

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education

Regular Meeting

Held at 9:00 AM Norwayne High School Library July 24, 2017

The July 2017 Regular Meeting of the Norwayne Board of Education was held on Monday, July 24, 2017 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Earl Rupp, Kurt Steiner, Jon Widmer and Winston Wyckoff III.

The Meeting was called to order by President Kurt Steiner.

Following executive session the board met in the Library and approved the following:

Treasurer's business:

- A. Approve the minutes of the June 19, 2017 Regular Board Meeting and the June 30, 2017 Special Board Meeting.
- B. Approve the June 30, 2017 Bank Reconciliation and Financial Reports:
Receipts: \$ 848,471.35 Expenses: \$ 1,373,962.44
- C. Accept the following donations:

Norwayne Music Boosters	\$2,000	NHS Band & Choir Expenses
Barry Romich Community Foundation	\$7,000	NMS STEM Program
Project Live	\$1,500	NHS Football Team
- D. Approve the FY17 Year End balances as submitted to the Wayne County Auditor, and approve the Amended Certificate of Estimated Resources as received by the Office of the Budget Commission, Wayne County, for Fiscal Year 2018.
- E. Approve Dairy Bids awarded to Smith Dairy per bids submitted thru MEC MetaSolutions.
- F. Approve Bread Bids awarded to Nickles Bakery per bids submitted thru MEC MetaSolutions.
- G. Approve the Return of Advance to General Fund (001) from following funds:

Public School Preschool (439)	\$ 7,250
VoAg Fifth Quarter Grant (461)	\$ 350
Title I (572)	\$15,000

- H. Accept Federal Grant Allocations for FY18 and establish the following:
IDEA Special Education Fund 516-9018 \$267,738.79
 - I. Approve the engagement agreement with Rea and Associates to audit our Medicaid Schools Program cost reports for 2016, 2017, and 2018 at a cost of \$1,550 per year.
 - J. Approve renewal of Treasurers Bond with Cincinnati Insurance for two years effective August 1, 2017 at a cost of \$231.
 - K. Approve the contract renewal with Lennon and Associates to prepare FY17 GASB-34 statements as required by the State Auditor at a cost not to exceed \$1,500.
 - L. Approve the purchase of Houghton Mifflin Ohio Science Fusion Online Curriculum for 5 years at a cost of \$4,221.03.
 - M. Approve the change for Fall and Winter Facilities Managers to be 2 separate positions in Group 5 of the Certified Negotiated Agreement.
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PRESIDENT'S BUSINESS – Kurt Steiner

- A. Announcements/Correspondence/Introductions/Recognition

As we approach the opening of another school year on August 23rd,
We wish all the staff and students an excellent school year.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - 2. Permanent Improvement (P.I.) items for the Board's approval: Please refer to listing from the Building & Grounds Coordinator.
- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen
 - 1. The District CIP meeting is scheduled for August 17th 9 a.m. - Noon
 - 2. The District Newsletter will be sent to district residents in early August.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 - 1. Bus inspections have been completed and all buses are ready for the start of the school year.

2. Preschool/KDG bus safety training is set for August 12th to coincide with orientation - 9:30-11:00 a.m. at Norwayne Elementary School.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

None at this time

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. We will continue with ESBER point of sale software for the lunchroom.
2. 225 new Chromebooks have been received – 115 for the elementary/110 middle school and high school. Three charging carts were purchased for the new chromebooks.
3. The computer lab at the elementary has been relocated to make room for the extra Kindergarten classroom. An old netbook cart has been repurposed to be used for the Chromebooks.
4. The 7 new copiers have been installed.
5. The digital signs in front of the buildings have been checked and replacement parts have been ordered.

F. Superintendent’s Report – Karen O’Hare

1. The 2017 Staff Convocation is scheduled for Monday, August 21, from 8:00 – 9:30 a.m. in the Performing Arts Center. Refreshments will be served beginning at 7:30 a.m. in the Commons compliments of American Fidelity. Tuesday, August 22nd is a teacher work day.
2. Other Reports, Information or Items of Business:
 - a. Curriculum Updates – Lisa Baum is reviewing our spring test results and will have a summary for the CIP meeting August 17th.
 - b. Building Principals return to their positions on Tuesday, August 1st.
 - b. Upcoming Events:
 - August 12 – Preschool & Kg Bus Safety/Orientation 9:30 a.m.
 - August 15 – Grade 9 Orientation 7:00 p.m.
 - August 17 – Grade 6 Orientation 7:00 p.m.
 - August 22 – District Wide Open Houses 6:00 p.m.
 - August 23 – First Day of School

