

Board Briefs

Norwayne Local School District Board of Education

Regular Meeting

Held at 7:00 PM

Norwayne High School Library

June 19, 2017

The June 2017 Regular Meeting of the Norwayne Board of Education was held on Monday, June 19, 2017 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Earl Rupp, Kurt Steiner, Jon Widmer and Winston Wyckoff III.

The Meeting was called to order by President Kurt Steiner.

Following executive session the board met in the Library and approved the following:

Treasurer's business:

- A. Approved the minutes of the May 15, 2017 Regular Board Meeting.
- B. Approved the May 31, 2017 Bank Reconciliation and Financial Reports:

Receipts: \$ 792,182.07

Expenses: \$ 1,293,295.33

- C. Accepted the following donations:

Thomas Romich	\$500	Ben & Marian Romich Memorial Fund
Norwayne Middle School PTO /Scholastic Book Fair	\$817.99	NMS Library Books
Misty Snow/HS Cheerleaders	\$100	NHS Cheerleader Fund
Romich Family	\$2000	NHS Bobcat Buddy Days
John Steiner	\$500	NHS Drama Scholarship
The Romich Foundation	\$1000	NHS Drama Scholarship
Wayne County Truck & Tractor Pulls	\$500	Norwayne FFA

- D. Approved the June Adjustments to the Official Certificate of Estimated Resources and the Revised Final Appropriations for FY17.
- E. Approved FY18 temporary appropriations at 90% of the final appropriations for FY17.
- F. Approved the Transfer of \$120,000 from General Fund to the Food Service Fund to cover year end deficits for FY17.
- G. Approved the Advance from General Fund (001) to the following funds to cover year end negative balances. These funds will be returned to General Fund in FY18 when reimbursement is received.

Public School Preschool	(439)	\$7,250
VoAg Fifth Quarter Grant	(461)	\$350
Title I	(572)	\$15,000

H. Approved the contract renewal with Connection Education Services Inc. to provide Special Education Services for FY18 as needed.

I. Approved payment to the following game workers:

Division III District Track Meet: 5/17/2017 and 5/19/2017

Shawn Deer	Ticket Taker	\$ 25
James Glessner	Timer	\$ 50
Denise Grimes	Umpire	\$110
Tim Meadows	Ticket Taker	\$ 25
Scott Norman	Announcer	\$110
Karen O'Hare	Ticket Taker	\$ 35
Michelle Vance	Timer	\$ 50
Beth Lea	Ticket Taker	\$ 50
Julie West	Ticket Taker	\$ 50
Brian West	Meet Manager	\$627.82

Dwight Schar Invitational 5/5/2017

Mark Stanley	Announcer	\$ 50
Adam Indorf	Scorer	\$ 50
Ricki Gerber	Ticket Taker	\$ 20
Scott Coy	Scorer	\$ 50

J. Approved the Revised Administrative Handbook Effective August 1, 2017.

K. Accepted Federal Grant Allocations for FY18 and establish the following:

Title I Fund 572-9018	\$187,572.84
Title II-A Fund 590-9018	\$ 38,463.78

L. Approved the Liability, Property, and Fleet Insurance Renewal with Ohio School Plan, Whitaker-Myers Insurance effective July 1, 2017 at a cost of \$50,862.

Approved a three year contract with Superintendent Karen O'Hare effective August 1, 2018.

PRESIDENT'S BUSINESS – Kurt Steiner

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations and Best of Luck to our graduates, many of whom received awards and scholarships to their chosen Colleges and Universities. 79% of the 2017 graduating class are going on to 2 or 4 year colleges, 17% to the work force, 2% to the military, and 1% to a One Year Missions Program.
2. Congratulations to our Girls Track team who captured WCAL, District and Regional Championships. Also to the following for placing at the State Track Meet: Brevin Harris 4th – 200 meter run; Kasey Keith 7th – shot put; Rachel Schmidt 7th – 200 meter run; Savannah Powley, Kelly Hess, Maddie Ball & Rachel Schmidt 8th – 4 x 400 relay; Grace Sullivan, Hess, Powley and Allie Studer 3rd – 4 x 200 relay; and the girls 4 x 100 relay members: Audrey Bishop, Schmidt, Sullivan and Studer for defending their 1st place finish last year with another 1st place finish.

Approved the committee reports and adopt the following recommendations and policies:

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board’s approval:

Approved the quote from Tim Moyer for painting at the Elementary School \$850 from the Permanent Improvement Fund.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. The District CIP meeting is scheduled for August 17th 9 - Noon
2. Principals and building secretaries will be finishing up their year end duties and will be heading out for the summer shortly.
3. The custodians have begun a thorough cleaning of the buildings.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. We wish Carol King all the best as she retired at the end of the school year after 28 years of service to the staff and students at Norwayne Local.
2. Terry Valentine and Jen Wood are busy preparing routes for next school year.
3. Preschool/KDG bus safety training is set for August 12th to coincide with orientation - 9:30-11:00 a.m. at Norwayne Elementary School.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies adopted on second reading/ review:

- DI Fiscal Accounting and Reporting**
- DI Inventories (Fixed Assets)**
- DJ C Bidding Requirements**
- DJ F Purchasing Procedures**
- DJ F-R Purchasing Procedures**
- DN School Properties Disposal**
- EB C Management and Safety Plans**
- EF/EFB Food Services Management/Free & Reduced-Price Food Services**
- IG B B Programs for Gifted & Talented Students**
- IG B I English Learners**
- IG B J Title I Programs**
- IG B L Parent & Family Involvement in Education**
- JN Student Fees, Fines & Charges**

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The technology Department will be working through the summer installing a new camera system at the High School & Middle School and new cameras at the Elementary.
2. We will be adding an additional 250 chromebooks, 122 at the elementary and 110 between the High School and Middle School. The new copiers were delivered on June 13th.
3. The District web site will be updated to a new format. Work is underway now to make for a smooth transition.
4. Maintenance on technology equipment will be performed over the summer.

