
Board Briefs

Norwayne Local School District
Board of Education

Organizational and Regular Meeting

Held at 9:30 AM Norwayne High School Conference Room January 9, 2017

The 2017 Organizational and January 2017 Regular Meeting of the Norwayne Board of Education was held on Monday, January 9, 2017 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Earl Rupp, Kurt Steiner, Jon Widmer, and Winston Wyckoff III.

The Meeting was called to order by President Pro-Tem Earl Rupp.

III. PUBLIC RECORDS HEARING

The annual Public Records Hearing was held with no requests for disposal being presented.

IV. BUDGET HEARING

Treasurer Sandy Hadsell presented the tax budget for 2017.

V. ELECTION OF OFFICERS

Mr. Wyckoff nominated Kurt Steiner for President and Mr. Widmer seconded the nomination.

Mr. Steiner nominated Jon Widmer for Vice-President and Mrs. Allen seconded the nomination.

Mr. Hadsell administered the Oath of Office to Mr. Steiner and Mr. Widmer.

Mr. Rupp yielded the chair to Mr. Steiner.

VI. SETTING OF MEETING DATES FOR 2017 – AS PRESCRIBED BY LAW

The Board set the regular meeting dates for 2017 as follows:

*Monday, February 13, 2017 – 4:30 Executive Session, 5:00 Business Meeting
 **(the February Board meeting wil be held at the Elementary School)*

Monday, March 27, 2017 – 4:00 Executive Session, 4:30 Business Meeting

Monday, April 24, 2017 – 7:00 Executive Session, 7:30 Business Meeting

Monday, May 22, 2017 – 7:00 Executive Session, 7:30 Business Meeting

Monday, June 19, 2017 – 7:00 Executive Session, 7:30 Business Meeting

Monday, July 24, 2017 – 7:00 Executive Session, 7:30 Business Meeting

Monday, August 28, 2017 – 5:30 Reception/New Staff, 6:30 Executive Session, 7:00 Business Meeting

Monday, September 25, 2017 – 6:00 Executive Session, 6:30 Business Meeting

Monday, October 23, 2017 – 6:00 Executive Session, 6:30 Business Meeting

Monday, November 20, 2017 – 6:00 Executive Session, 6:30 Business Meeting

Monday, December 18, 2017 – 6:00 Executive Session, 6:30 Business Meeting

VII. BLANKET RESOLUTIONS

The Board approved the following resolution for the expeditious transaction of the business of the Norwayne Board of Education for calendar year 2017:

Section 1 Approval for the Treasurer to seek advance of tax monies.

Section 2 Approval for the Treasurer to invest monies when available at the best interest rate.

Section 3 Approval for the Treasurer to advertise for routine bids as required by law.

Section 4 Approval for the Treasurer to allocate monthly interest for the Permanent Improvement Fund, LFI Fund, Food Service Fund and Classroom Facilities Maintenance Fund based upon month-end cash balances. The remaining interest will go in the general fund.

Section 5 Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services.

Section 6 Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.

Section 7 Approval for the Treasurer to serve as the Public Records Officer and attend public records training as a designee on behalf of the Board of Education members.

The Board approved the following resolution for the expeditious transaction of the business of the Norwayne Board of Education for calendar year 2017:

Section 1 Approval for the Superintendent of Schools to serve as purchasing agent.

Section 2 Approval for the law firm Squire, Patton, Boggs LLP, to provide legal counsel as needed.

Section 3 Approval for the Superintendent of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.

Section 4 Approval for the Superintendent to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.

Section 5 Approval for the Superintendent to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

VIII. MAINTENANCE OF SERVICE FUND

The Board established the service fund for 2017 in the amount of \$5,000 to be used to pay the expenses that members of the Board of Education actually incurred in the performance of their duties or the duties of their official representatives.

Mrs. O'Hare presented Board Members with certificates of gratitude for Ohio School Board Recognition month. This concluded the organizational meeting.

Mr. Dreher shared with the board that the first round of Third Grade Reading Guarantee Test results are in. Most Students have passed the test. For those not passing the test, we are providing additional intervention using a Title I Tutor, and they will be retested later in the year. Letters are being sent home to parents to let them know the results.

Mrs. O'Hare shared Mr. Leatherman's Principal's Report. Grade Cards will go home on January 20. The County spelling Bee will be January 31 at Wooster High School. The CAT Classic wrestling tournament was held this past Saturday with Norwayne wrestlers placing 4th out of 15 schools.

The Board Met in regular Session and adopted the following items:

IV. TREASURER'S BUSINESS – Sandy Hadsell

The Board approved the Treasurer's Business items as presented.

- A. The Board of Education of the Norwayne Local School District met on January 9, 2017, commencing at 9:30 a.m at Norwayne High School, 350 South Main St, Creston, OH, with the following members present:

Mary Allen	Jon Widmer	Earl Rupp
Kurt Steiner	Winston Wyckoff III	

- B. Approve the minutes of the December 19, 2016 Regular Board Meeting.
- C. Approve the December 31, 2016, Bank Reconciliation and Financial Reports:
- | | |
|-------------------------|---------------------------|
| Receipts: \$ 772,366.91 | Expenses: \$ 1,240,404.93 |
|-------------------------|---------------------------|
- D. Accept the following donations:
- | | |
|--|------------------|
| \$ 430.25 Creston Moose Lodge | NHS Band |
| \$ 300.00 Creston Community Service Club | NMS Cheerleaders |
- E. Approve the Alternative Tax Budget for 2017. The budget hearing will be scheduled soon at the County Auditor's Office.
- F. Approve the Workers Compensation Rates for 2017 at .309 per \$100 Salary. (no change from last year)
- G. Approve the motion to waive the post-audit conference.

