

BOARD BRIEFS

Norwayne Local School District Board of Education Regular Meeting

Held at 4:00 PM

Norwayne High School Library

May 28, 2019

The May 2019 Regular Meeting of the Norwayne Board of Education was held on Tuesday, May 28, 2019 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, Kurt Steiner, and Jon Widmer.

Following executive session the board met in open session at 4:30 PM and approved the following: Mr. Cochrell excused himself to attend a prior engagement.

Monthly Principal's Reports to the Board & Public:

Mr. Dreher, Mr. Leatherman and Mr. Zimmerly gave monthly Principal Reports.

Presentations were given by:

Ann Gerber as a year end review on her role as Curriculum/Gifted Coordinator
Lance, Larrison, Tyler Ault, Trent McCune, Halle Miller, Norwayne High School Students involved with the HPAC trail app, and fun run.

Eric Ratica reported on the activities of the band/choir trip to Disney World.

TREASURER'S BUSINESS – Sandy Hadsell

The Board approved the Treasurer's Business:

- A. Approve the minutes of the April 22, 2019 Regular Meeting.
- B. Approve the April 30, 2019 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,601,168.01

Expenses: \$ 1,216,346.60

- C. Accept the following donations:

Romich Family Foundation	\$1,000	HS Drama Scholarship In Memory of Ben & Marian Romich
Norwayne Athletic Boosters	\$500	HS Volleyball Friendship Cup
Creston Women of the Moose	\$336	Washington DC Trip Student Scholarship
Tim Heckler	\$100	Turf Project
Romich Family Foundation	\$1,500	HS CAT Café
John & Patricia Steiner	\$1,000	HS Drama Scholarship
Harold Bowman Family Foundation	\$300	Harold Bowman Band Scholarship
Wyckoff Family	\$333	The Olivia Wyckoff-Hale Drama Scholarship
Wyckoff Family	\$333	The Winston Wyckoff IV Band Scholarship
Wyckoff Family	\$333	The Winston Wyckoff IV Choir Scholarship

Hess Brothers \$5000 Turf Project

D. Approve Payment to the Following District Track Meet Workers:

Scott Coy	\$110.00	Timer (2 days)
Beth Lea	\$ 55.00	Timer
Scott Norman	\$192.92	Announcer (2 days)
Karen O'Hare	\$ 25.50	Ticket taker
Brian West	\$600.00	Meet Manager
Julie West	\$ 59.50	Ticket Taker (2 days)

Approve Payment to the Following Dwight Schar Track Meet Workers:

Scott Coy	\$ 50.00	Computer Operator
Adam Indorf	\$ 50.00	Computer Operator
Scott Norman	\$ 50.00	Announcer

E. Approve the contract for the 2019-20 School Year with Connection Education Services (LEAP).

F. Approve the Medical Insurance renewal effective July 1, 2019 with Jefferson Health Plan Medical Mutual with a 7.7 % increase. Single plan monthly \$ 811.71; Family Plan Monthly \$ 2178.06.

G. Approve the April 30 Interest Payment Transfer of \$402.08 from the Athletic Facilities Fund (300-935A) to the General Fund (001).

H. Approve the May 28, 2019 Return of Advance of \$10,000 from the Athletic Facilities Fund (300-935A) to General Fund (001). Turf Project Balance \$183,000.

I. Approve the May 30 Interest Payment Transfer of \$402.08 from the Athletic Facilities Fund (300-935A) to the General Fund (001).

J. Approve Payment to the following District Baseball Game Workers:

Blake Bellman	\$60	Field Prep
Dave Dreher	\$60	Announcer & Scorer
Brian Hilson	\$60	Field Prep
Doug Hanzie	\$430	Tournament Manager

K. Approve Payment to the following District Softball Game Workers:

Bob Young	\$120	Field Prep & Scoreboard
Dave Dreher	\$60	Announcer & Scorer
Brian Hilson	\$60	Field Prep & Custodian
Doug Hanzie	\$437	Tournament Manager

PRESIDENT'S BUSINESS

A. Announcements/Correspondence/Introductions/Recognition

1. Thank you to Mrs. Lisa Piatt and the prom committee members for organizing another well choreographed prom ceremony. There were 230 students who participated in the prom festivities.