F. Superintendent’s Report – Karen O’Hare

1. June 1st enrollment by building:

Elementary School	623	(+ 94 Preschoolers)
Middle School	310	
High School	406	
Career Center	<u>72</u>	
Total	1,411	

2. Other Reports, Information or Items of Business:

Summer office hours are 7:00 a.m. to 3:00 p.m. daily. School offices will be closed during the month of July but the district offices will remain open.

a. Curriculum Updates

b. Upcoming Events:

July 25 – Athletic Team Members will be canvassing the community

to sign up new/renewed Athletic Booster Club members.
June-July – Volleyball, Basketball and Football Camps are being held during the summer months.

G. Other Board Matters

WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

Approved the Superintendent's Agenda – New Business as presented:

Regular Board Meeting
Personnel Items
June 19, 2017

Professional Staff

Kristen Workman, speech therapist – providing ESY services at a rate of \$36.50 per hour not to exceed 10 hours over the months of June, July and August.

Recall:

Sabrina Brandenburg – full time grade 4
Anne Gasser 6/8 time Spanish
Molly Pamer full time Middle School art position
Megan Raber – 1/2 time teaching position

Contract Recommendation(s):

Rachel Eggeman - NES Grade 2 position
John (JD) Plybon – NHS 6/8 time Industrial Arts Position
Cassandra Zumack – NMS Grades 6 – 8 Title I Language Arts and Reading Teacher

Tutors:

Kris Gerber – NES Tutor
Alfredo Gray – NHS Study Hall Monitor
Lynn Hershberger – NES full time
Megan Raber – 1/2 time tutor
Annie Williams – NHS full time Small Group Instructor

Extended Time for the 2017-18 School Year:

Abby VanTyne – 25 (more as needed with principal's approval)
Jodi Klauss - 5
Amy Frary – 10.5 (more as needed with principal's approval)

Support Staff

Approve Maternity leave for Brittany Yoder from August 23, 2017 thru September 22, 2017 dependent on actual delivery date.

Recall

Donna Adkins – Bus Driver

Danny Maxwell – Assistant Groundskeeper
Sheri Wachtel – Transportation – bus/van driver as needed

Summer Custodial Workers

Katie Emerson

Supplemental

High School

Cheerleading:

Misty Snow

Football:

Assistant: Jude LaChance

Assistant: Vince Sette

Assistant: Scott Coy

Assistant: Jason Gallion

Assistant: John Baummer

Volleyball:

JV Coach: Cassondra Zumack

Freshmen Coach: Sarah Coy

Golf:

Volunteer: Joe Chaffin

Colorguard:

Advisor: Annie Williams

Girls Soccer:

JV: Mara Holcomb

Assistant: Jessie Stevents (Volunteer)

Middle School

Football:

7th Head Coach – Mark Stanley

8th Head Coach – Doug Hanzie

Asst Coach - John Ruch

Volleyball:

8th Head Coach - Denise Followay

7th Head Coach - Beth Lea

Cross Country:

7/8 Head Coach Tim Winkler

Fall Middle School Facility Manager:

Shawn Deer

Athletic Director:

Doug Hanzie

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Abbey VanTyne	Ag Ed Summer Conference	6/16/17	\$350

- C. Approve Parent-Student Handbooks for the 2017-18 school year.

Approved a one year tutor contract for Karlee Wyckoff effective 8/15/2017.

The Board Approved:

A RESOLUTION DECLARING IT NECESSARY TO RAISE A SPECIFIED ANNUAL AMOUNT FOR SCHOOL DISTRICT PURPOSES AND REQUESTING THE STATE TAX COMMISSIONER TO ESTIMATE THE RESPECTIVE AD VALOREM PROPERTY TAX AND SCHOOL DISTRICT INCOME TAX RATES TO PRODUCE THAT AMOUNT.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Norwayne Local School District, Counties of Wayne and Medina, Ohio, that:

Section 1. This Board determines and declares that it is necessary to raise annually the amount of \$1,262,000 for school district purposes, and to levy either an additional ad valorem property tax outside of the ten-mill limitation or a (renewal) school district income tax on the taxable income of individuals as defined in Section 5748.01(E)(1)(b) of the Revised Code for that purpose. The Board intends to place a related tax levy question before the electors of the District at the November 7, 2017, election.

Section 2. Pursuant to Section 5748.02 of the Revised Code, this Board requests the State Tax Commissioner to estimate and certify to it both (i) the property tax rate that would have to be imposed in the current year to produce an amount equivalent to the amount specified in Section 1 from an additional ad valorem property tax, and (ii) the school district income tax rate that would have had to have been in effect for the current year to produce an amount equivalent to the amount stated in Section 1 from a school district income tax on the taxable income of individuals as defined in Section 5748.01(E)(1)(b) of the Revised Code.

Section 3. The Treasurer is directed to deliver a certified copy of this Resolution to the State Tax Commissioner no later than July 30, 2017.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

The July Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening July 24, 2017; 7:00 p.m. executive session, 7:30 p.m. business meeting.

ADJOURNMENT

With no further business the meeting adjourned at 8:20 PM.