V. PRESIDENT'S BUSINESS

A. Announcements/Correspondence/Introductions/Recognition

1. January is School Board Appreciation Month
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VI. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

The Board accepted and adopted the committee reports and recommendations:

A. Committees for 2017 (Policy BCE and BCF) – Please refer to attachment

B. Appointment of Committee Chairpersons – The following appointments:

Building & Grounds - Earl Rupp

Communications - Mary Allen

Transportation/Safety - Winston Wyckoff, III

Policy - Kurt Steiner

Audit/Finance/Technology - Jon Widmer

C. Buildings & Grounds Committee – Chairperson Earl Rupp

1. Building & Grounds Committee building tours are scheduled for February to tour the Norwayne Middle/High School and the Elementary School.
2. Permanent Improvement (P.I.) items for the Board's approval:
None at this time.

D. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson Mary Allen

1. Drama rehearsals are underway for the Spring Production of *Do You Wanna Dance?* Scheduled for March 3 – 5.
2. The first semester of the 2016-17 school year ends on Friday, January 13. Schools will be closed on Monday, January 16, in observance of Dr. Martin Luther King, Jr. Day.
3. Scholastic Book Fair is scheduled for Feb. 13-16 in the Middle School lobby for NHS/NMS students. Family Night is Thursday evening 5-8 pm during Parent/Teacher Conferences.

E. Transportation & Safety Committee – Chairperson Winston Wyckoff III

1. Under conditions of hazardous weather or roads, school may be cancelled for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations

will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.

2. Two new buses are scheduled to be delivered by January 13th.

F. Policy Committee – Chairperson Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/review:

- AC Nondiscrimination
- ACA/ACAA Nondiscrimination on the Basis of Sex/Sexual Harassment
- ACA-R/ACAA-R Nondiscrimination on the Basis of Sex/Sexual Harassment
- Grievance Procedures
- IIBH-R District Websites
- JEC School Admission
- JECAA Admission of Homeless Students
- JFCF Hazing and Bullying (Harassment, Intimidation and Dating Violence)
- JFCF-R Hazing and Bullying (Harassment, Intimidation and Dating Violence)
- JFG Interrogations and Searches
- JFG-R Interrogations and Searches
- JHCB Immunizations

G. Audit/Finance/Technology Committee _

1. The 2017 Budget Hearing will be scheduled for a date in February 2017, at the Wayne County Auditor’s office.
2. The FY2016 Audit is finalized and available for review.

H. Approve Mary Allen as Legislative Liaison and Mary Allen as Student Achievement Liaison

I. Superintendent’s Report – Karen O’Hare

1. January 1st enrollment by building:

Elementary School	621	(+ 95 Preschoolers)
Middle School	316	
High School	394	
Career Center	<u>80</u>	
Total	1,411	

2. Other Reports, Information or Items of Business:

- a. Curriculum Updates

- b. Calendar Proposals for 2017-18. The Public Review Hearing for the calendar will be held prior to the next board meeting at 4:00 PM February 13, 2017 at Norwayne Elementary in the Conference Room.

3. Upcoming Activities:

- Jan. 13 End of 2nd 9 weeks/ 1st Semester
- Jan. 16 Martin Luther King, Jr Day – No School
- Jan. 18 LPDC Meeting
- Jan. 21 NMS Inaugural Ball
- Jan. 24 County High School One-Act Play Festival @ NW HS
- Jan. 25 Two-Hour Delay-Staff In-Service
- Jan. 31 Wayne County Spelling Bee – NMS students participating
- Feb 13-16 NMS/NHS Scholastic Book Fair
- Feb. 16 Parent-Teacher Conferences – All Buildings 5-8 pm
- Feb. 17 Conference Comp Day – No School
- Feb. 20 Presidents’ Day – No School

J. Other Board Matters

- 1. WCSCC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).
- 2. Tri-County Legislative Liaison Meeting – Monday, April 3 7:00 p.m. at the ESC.

VII. SUPERINTENDENT’S AGENDA – NEW BUSINESS
Superintendent Karen O’Hare

The Board approved the Superintendents’s Business Items as follows:

- A. Personnel Matters – Approved Mitchell Murray as Middle School Assistant Wrestling Coach pending completion of BCI/FBI background checks and Pupil Validation Licensure.
- B. Approved adoption of resolutions to commemorate ‘*Music in Our Schools Month*’ and ‘*Youth Art Month*’ during the month of March.

XI. ADJOURNMENT

The next meeting of the Norwayne Local Board of Education is scheduled for Monday evening, February 13, 2017, Executive Session 4:30 p.m.; Business Meeting, 5:00 p.m., at Norwayne Elementary School.

With no further action being taken, the meeting adjourned at 11:00 AM.