

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM Norwayne High School Library April 26, 2021

The April 2021 Regular Meeting of the Norwayne Local Board of Education was held on Monday, April 26, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

## **CALL TO ORDER – President Angie Smith**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

#### **Monthly Reports to the Board & Public**

Principal Dave Dreher, Norwayne Elementary School  
Principal Kevin Leatherman, Norwayne Middle School  
Principal Doug Zimmerly, Norwayne High School

### **WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith**

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

### **HEARING OF THE PUBLIC**

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

Mrs. Followay and Malachi Kreiner gave a report on the work study program that Malachi has been part of during his time as a student at Norwayne. He has worked thru the program at the Wayne County Schools Career Center with the help of the Wayne County Board of MRDD. Malachi's Work Program has included job training at Wooster Community Hospital, Westview Manor, and Stellar Automotive in Seville. He graduates from the program this spring and will be employed with Stellar Automotive when he graduates. They also reminded the board that April is Autism Awareness Month. Malachi and his parents expressed thanks to the board

and Mrs. Followay for making this program available for students with special needs.

**2021-047 Wyckoff moved and Ingold seconded the motion to move into Executive Session for the appointment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official, matters to be kept confidential, and to discuss pending negotiations. at 4:23 PM.**

**VOTE: Yes: Ingold, Widmer, Rupp, Wyckoff, Smith.**

**2021-048 Widmer Moved and Wyckoff seconded the motion to reconvene the open session at 6:42 PM.**

**VOTE: Yes: Widmer, Rupp, Wyckoff, Ingold, Smith.**

**2021-049 Widmer moved and Wyckoff seconded the motion to adopt the April 26, 2021 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Rupp, Wyckoff, Ingold, Smith, Widmer.**

**2021-050 Rupp moved and Widmer seconded the motion to approve the Treasurer's Business items as presented:**

**TREASURER'S BUSINESS – Sandy Hadsell**

- A. Approve the minutes of the March 22, 2021 Regular Board Meeting and the March 30, 2021 Special Meeting.
- B. Approve the March 31, 2021 Bank Reconciliation and Financial Reports:  
Receipts: \$ 2,319,751.04                      Expenses: \$ 1,378,433.63
- C. Accept the following donations:

|                            |         |                       |
|----------------------------|---------|-----------------------|
| Eric & Leanne Ratica       | \$1,000 | Turf Project          |
| Brian & Robin Croft        | \$ 100  | Washington DC Trip    |
| Norwayne Athletic Boosters | \$2,500 | Wrestling Team        |
| John & Patricia Steiner    | \$2,000 | NHS Drama Scholarship |
| JBF Acquisitions, LLC      | \$ 500  | FFA                   |
| Norwayne Athletic Boosters | \$1,500 | Boys Basketball       |
- D. Approve the March 31 Interest Payment Transfer of \$2.60 from the Athletic Facilities Fund (300-935A) to the General Fund (001), and the March 30 Return of Advance of \$1,000 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$38,000.
- E. Approve a three year agreement with EJ Therapy to provide Special Services for FY22, 23, and 24.

**VOTE: Yes: Wyckoff, Ingold, Smith, Widmer, Rupp.**

## **PRESIDENT'S BUSINESS**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. Congratulations to the Norwayne Music Department for being honored with the Best Communities for Music Education designation from the National Association of Music Merchants (NAMM) for the SIXTH CONSECUTIVE YEAR. The Norwayne District is one of only 46 Districts in Ohio to receive this award.
  - 2. Congratulations to the staffs of both Norwayne Lunchrooms for continually receiving high marks on their inspections from the Health Department. They have once again done an excellent job in the current school year.
  - 3. Congratulations to Beth Smith, NHS Drama Director and the cast of *And Then, There was One – A Spoof*. The cast received an excellent rating at the Wayne County play contest. Gabby Williamson received All-County cast recognition!

### **2021-051 Rupp moved and Wyckoff seconded the motion to accept the committee reports and approve the recommendations:**

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
  - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  - 2. Permanent Improvement (P.I.) items for the Board's approval:
    - a. **Approve the Agreement with Maibach Tree Service for work at the Community Center Building at a cost of \$5,000.**
- B. Communications & One Needs Assessment Plan (ONA) – Chairperson, Angie Smith
  - 1. Put A Lid On It Bike Helmet Safety Awareness – thank you to Kevin Philyaw, NHS PE teacher and the HPAC group. They submitted an application to receive bike helmets. We were selected to receive 72 helmets from the Ohio American Academy of Pediatrics to be distributed at the Elementary School.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
  - 1. All District Buses passed inspection as of April 12<sup>th</sup>
  - 2. Terry Valentine, Transportation Coordinator will be off for the remainder of the year for surgery and recovery time.
  - 3. There is an ongoing need for substitute bus drivers for the District.
- D. Policy Committee – Chairperson, Doug Ingold

