

# BOARD BRIEFS

## Norwayne Local School District Board of Education Regular Meeting

Held at 7:00 PM

Norwayne High School Library

June 24, 2019

The June 2019 Regular Meeting of the Norwayne Board of Education was held on Monday, June 24, 2019 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, Kurt Steiner, and Jon Widmer.

Following executive session the board met in open session at 7:30 PM and approved the following:

V. TREASURER'S BUSINESS – Sandy Hadsell

A. Approve the minutes of the May 28, 2019 Regular Board Meeting.

B. Approve the May 31, 2019 Bank Reconciliation and Financial Reports:

Receipts: \$ 857,855.54

Expenses: \$ 1,357,821.64

C. Accept the following donations:

Middle School PTO	\$917.35	NMS Library Book Fair
The Romich Foundation	\$100.00	NHS Boys Basketball
Jason, Shyla, Daryl & Debbie Metsker	\$500.00	Turf Project
Anonymous	\$500.00	NES Lunch Fund & Principals Fund
MAD Rentals	\$1,000.00	Turf Project
Norwayne Music Boosters	\$950.00	NHS Music Programs

D. Approve the June Adjustments to the Official Certificate of Estimated Resources, and the Revised Final Appropriations for FY19.

E. Approve FY20 temporary appropriations at 80% of the final appropriations for FY19.

F. Approve the Transfer of \$ 90,000 from General Fund to the Food Service Fund (006) to cover year end deficits for FY19.

G. Approve the June 30 Interest Payment Transfer of \$381.25 from the Athletic Facilities Fund (300-935A) to the General Fund (001).

H. Accept the META cooperative purchasing bids for bread and milk from Nickles Bakery and Smith Dairy for FY20.

I. Approve the Diesel Fuel Bid from Santmyer Oil for FY20.

J. Approve the LP Gas Bid from Amerigas for FY20.

K. Approve Liability, Fleet, and Property insurance with Ohio School Plan effective

7/1/2019 at a cost of \$52,190, a \$211 increase.

Approve a decrease in Cyber coverage deductible from \$100,000 to \$25,000 at an additional cost of \$526.

- L. Approve the end of year advance from General Fund (001) to Ag Ed FY19 Grant (461-9019) in the amount of \$454.48. Advance to be returned in FY20 upon receipt of payment from ODE.

VI. PRESIDENT'S BUSINESS

- A. Approve the Following Permanent Improvement Tax Levy Renewal Resolution:

The Board of Education of Norwayne Local School District, Ohio, met in regular session on June 24, 2019, commencing at 7:00 p.m. (with the executive session portion of the meeting, with the business portion of the meeting following at 7:30 p.m.), in the Norwayne High School Library, 350 South Main Street, Creston, Ohio, with the following members present:

Mary Allen

Ross Cochrell

Earl Rupp

Kurt Steiner

Jon Widmer

The notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Mr. Steiner moved the adoption of the following Resolution:

RESOLUTION NO. 2019-44

A RESOLUTION DECLARING IT NECESSARY TO RENEW AN EXISTING TAX LEVY FOR THE PURPOSE OF "RENOVATION AND REPAIR OF SCHOOL BUILDINGS, IMPROVEMENT OF SCHOOL SITES, PURCHASE OF NEW EQUIPMENT AND REPLACEMENT OF OBSOLETE EQUIPMENT" AND REQUESTING THE WAYNE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT RENEWAL LEVY, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE.

WHEREAS, on May 5, 2015, the voters of this School District renewed the levy of a tax outside the ten-mill limitation for the purpose of "renovation and repair of school buildings, improvement of school sites, purchase of new equipment and replacement of obsolete equipment", at a rate not to exceed 2.0 mills for five years; and

WHEREAS, the authority to levy that 2.0-mill tax expires with the levy on the 2019 tax list and duplicate for collection in calendar year 2020; and

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the tax duplicate will be insufficient to provide an adequate amount for the

necessary requirements of the School District and that, in accordance with Section 5705.21 of the Revised Code, it is necessary to renew the existing 2.0-mill tax in excess of that limitation for the purpose of “renovation and repair of school buildings, improvement of school sites, purchase of new equipment and replacement of obsolete equipment”, for a period of five years; and

WHEREAS, in accordance with Division (B) of Section 5705.03 of the Revised Code, in order to submit the question of a tax levy pursuant to Section 5705.21 of the Revised Code, this Board must request that the Wayne County Auditor certify (i) the total current tax valuation of the School District, and (ii) the dollar amount of revenue that would be generated by the levy; and

WHEREAS, in accordance with Division (B) of Section 5705.03 of the Revised Code, as recently amended, upon receipt of a certified copy of a resolution of this Board declaring the necessity of a tax, stating its purpose, whether it is an additional levy, a renewal or a replacement of an existing tax, or the renewal or replacement of an existing tax with an increase or a decrease, the Section of the Revised Code authorizing the submission of the question of the tax, the term of years of the tax (or that it is for a continuing period of time), that the tax is to be levied upon the entire territory of the School District, the date of the election at which the question of the tax shall appear on the ballot, that the ballot measure shall be submitted to the entire territory of the School District, the tax year in which the tax will first be levied and the calendar year in which it will be first collected and each county in which the School District has territory, and requesting such certification, the County Auditor is to certify the total current tax valuation of the District and the dollar amount of revenue that would be generated by the proposed levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Norwayne Local School District, Counties of Wayne and Medina, Ohio, that:

Section 1. This Board declares that (i) it is necessary to renew the School District’s existing 2.0-mill ad valorem property tax outside of the ten-mill limitation for the purpose of “renovation and repair of school buildings, improvement of school sites, purchase of new equipment and replacement of obsolete equipment”, (ii) as authorized by Section 5705.21 of the Revised Code, it intends to submit the question of that renewal levy to the electors of the entire territory of the School District at an election on November 5, 2019, and (iii) the School District has territory in Wayne and Medina Counties. If approved, that tax will be levied upon the entire territory of the School District for a period of five years, commencing in tax year 2020, for first collection in calendar year 2021.