2. Congratulations to Mrs. Bethany Lehman, Norwayne High School art teacher and the 7 students whose art work displayed at the Wayne Center for the Arts was honored with 2nd, 3rd and honorable mention awards.
3. Congratulations to Ms. Abbey VanTyne and Ms. Catie Noyes and their students Annie Boss, Cal Boss, Emily Croft, Aubrey Csapo, Michael Garrison, Tori Ingold and Carlie Schlatter. The students received their State FFA Degree at the recent State FFA Convention.
4. Best wishes to the students as they finish the school year in a few short days.
5. Congratulations to Eric and Leanne Ratica, Norwayne Local Schools Band and Choir Directors for receiving the honor for the fourth year in a row, "Best Communities for Music Education" from the NAMM (National Association of Music Merchants) Foundation. Norwayne is one of only 4% of school district in the nation to receive this distinction.
6. Congratulations to Norwayne School Board Vice President Ross Cochrell for being voted Best Financial Planner. Reported in the Daily Record May 16, 2019.
7. Congratulations to Mrs. Ann Gerber and the High School Pen Ohio team for their First Place finish at the State Of Ohio tournament held at Lake Erie College. The JV Team Placed third overall and the Varsity Team placed first. Those places combined gave Norwayne Local Schools the Grand Champion First Place Award.
8. Congratulations to ALL Norwayne Athletic Coaches and Teams for winning the 2018-19 WCAL All Sports Trophy.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board's approval.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. Members of the Norwayne 'Class of 1969' were invited to attend the Norwayne Class of 2019 graduation on Sunday, May 26th. The members in attendance were recognized.
2. Norwayne Middle School 8th Grade Students recently returned from their trip to Washington, D.C.
3. The school year ends on Thursday, May 30. Teachers will report for a work day on May 31. We wish our parents, students and staff a safe and enjoyable summer!

4. CIP Meeting - August 14, 2019, 9 a.m.-12 p.m. in the High School Library.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. Class and grade level field trips have been in progress during the month of May.
2. Final bus inspections were completed on May 20th.
3. Letters will be given to parents of current 5th grade student for new 6th grade school bus times.
4. Transportation Coordinator and Assistant are working on a new School Transportation Student/Parent Handbook and revising the Bus Discipline Form.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on first reading/review:

BJA, Liaison with School Boards Associations
EHB, Use of Electronic Signatures.

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. Summer Plans for Technology Updates:
 - a. Installing camera system in PAC; Upgrading at Elementary
 - b. Installing Google Backup & Sync to teacher machines
 - c. Set up STEM lab at Elementary
 - d. Set up computers/programs for E-Sports club and Yearbook Staff use at the High School
 - e. General cleaning of computers; chromebooks and projectors

F. Superintendent’s Report – Karen O’Hare

1. May 1st enrollment by building:

Elementary School	633	(+ 82 Preschoolers)
Middle School	330	
High School	410	
Career Center	<u>40</u>	

Total 1,413

2. Other Reports, Information or Items of Business:
 - a. During the 2018-19 school year, there were 113 students attending Norwayne Schools through open enrollment (and 75 students open enrolled out to other districts). To date, we have received 111 applications for the 2019-20 school year, 95 for returning students and 16 new. We have 37 students who live in our district attending Private Schools.

- b. The number of home schooled students declined a little this year – we had 61 students on our homeschooled list, down from 65 the previous year.
- c. Curriculum Updates
- d. Upcoming Events:
 - May 30 Gr 8 Promotion – 12:30
 - May 30 Last day for Students – Early Release
NMS/NHS: 2:05 pm; NES: 2:55 pm
 - May 31 Teacher Work Day

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

The Board approved the Superintendent’s Business Items as listed:

Regular Board Meeting
Personnel Items
May 28, 2019

Staff hires approved pending proper certification and licensure:

Professional

Terri Hall - Approve 1 year contract as retired/rehired teacher.

