

BOARD BRIEFS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library March 27, 2017

The March 2017 Regular Meeting of the Norwayne Board of Education was held on Monday, March 27, 2017 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Earl Rupp, Kurt Steiner, Jon Widmer and Winston Wyckoff III.

The Meeting was called to order by President Kurt Steiner.

Following executive session the board met in the Library and approved the following:

Abbey VanTyne, NHS FFA advisor and FFA Students, Aubrey Csapo, Emily Croft, and Kolton Keener gave Photovoice Presentations resulting from their National FFA Week activities.

Mr. Dreher recognized Noah Marty and his parent Nikolas and Mikaela Marty. Congratulations to Noah for being named an Ohio Lottery Academic All Star for February. The Partners in Education Academic All Star Award recognizes K-12 students who have exhibited academic achievement, community involvement, citizenship and leadership in and out of the classroom.

Monthly Reports to the Board & Public

Mr. Dreher, Mr. Leatherman, and Mr. Zimmerly reported that the third nine weeks is finished and grade cards were sent home last Friday. Spring athletics are underway and many teams will begin competition this week. Students were very successful in the Wayne County Fine Arts Exhibition and Power of the Pen Competitions. The High School Spring Musical was very successful as all performances were sold out. Norwayne placed 9th overall at the State Wrestling Tournament with Zach Steiner winning a State Championship and Gavin Stika placing third in his weight class.

V. TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the February 13, 2017 Regular Board Meeting.
- B. Approve the February 28, 2017 Bank Reconciliation and Financial Reports:

Receipts: \$ 2,107,521.99

Expenses: \$ 991,668.43

- C. Accept the following donations:

Romich Foundation	\$ 200	NHS Band
WCOA Wrestling Benefit	\$ 125	NHS Wrestling Team
Norwayne Bobcat Backers	\$ 1,000	NHS Wrestling Team
Sam Patterson	\$ 590	NHS Girls Basketball

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Kurt & Robin Steiner	\$ 150	NHS Wrestling Team
WCAL Ticket Takers	\$ 40	NHS Girls Track Team
Norwayne Middle School PTO	\$ 150	Norwayne Ski Club
Creston Moose	\$ 500	NHS Band
Frank & Dana Bonezzi	\$ 500	NHS Drama
Norma Buckingham	\$ 12	NHS Drama
Creston Senior Citizens	\$ 21	NHS Drama
Buffalo Wild Wings – Wooster	\$ 575	NHS Prom
Edward, Arlene, & Kaye Maibach Fund	\$ 342.59	NES Library
NMS PTO	\$ 200	Ski Club
Athletic Boosters	\$ 800	Girls Track
Barry Romich Family Foundation	\$ 1,700	NMS Unicycle Club
WG Dairy	\$ 852.43	NHS FFA Greenhouse

- D. Approve Outdoor Education Fees:
\$75 for students
\$100 for Chaperones, unless they already have a background check on file with the school, then \$75
- E. On recommendation from the Tri-County Educational Service Center, approve Moving Elementary School teacher Lyndsea Hughes to Masters +20 on the salary scale effective August 21, 2017.
- F. Approve the Shared Services agreement with Tri-County ESC for shared services of Treasurer for FY18.
- G. Approve the Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor.
- H. Approve the Original Certificate of Estimated Resources as received by the Office of the Budget Commission, Wayne County, for Fiscal Year 2018.
- I. Approve the Workers Compensation Renewal for 2018 with Comp Management. Annual Fee is \$805. Group Rate at .288 per thousand. (7% Reduction)
- J. Approve the contract with MG Civil Design to prepare plans for LP Gas Tank installation and additional electrical needs.

K. Approve the following Game Worker Payments:

Scott Coy	Division III Boys Sectional	Timer	\$20
Adam Indorf	Division III Boys Sectional	Scoreboard	\$20
Jim Glessner	Division IV Girls District	Ticket Sales	\$40
Beth Lea	Division IV Girls District	Facilities Manager	\$210
Adam Indorf	Division IV Girls District	Scoreboard	\$150
Scott Coy	Division IV Girls District	Timer	\$150
Mark Stanley	Freshman Girls Season	Scoreboard	\$60
Adam Indorf	Boys Basketball Season	Scoreboard	\$200
Scott Coy	Boys Basketball Season	Timer	\$200