Section 2. This Board requests the Wayne County Auditor to certify to it both (i) the total current tax valuation of the School District, and (ii) the dollar amount of revenue that would be generated by the renewal levy specified in Section 1.

Section 3. The Treasurer of this Board is authorized and directed to deliver promptly to the Wayne County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mrs. Allen seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

Mrs. Allen Yes                      Mr. Cochrell Yes  
Mr. Rupp Yes                         Mr. Steiner Yes  
Mr. Widmer Yes

TREASURER'S CERTIFICATION

The above is a true and correct excerpt from the minutes of the regular meeting of the Board of Education of the Norwayne Local School District, Ohio, held on June 24, 2019, the date, time and place of which (as shown above) having been established at the Board's 2019 organizational session, showing the adoption of the Resolution set forth above.

Dated: June 24, 2019

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Treasurer, Board of Education  
Norwayne Local School District, Ohio

B. Announcements/Correspondence/Introductions/Recognition

1. Congratulations and Best of Luck to our graduates, many of whom received awards and scholarships to their chosen Colleges and Universities.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board's approval:  
Approve the Quote by Stoller Custom Cabinets to install new cabinets in band room at the high school at a cost of \$4,567

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. The District CIP meeting is scheduled for August 14th 9 - Noon
2. Principals and building secretaries will be finishing up their year end duties and will be heading out for the summer shortly.
3. The custodians have begun their thorough cleaning of the buildings.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. Preschool/KDG bus safety training is set for August 10th to coincide with orientation - 9:30-11:00 a.m. at Norwayne Elementary School.

D. Policy Committee – Chairperson, Kurt Steiner

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on First Reading

EEACC-E and JFCC-E School Bus Discipline

Policies on second reading/adoption:

BJA, Liaison with School Boards Associations  
EHB, Use of Electronic Signatures.

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The technology Department will be working throughout the summer performing maintenance on technology equipment.

F. Superintendent’s Report – Karen O’Hare

1. June 1st enrollment by building:

Elementary School	631	(+ 80 Preschoolers)
Middle School	330	
High School	410	
Career Center	<u>40</u>	

Total 1,411

2. Other Reports, Information or Items of Business:

Summer office hours are 7:00 a.m. to 3:00 p.m. daily. School offices will be closed during the month of July but the district offices will remain open.

a. Curriculum Updates

b. Upcoming Events:

July 25 – Athletic Team Members will be canvassing the community to sign up new/renewed Athletic Booster Club members.

June-July – Volleyball, Basketball and Football Camps are being held during the summer months.

G. Other Board Matters

1. WCSCC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s). The Career Center finished the year strong and student enrollment is expected to be slightly higher for next year.

VIII. SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

- A. Approve Personnel pending proper certification and licensure:

Regular Board Meeting  
Personnel Items  
June 24, 2019

Professional Staff

Tutor Contracts:

Jill Buklad – NMS  
Sheri Csapo - NMS  
Kris Gerber – NES  
Alfredo Gray – NHS Study Hall Monitor  
Lynn Hershberger – NES  
Karlee Wyckoff – NES

Teacher Recall:

Megan Raber – 5/8 time High School Math Teacher

Approve Stipends for FY20:

Kimberly Brenstuhl - Elementary Choir \$450  
Eric Ratica - PAC Manager \$1,500  
These stipends will be paid from Title IV Grant Funds

Contract Revisions:

Catie Noyes – 6/8 NHS teacher and 2/8 NMS teacher  
Josue Perez – 6/8 NHS teacher and 2/8 NMS teacher  
Annie Williams – NMS full time teacher

Support Staff

New Hires:

April Troup – Bus Driver  
Nichole Wincek – Van Driver  
Nancy Milczewski – Kg Monday Noon Route

Approve Stipends for FY20:

Head Cook (\$1250)/Co-Food Service Directors (\$2000) each  
Tammy Rastorfer  
Deb Winkler

Recall:

Kaitlyn Brant – NMS Student Aide  
Joe Chaffin – ELL Student Aide  
Sarah Coy – NHS Student Aide  
Randy Hoge – NMS Student Aide  
Misty Snow – NES Preschool Aide

Supplementals

Middle School:

Kaitlyn Brant – Assistant Volleyball Coach

High School:

John Baummer – Assistant Football Coach  
Scott Coy – Assistant Football Coach  
Jason Gallion – Assistant Football Coach  
Jude LaChance - Assistant Football Coach  
Vince Sette – Assistant Football Coach  
Joe Chaffin – Volunteer Golf Coach  
Megan Raber – JV Volleyball Coach  
Brice Zimmerly – Boys Soccer Co-Assistant Coach  
Fran Espinosa – Boys Soccer Co-Assistant Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Bill Vance	OPFMA Fall Conference	10/21 & 22	\$380

- C. Reports from last month's conferences – please refer to attachment
- D. Approve of Parent-Student Handbooks for the 2019-20 school year.
- E. Approve STEM Coordinator Job Description.
- F. Approve the Transportation Handbook for 2019-20.

XII. ADJOURNMENT

*The July Regular Meeting of the Norwayne Local Board of Education will take place on Monday July 22, 2019 at 4:00 p.m. executive session; 5:00 p.m. business meeting; in the Norwayne High School Library.*

With no further business, the meeting adjourned at 8:18 PM.