F. Other Board Matters

The Board appointed Jon Widmer as delegate and Kurt Steiner as alternate to the OSBA Capital Conference – November 12, 13 & 14

Superintendent’s Agenda Items A & B – New Business:

Regular Board Meeting
Personnel Items
July 24, 2017

Professional Staff

Hire Juan Morales – NMS/NHS Spanish Teacher

Support Staff

Joseph Chaffin – ESL Aide
Sarah Coy - Student Aide
Randy Hoge - Student Aide
Christine Rigerman - Student Aide
Misty Snow - Preschool Aide
Shawna Wood - NES Lunchroom 2nd Assistant

Supplemental Staff

High School:

Weight Room Coordinator – Adam Indorf
Fall Facilities Manager – NHS – Julie West
Jon Moore, Assistant Coach, Boys Soccer
Fran Espinosa, Volunteer Coach, Boys Soccer
Bryce Zimmerly, Volunteer Coach, Boys Soccer

Middle School:

Gr 7 & 8 Football Assistant Coach – Bryan Shirey

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Larry Besancon	OAGC	Oct 15-17	\$290
Stacey Geitgey	OAGC	Oct 15-17	\$290
Brooke Hare	OAGC	Oct 15-17	\$290
Brian Miller	OAGC	Oct 15-17	\$290

The Board approved a resolution submitting to the electors of this school district the question of the renewal of an existing 0.75% school district income tax.

WHEREAS, on June 19, 2017, this Board adopted a resolution pursuant to Section 5748.02 of the Revised Code requesting the State Tax Commissioner to estimate and certify to it the property tax rate and income tax rate that would have had to have been in effect on the taxable income of individuals, as defined in division (E)(1)(b) of Section 5748.01 of the Revised Code, for the current year to produce an amount equivalent to \$1,262,000 annually, a certified copy of which resolution was delivered to the State Tax Commissioner; and

WHEREAS, on June 30, 2017, the State Tax Commissioner certified that a school district income tax rate of 0.855%, rounded to 0.75% (using the tax base as specified in the aforesaid resolution and herein) or a property tax rate of 7.04 mills (using 2015 valuation) would be required to produce that amount; and

WHEREAS, this Board is now authorized, pursuant to Section 5748.02(B) of the Revised Code, to adopt a resolution proposing an annual tax for School District purposes on the taxable income of individuals, as defined in division (E)(1)(b) of Section 5748.01 of

the Revised Code, at the rate set forth in the Tax Commissioner's certification, rounded to the nearest one-fourth of one per cent; and

WHEREAS, pursuant to the approval of the electors of this School District at an election held on November 5, 2013, the School District currently imposes a school district income tax (upon the same tax base as specified herein) at the rate of 0.75% for the purpose of current expenses, which is due to expire at the end of calendar year 2018; and

WHEREAS, because this Board currently imposes an income tax pursuant to Chapter 5748 of the Revised Code that is due to expire at the end of calendar year 2018, and the proposed tax rate is no higher than the tax rate currently being imposed, in accordance with Section 5748.02(B) of the Revised Code, this Board may specify that the school district income tax to be submitted to the electors of the School District pursuant to this Resolution renews the expiring tax and is not an additional tax;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Norwayne Local School District, Counties of Wayne and Medina, Ohio, that:

Section 1. This Board finds, determines and confirms that the amount of taxes that may be raised by this Board of Education within the ten-mill limitation by property tax levies on the tax list and duplicate will be insufficient to provide for the necessary requirements of this School District, that it is necessary to raise additional moneys for School District purposes, and that it is necessary to renew, for the purpose of current expenses, the existing annual school district income tax at the rate of three quarters of one percent (0.75%) on the taxable income of individuals, as defined in division (E)(1)(b) of Section 5748.01 of the Revised Code, for a period of ten years.

Section 2. Pursuant to Chapter 5748 of the Revised Code, the question of renewing the existing annual 0.75% school district income tax on the taxable income of individuals, as defined in Section 5748.01(E)(1)(b) of the Revised Code, for the purpose of current expenses, to take effect on January 1, 2019, and run for a period of ten years, shall be submitted to the electors of this School District at the election to be held on November 7, 2017. The tax herein proposed would renew the aforesaid expiring tax and is not an additional school district income tax.

Section 3. The Treasurer is directed to deliver promptly, and in any case not later than August 9, 2017, a certified copy of this Resolution to the Board of Elections of Wayne County.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with all requirements of law.

Section 5. This Resolution shall be effective immediately upon its adoption.

The August Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening August 28, 2017; 5:30 p.m. New Staff Recognition, 6:30 p.m. executive session, 7:00 p.m. business meeting.

ADJOURNMENT:

With no further business the meeting adjourned at 10:45 AM.