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

**Policies on second reading/adoption:**

- BCA - Board Organizational Meeting**
- BCFA - Business Advisory Council to the Board**
- CBC - Superintendent's Contract**
- EBC - Emergency Management and Safety Plans**
- EBCD - Emergency Closings**
- EBCD-R - Emergency Closings**
- EFH - Food Allergies**
- IGCG - Preschool Program**

**Rescind the following policies:**

- GBRA - Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)**
- GBRA-R - Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)**
- GBRAA - Emergency Paid Sick Leave (Families First Coronavirus Response Act)**
- GBRAA-R - Emergency Paid Sick Leave (Families First Coronavirus Response Act)**

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. State Testing went smoothly at the district this month.
2. Ryan Wile, Technology Coordinator, met with MCTV and TCCSA concerning our internet connection upgrade which will take place this summer.

F. Superintendent’s Report – Karen O’Hare

1. April 1st enrollment by building:

|                   |           |
|-------------------|-----------|
| Elementary School | 607       |
| Middle School     | 325       |
| High School       | 380       |
| Career Center     | <u>44</u> |
| Total             | 1,356     |

2. Other Reports, Information or Items of Business:
  - a. Curriculum Updates

G. Other Board Matters

1. WCCSC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

**VOTE: Yes: Ingold, Smith, Widmer, Rupp, Wyckoff.**

**2021-052 Wyckoff moved and Widmer seconded the motion to approve the Superintendent’s Business Items as presented:**

Regular Board Meeting

Personnel Items (Pending proper Certification/Licensure)  
April 26, 2021

**Administrative**

Two Year Contract:

Ann Gerber – Curriculum/Gifted Coordinator  
Doug Zimmerly – High School Principal

**Professional**

Contract Renewals for 2021-22:

One Year Contract:

|             |             |               |
|-------------|-------------|---------------|
| Katie Kerns | Josue Perez | Kevin Philyaw |
| John Plybon | Jeff Snure  |               |

Two Year Contract:

|                    |               |                |
|--------------------|---------------|----------------|
| Kimberly Brenstuhl | Catie Noyes   | Charbea Tetzal |
| Abigail VanTyne    | Annette Yoder |                |

Three Year Contract:

|                 |                  |                 |
|-----------------|------------------|-----------------|
| Amy Beichler    | Jen Evans        | Amy Frary       |
| Doug Hanzie     | Bethany Lehman   | Molly Pamer     |
| Amanda Preattle | Kristen Quallich | Brittany Taylor |
| Beth Smith      | Kristen Stutzman | Julie West      |

Continuing Contract:

|                 |                |
|-----------------|----------------|
| Denise Followay | Lyndsea Hughes |
|-----------------|----------------|

**Exempt Staff**

Retirement:

Terry Valentine – accept resignation for retirement effective July 31, 2021.

Contracts 2021-22:

One Year Contract:

Lori Weinman – Transportation Coordinator  
Terry Valentine - Assistant to the Transportation Coordinator (Retire/rehire)

Two Year Contract:

|              |            |
|--------------|------------|
| Beth Poremba | Matt Smith |
|--------------|------------|

Continuing Contract:

Jen Wood

**Supplemental**

Beth Smith – Speech Contest Advisor Contract  
Matt Smith – Spring ESports Advisor

Per the Master contract, Supplemental contracts for the 2020-21 school year are non-renewed for the 2021-22 school year.

- C. Reports from last month's conferences – please refer to attachment.

- D. Approve Norwayne High School Principal Doug Zimmerly’s list of 2021 graduates pending satisfactory completion of all requirements. Approval includes those seniors who have met the requirements set forth by the Norwayne Board of Education and State Board of Education (Board Policy IKF).
- E. Approve enrollment in the Voluntary Student Insurance Program administered by the Love Insurance Agency for the 2021-22 school year.
- F. Approve Norwayne School District School Fees and Lunchroom Fees for the 2021-22 School Year. (Free Breakfast and Type A Lunch will be available to all students pending approval of USDA application)
- G. Approve the revised job descriptions for the Transportation Coordinator, and Assistant Transportation Coordinator effective August 1, 2021.

**VOTE: Yes: Widmer, Rupp, Wyckoff, Ingold, Smith.**

**2021-053 Widmer moved and Ingold seconded the motion to:**

Approve a three year professional teaching contract for Jenna Rupp effective with the beginning of the 2021-22 School Year.

**VOTE: Yes: Smith, Widmer, Wyckoff, Ingold. Abstain: Rupp.**

**ADJOURNMENT**

*The May Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Tuesday evening May 25, 2021; at 4:00 p.m.*

**2021-054 Ingold moved and Widmer seconded the motion to adjourn at 7:13 PM.**

**VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.**

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**Board President**

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**Treasurer**