Approve the following as Tutors at the Elementary School:

Alisha Gasser – after school program

Julie West – Summer program

Approve extended days for the following:

Amy Frary – 15 days

Ann Gerber – 7 days; plus 2 additional for current year

Jodi Klauss – 7 days

Abbey VanTyne – 25 days

Catie Noyes – 25 days

Support Staff

Lori Weinman – approve adjustment to contract hours. Change to 5.67 hours in transportation office and 2.33 hours on bus route.

Melody Beery – approve addition to Support Staff Custodial Substitute List

Recall Lunchroom Staff:

Julie Atanasov – NES 1st Assistant

Melody Beery – NES 1st Assistant

Mary Fetzer – NMS/NHS – 2nd Assistant

Mindy Watson – NMS/NHS Lunchroom 2nd Assistant

Carolyn Wilfong – NMS/NHS – 2nd Assistant

Shawna Wood – NES – 2nd Assistant

Brittany Yoder – NES – 2nd Assistant

Supplemental

High School

Sarah Coy	Head Cheerleading Advisor
Doug Hanzie	Girls Basketball
Adam Indorf	Football
Bri Indorf	Volleyball
Scott Norman	Golf
Eric Ratica	Band Director
Brian West	Boys Basketball
Brian West	Athletic Director
Jake Zimmerly	Boys Soccer
Jason Zimmerly	Girls Soccer
Julie West	Fall Facilities Manager
Annie Williams	Colorguard Advisor

Recommendation from Doug Zimmerly:

Terry O'Hare	Cross Country
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Middle School

Football

Bryan Shirey Gr 8 Head Coach
 Nick Blandin Gr 7 Head Coach
 Jason Balyer Gr 8 Assistant
 Brian Smith Gr 7 Assistant

Volleyball

Cassondra Zumack Gr 8 Head Coach
 Denise Followay Gr 7 Head Coach

Cross Country

Tim Winkler

Fall Facilities Manager

Shawn Deer

Athletic Director

Doug Hanzie

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Catie Noyes	New Teacher FFA Conf.	5/16 & 5/17	\$ 50
Jolen Hildebrand	eFP Users Group Meeting	5/30	\$ 50
Jen Wood	eFP Users Group Meeting	5/30	\$ 50
Catie Noyes	Ohio Ag Ed Summer Conf.	6/11, 12 & 13	\$400
Abbey VanTyne	Ohio Ag Ed Summer Conf.	6/11, 12 & 13	\$400
Annie Williams	Wilson Reading Training	6/17, 18 & 19	\$445

- C. Reports from last month's conferences – please refer to attachment
- D. Approve purchase of Spanish III & IV Textbooks from Houghton Mifflin Harcourt at a cost of \$8,440.

- E. Approve Mrs. Jodi Klauss and Mrs. Sara Wolf to bring their Certified Therapy Dogs to school to participate in a Dog Therapy program at the Middle School.
- F. Approve the Memorandum of Understanding with the Creston Police Department and Contract for the School Resource Officer for the 2019-20 school year.

EXECUTIVE SESSION

The Board moved into executive session for the appointment, compensation, employment, discipline, or evaluation of personnel, and discussing matters required to be kept confidential. 6:15 PM.

The Board returned to open session at 6:30 PM.

The Board approved the motion to transfer \$7,000 from the General Fund (001) to the Athletic Fund (300-930A) to cover the costs associated with security for Athletic Events.

ADJOURNMENT

The June Regular Meeting of the Norwayne Local Board of Education will take place on Monday evening June 24, 2019 at 7:00 p.m. executive session; 7:30 p.m. business meeting; in the Norwayne High School Library.

With no further business, the meeting adjourned at 6:37 PM.