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## Board Briefs

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### Norwayne Local School District Board of Education

#### *Regular Meeting*

*Held at 7:00 PM*

Norwayne High School Library

May 15, 2017

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The May 2017 Regular Meeting of the Norwayne Board of Education was held on Monday, May 15, 2017 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Earl Rupp, Kurt Steiner, Jon Widmer and Winston Wyckoff III.

The Meeting was called to order by President Kurt Steiner.

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Following executive session the board met in the Library and approved the following:

Norwayne High School students Lance Larrison and Tyler Ault gave a video presentation updating the board on progress from the HPAC group and the County Line Trail App the group has created. The County Line Trail 5K and 10K run was held this spring with great support from Creston and surrounding communities. The HPAC group appreciates the support of Norwayne schools in helping make this event a success.

Principal Reports were presented by Mr. Zimmerly, Mr. Letherman, and Mr. Sette.

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#### **Treasurer's Business:**

- A. Approve the minutes of the April 24, 2017 Regular Board Meeting.
  - B. Approve the April 30, 2017 Bank Reconciliation and Financial Reports:  

Receipts: \$ 1,443,032.65	Expenses: \$ 1,120,710.27
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  - C. Accept the following donations:  

Home Depot-Wadsworth	(60) 5 Gallon Buckets	NES Elementary Music
Buffalo Wild Wings – Wooster	\$ 275	NHS Boys Track Team
Robin / Emily Croft	\$ 50	NHS FFA
Barry Romich Foundation	\$ 17,000	NHS FFA Greenhouse
Winston Wyckoff family	\$ 50	NHS National Honor Society
  - D. Approve Payments to the following Game Workers:  

Denise Grimes	4/17/17	Girls Track Official	\$ 65
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  - E. Approve the May 2017 Five-year-forecast revision to be submitted to the Ohio Department of Education.
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## **PRESIDENT'S BUSINESS – Kurt Steiner**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. Thank you to Mrs. Lisa Piatt and the prom committee members for organizing another well choreographed prom ceremony. There were 214 students who participated in the prom festivities.
  - 2. Congratulations to Mrs. Bethany Lehman, Norwayne High School art teacher and the 8 students whose art work displayed at the Wayne Center for the arts was honored with 1st, 2nd, 3rd and honorable mention awards.
  - 3. Congratulations to Kayla Gasser who received her State FFA Degree this past week at the State FFA Convention.
  - 4. Best wishes to the students as they finish the school year in a few short weeks and the Spring Athletes for a strong finish to their season.
  - 5. Congratulations to Eric and Leanne Ratica, Norwayne Local Schools Band and Choir Directors for receiving the honor for the second year in a row, “Best Communities for Music Education” from the NAMM (National Association of Music Merchants) Foundation. Norwayne is one of only 4% of school districts in the nation to receive this distinction.

### **Committee Reports:**

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
  - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  - 2. Permanent Improvement (P.I.) items for the Board’s approval:
    - Approve the quote from Tim Moyer for painting at the High School and Middle School - \$2,900 from the Permanent Improvement Fund.**
    - Approve the quote from Wooster Glass to replace 3 sets of doors at the Creston Administration building at a cost of \$9,606.**
- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen
  - 1. Members of the Norwayne ‘Class of 1967’ are invited to attend the Norwayne Class of 2017 graduation on Sunday, May 28th.
  - 2. Norwayne Middle School 8<sup>th</sup> Grade Students are preparing for their trip to Washington, DC
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
  - 1. Class and grade level field trips have been in progress during the month of May.

2. Final inspections were completed on May 3. All buses passed.
3. The 4 new Propane buses are on routes daily and working well. They were all used for the Prom Trip to Kalahari May 6.

D. Policy Committee – Chairperson, Kurt Steiner

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on first reading/review:

DID Inventories (Fixed Assets)  
 EBC Management and Safety Plans  
 EF/EFB Food Services Management/Free & Reduced-Price Food Services  
 IGBB Programs for Gifted & Talented Students  
 IGBI English Learners  
 IGBL Parent & Family Involvement in Education  
 JN Student Fees, Fines & Charges

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. **Approve the copier lease agreement with Perry ProTech to replace 7 copy machines at the High School, Middle School, and Elementary School, and to include DocRecords Essential paperless document solution licenses at a cost of \$2819.63 per month for 60 months. Cost includes toner and maintenance fees for 3 million copies per year. This cost is approximately \$25 less/month than our current agreement, which only gave us 4 new copiers at the time and maintenance on our old ones. They also will remove the old copy machines.**

F. Superintendent’s Report – Karen O’Hare

1. May 1st enrollment by building:

Elementary School	623	(+ 94 Preschoolers)
Middle School	312	
High School	406	
Career Center	<u>72</u>	
Total	1,413	

2. Other Reports, Information or Items of Business:
  - a. During the 2016-17 school year, there were 108 students attending Norwayne Schools through open enrollment (and 69 students open enrolled out to other districts). To date, we have received 105 applications for the 2017-18 school year. 91 for returning students and 14 new.
  - b. The number of home schooled students has been pretty much consistent with previous years – this year’s number was 70.
  - d. Upcoming Events:

May 16 Music Banquet  
 May 17 Gr 6 to Canal Park  
 May 17 Young Authors Conference at College of Wooster  
 May 18 NMS Spring Band Concert  
 May 19 Gr 5 to Wilderness Center  
 May 22 NMS Rocket Day (Rain date May 23)  
 May 22 NHS Seniors' Honors Banquet  
 May 23 NHS Band/Choir Concert  
 May 24-27 Gr 8 to Washington, DC  
 May 25 NES Track & Field Day (Rain date May 26)  
 May 26 NHS Band Performance @Creston Park for Lions Club Ice  
     Cream Social  
 May 28 NHS Graduation  
 May 31 Gr 8 Promotion  
 May 31 Last day for Students – Early Release  
 NMS/NHS: 2:05 pm; NES: 2:50 pm  
 June 1 Teacher Work Day

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

**Superintendent's Agenda – New Business:**

A. Personnel Items  
 May 15, 2017

**Supplemental**

High School Supplemental:

Doug Hanzie	Girls Basketball	Adam Indorf	Football
Bri Indorf	Volleyball	Scott Norman	Golf
Eric Ratica	Band Director	Brian West	Boys Basketball
Brian West	Athletic Director	Jake Zimmerly	Boys Soccer
Jason Zimmerly	Girls Soccer		

Recommendation from Doug Zimmerly:

Terry O'Hare                      Cross Country

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Employee	Conference	Date	Reg. Fee
Jodi Klauss	Your Mental Health First Aid	5/17	\$25

*The June Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening June 19, 2017; 7:00 p.m. executive session, 7:30 p.m. business meeting.*

**ADJOURNMENT**

With no further business the meeting adjourned at 8:50 PM.

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