VI. PRESIDENT'S BUSINESS – Kurt Steiner

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to Mrs. Beth Smith and the Norwayne Players drama group for their excellent and entertaining production of *Do you Wanna Dance?*
 2. Congratulations to Alfredo Gray, Wrestling Coach and wrestlers Zach Steiner for winning the State Championship in Wrestling and to Gavin Stika for placing third.
 3. Congratulations to the Norwayne Middle School art students and their teacher, Ms. Molly Pamer, who were recognized for outstanding works of art at the Wayne County Junior High Art Exhibit and Awards Ceremony on the evening of March 16th. Best of Show 3-Dimensional was awarded to Brett Boss. Also winning awards were: Jarrison Moore, Andrea Maibach, Austen Kreakie, Jacob Adkins and Grace Gerber.
 4. Congratulations to Mrs. Ann Gerber and Mrs. Carol Zollinger and their Power of the Pen team members: Emma-Jean Stanley for placing 1st at the Tournament at Ashland. Riley Apel, Abigail Hassenzahl, Taylor Reinhart, Kiley Howell, Lily Haskins, Lacey Wolfe and Emma-Jean Stanley who qualified for Regional Competition.
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VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board's approval: Please refer to listing from the Building & Grounds Coordinator.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. Kindergarten Registration – 30 new students were registered March 13; 72 Current Preschool students are moving up to Kg
2. Preschool Registration Packets were available March 3. Specific questions on preschool enrollment should be directed to Elementary Principal Dave Dreher.
3. Open Enrollment application for 2017-18 are currently being accepted.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Bus drivers will conduct mandatory second round bus evacuation drills on April 18 & 19.
2. The transportation Coordinator has completed yearly bus driver evaluations.
3. Safety Committee meeting scheduled for April 6th.
4. Annual Bus Inspections will be as follows:

March 7 – Buses 2, 4, 7, 12 & 15 were inspected and passed
Next scheduled date is April 10 – buses 6, 9, 11, 17 & 19

5. Inservice training for drivers was held March 22
6. Two new buses arrived on March 18. We are working with MG Civil Design to plan the LP Tank installation and additional lighting for the bus parking lot.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies adopted on second reading/review:

AA School District Legal Status
EBCD Emergency Closings
EFG Student Wellness Program
IGD Cocurricular and Extracurricular Activities
IGDI Interscholastic Athletics
IKF Graduation Requirements
IL Testing Programs
JED Student Absences and Excuses
JEDA Truancy
JFC Student Conduct
JGD Student Suspension
JGE Student Expulsion
KGB Public Conduct on District Property

Policies on first reading/review:

DJC Bidding Requirements

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The district principals are currently creating building budgets for next school year. During the month of April, Student Activity Budgets and Statements of Purpose will be reviewed and updated for 2017-18.
2. Grade 11 Students will be taking the ACT test online starting March 21.
3. The State AIR testing will begin the week of March 28.
 - Gr 3 – 8: Language Arts & Math
 - Gr 4 & 6: Social Studies
 - Gr 5 & 8: Science
 - High School: End of Course Exams

F. Superintendent’s Report – Karen O’Hare

1. March 1st enrollment by building:

Elementary School	619	(+ 95 Preschoolers)
Middle School	316	
High School	400	
Career Center	<u>74</u>	
Total	1,399	

G. Other Reports, Information or Items of Business:

- a. Curriculum Updates
- b. Upcoming Events:
 - March 30 Winter Sports Award Banquet
 - March 31 Elementary Spring Fling
 - March 31 Art Club trip to Cincinnati
 - April 6 NMS Talent Show
 - April 7 Band Trip to Chicago
 - April 10 – 14 Spring Break
 - April 20 Gr 4 Concert
 - April 20 Lions’ Club Student Recognition Dinner
 - April 22 County Line Trail App 10k, 5k, & Rainbow Run
 - April 24 Gr 2 Concert
 - April 24 Kindergarten to Cleveland Zoo
 - April 25 Kg Concert

H. Other Board Matters

- 1. WCSCC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).
- 2. Tri-County Legislative Liaison Meeting(s) – April 3, 7:00 pm at the ESC

VIII. SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

A. Personnel Items March 27, 2017

Administrative Staff

Contract Renewals for 2017-18:

Three Year Contract:

Dave Dreher Vince Sette

Professional Staff

Contract Renewals for 2017-18:

One Year Contract:

Kimberly Brenstuhl
Jim Lindeman
Erica Stewart

Jim Glessner
Art Oswald
Abbey VanTyne

Megan Leone
Jeff Snure

Two Year Contract:

Lisa Eichelberger
Alisha Gasser
Molly Pamer

Jennifer Evans
Lyndsea Hughes
Amanda Preattle

Denise Followay
Amy Morrison
Kristen Workman

Three Year Contract:

Scott Bailey
Lynn Hershberger
Misti Kosier

Josh Fulton
Whitney Imhoff
Jude LaChance

Brooke Hare
Adam Indorf
Jeannine Nicholson

Continuing Contract:

Rodney Beckett Brad Helenthal

Resignation:

Elementary School – Christine Schmeltzer

R.I.F. (Reduction in Force) List:

Elementary School: Sabrina Brandenburg, Rachel Eggeman

Middle School: Anne Gasser

High School: Megan Raber

Non-Renewal of Coordinator, Tutor & Grant/Title Funded Contracts:

(Non-renewal due to federally or state funded positions; this action does not reflect job performance but is a matter of state law):

Elementary School: Jen Bartkowiak, Rachel Eggeman, Kris Gerber, Kelsey Sidle

Middle School: Megan Raber, Cassandra Zumack

High School: Alfredo Gray, Annie Williams

Exempt Staff

Contract Renewals for 2017-18:

One Year Contract:

Beth Poremba Terry Valentine

Two Year Contract:

Tim Meadows Ryan Wile Jen Wood

Support Staff

R.I.F. (Reduction in Force) List:

Elementary School: Misty Snow, Shawna Wood

Middle School: Sarah Coy, Randy Hoge

High School: Joe Chaffin, Danny Maxwell, Christine Rigerman

Transportation: Donna Adkins, Sheri Wachtel

Substitute List:

Denise Followay – Transportation Assistant Substitute at \$12.50/hour

Supplemental:

Middle School:

5/6 gr Girls BB Advisor: Doug Hanzie

Unicycle Club Volunteer Coach: Rex Steiner

High School:

Baseball:

Head Coach: Larry Bellman

Tennis:

Volunteer Coach: Brett Smith

Track:

Trevahn Beery – volunteer track coach

Michael Sullivan – volunteer track coach

Non-Renewal of Supplemental Contracts:

(Non-renewal of non-teaching supplemental contracts; this action does not reflect job performance but is a matter of state law):

Miranda Bailey	Blake Bellman	Sarah Berger
Josh Besancon	Scott Coy	Dylan Crawford
John Dreher	Colin Filak	Jason Gallion
Andrea Gerber	Mike Gill	Josh Hanzie
TyroneHostetler	Kara Joyce	Beth Lea
Dallas Lycans	Jordan Marrero	Jon Moore
Mitchell Murray	Terry O'Hare	Brittany Palmer
Justin Prentiss	John Ruch	Scott Studer
Michael Sweigert	Alexandra Williams	Tim Winkler
Bob Young	Jason Zimmerly	Carol Zollinger
Larry Bellman		

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Lisa Eichelberger	PE Games That Work	3/14	\$40
Tera Stump	Tools for Preparing the Change Leaders of the Future @ OSU	3/16	\$140
Josh Fulton	Gr 7 & 8 Science Training	3/20	\$15
9 Secretaries	ESC Secretary Luncheon	4/26	\$18 each

C. Reports from last month's conferences – please refer to attachment.

D. Board's consideration/approval of Norwayne High School Principal Doug Zimmerly's list of 2017 graduates pending satisfactory completion of all requirements. Approval includes those seniors who have passed all sections of the OGT (Ohio Graduation Test) along with the requirements set forth by the Norwayne Board of Education and State Board of Education (Board Policy IKF).

E. Approve enrollment in the Voluntary Student Insurance Program administered by the Love Insurance Agency, Inc for the 2017-18 school year.

F. Approve Paradise Lawn Care, Inc for the 2017 Norwayne Football Field Grounds Maintenance

G. Approve Gr 6 Outdoor Education Trip September 6, 7 & 8, 2017

H. Board's consideration/approval of release time for the non-denominational Religious Education classes (Grades 1-8) for the 2017-18 school year.

I. Board's consideration/approval of contract with E-Rate Central for the 2017-18 School Year for filing services in the amount of \$3500.

- J. Board's consideration/approval of the planned activities for the 2017 Norwayne Prom scheduled for Saturday, May 6, 2017. This year's itinerary will be as follows: Grand March in the High School gymnasium at 5:00 pm; dinner at 6:00 pm; dancing until 10:00 pm. Buses load at 10:30 pm to travel to Post Prom at Kalahari Waterpark in Sandusky from 12:00 – 3:00 am. Return to High School by 4:30 am.
 - K. Board's consideration/approval of an increase of 2% to Administrative, Coordinator, and Exempt Staff Salaries for FY18.
 - L. Board's consideration/approval of an after school Unicycle Club held at Norwayne Middle School with Volunteer Coach. Rex Steiner.
 - M. Board's consideration/approval of Memorandum of Understanding with Kent State University, Stark State and the University of Akron for College Credit Plus courses.
 - N. Approve an increase to the stipend for Brittany Tosatto for choreography director for 2017 musical. Increase to \$700.
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Non-Renewal of Coordinator, Tutor & Grant/Title Funded Contracts:

(Non-renewal due to federally or state funded positions; this action does not reflect job performance but is a matter of state law):

Elementary School: Karlee Wyckoff

XII. ADJOURNMENT

The April Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening April 24, 2017; 7:00 p.m. executive session, 7:30 p.m. business meeting.

With no further action being taken, the meeting adjourned at 5:40 PM.
