp
Angie Smith	Jon Widmer	

- B. Approve the 2020 Tax Budget to be submitted to the Wayne County Auditor.
- C. Approve the minutes of the December 16, 2019 Regular Board Meeting.
- D. Approve the December 31, 2019, Bank Reconciliation and Financial Reports:

Receipts:	\$887,846.07	Expenses: \$1,708,817.24
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- E. Accept the following donations:

Tim and Brenda Rhoads	\$ 200	NHS Girls Basketball
Creston Moose Lodge #1224	\$ 676	NHS Girls Basketball
Barry Romich Foundation	\$ 200	NHS Girls Basketball
Karen Wood	\$ 150	NHS Drama Dept
Karen Wood	\$ 150	NHS Music Dept
Creston Community Service Club	\$ 600	NHS Baseball
Creston Community Service Club	\$ 600	NHS Softball
Barry Romich	\$6,000	Turf Project

- E2. Approve the Workers Compensation Rates for 2020 at .3328 per \$100 Salary. (a 3.5% Increase.)
- F. Approve the 12/30/2019 Interest Transfer of \$259.00 from the Athletic Improvement Fund (300-935A) to the General Fund (001). Turf Project Balance \$168,000.
- G. Waive the FY2019 Post Audit Conference.

**Vote: Yes: Rupp, Smith, Widmer, Cochrell, Ingold**

**VI. PRESIDENT'S BUSINESS**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. January is School Board Appreciation Month
  - 2. Congratulations to Max Graham, winner of the NMS Spelling Bee and Colton Csapo, second place. They will compete on 1/28/20 at Wooster High School. The alternate is Lily Scheel. Good Luck to all.

**VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

**2020-11 Rupp moved and Ingold seconded the motion to approve the items in Section VII.**

- A. Committees for 2020 (Policy BCE and BCF)
- B. Appointment of Committee Chairpersons – The following appointments:**
  - Earl Rupp, Building & Grounds (Earl Rupp)**
  - Angie Smith, Communications (Mary Allen)**
  - Ross Cochrell, Transportation/Safety (Ross Cochrell)**
  - Doug Ingold, Policy (Kurt Steiner)**
  - Jon Widmer Audit/Finance/Technology (Jon Widmer)**
- C. Buildings & Grounds Committee – Chairperson Earl Rupp
  - 1. The Building & Grounds Committee tours of Norwayne Middle/High and Elementary Schools were completed in November.
  - 2. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  - 3. Permanent Improvement (P.I.) items for the Board's approval: None at this time.
- D. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson Angie Smith
  - 1. Next CIP meeting date to be determined.
  - 2. Drama rehearsals are underway for the Spring Production of *The Sound of Music*.
  - 3. Schools will be closed on Monday, January 20, in observance of Dr. Martin Luther King, Jr. Day. A 2-Hour Delay is scheduled for Wednesday, January 22nd.
  - 4. Scholastic Book Fair is scheduled for Feb. 10-13 in the Middle School lobby for NHS/NMS students. Family Night is Thursday evening 5-8:00 pm during Parent/Teacher Conferences.

E. Transportation & Safety Committee – Chairperson Ross Cochrell

1. Under conditions of hazardous weather or roads, school may be cancelled for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.

F. Policy Committee – Chairperson Doug Ingold

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

**Policies on second reading/adoption:**

**BD, School Board Meetings**

**BDDB, Agenda Format**

**BDCC, Agenda Preparation and Dissemination**

**KG-E, Application for Facility Use**

G. Audit/Finance/Technology Committee – Chairperson Jon Widmer

1. The 2020 Budget Hearing – date to be determined.

H. **Approve Angie Smith Legislative Liaison and Angie Smith Student Achievement Liaison**

I. Superintendent’s Report – Karen O’Hare

1. January 1st enrollment by building:

Elementary School	616 (+ 79 Preschoolers)
Middle School	330
High School	378
Career Center	<u>52</u>
Total	1,376

2. Other Reports, Information or Items of Business:

a. Curriculum Updates

3. Upcoming Activities:

Jan. 10	End of 2 <sup>nd</sup> 9 weeks/1 <sup>st</sup> Semester
Jan. 12	Moose Breakfast - Wrestling
Jan. 26	Moose Breakfast – Band and Choir
Jan. 28	Wayne County Spelling Bee – NMS students participating
Feb. 10-13	NMS/NHS Scholastic Book Fair
Feb. 13	Parent-Teacher Conferences – All Buildings 5-8 pm
Feb. 14	Conference Comp Day – No School
Feb. 17	Presidents’ Day – No School
Feb. 18 – March 5	Junior High Art Exhibit at the Wayne Center for the Arts
Feb. 22	Tri-County Solo and Ensemble at Dalton Local



J. Other Board Matters

1. **Appoint Kurt Steiner as the Career Center Representative for the 2020-2022 term.**
2. WCCSC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).
3. Tri-County Legislative Liaison Meeting – date to be determined.

**Vote: Yes: Ingold, Rupp, Smith, Widmer, Cochrell**

**VIII. SUPERINTENDENT’S AGENDA – NEW BUSINESS  
Superintendent Karen O’Hare**

**2020-12 Smith moved and Widmer seconded the motion to approve the Superintendent’s Agenda – New Business:**

**A. Personnel Items**

**Professional Staff**

Approve the following staff to be hired as Tutors for AIR Review after school hours at the Elementary:

Grade 3:	Grade 4:	Grade 5:
Stacey Geitgey	Brian Miller	Larry Besancon
Brooke Hare		
Megan Leone		
Amy Shepherd		

**Supplemental Staff**

\*Approve Michalla Gordon as NHS Boys Track Coach

\*Pending proper certification and licensure

**B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):**

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
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- C. Reports from last month’s conferences – please refer to attachment.
- D. Review of Tri-County Educational Service Center Business Advisory Quarterly Report – Fall 2019.
- E. Discussion on forming a committee for the establishment of a local business advisory council. Volunteer from Board Members to Chair Committee: Ross Cochrell.

**Vote: Yes: Cochrell, Ingold, Rupp, Smith, Widmer**

**X. ADJOURNMENT**

*The next meeting of the Norwayne Local Board of Education is scheduled for Monday evening, February 24, 2020, Calendar Hearing 3:30 p.m.; Business Meeting, 4:00 p.m. at Norwayne Elementary School.*

**2019-13 Ingold moved and Widmer seconded the motion to adjourn.**

**Vote: Yes: Smith, Widmer, Cochrell, Ingold, Rupp**

With no further business, the meeting adjourned at 7:13 PM.

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**Board President**

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**Treasurer**