

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

April 27, 2020

The April 2020 Regular Meeting of the Norwayne Board of Education was held on Monday, April 27, 2020 at Norwayne High School. Having due notice the following board members were present: Ross Cochrell, Doug Ingold, Earl Rupp, Angie Smith and Jon Widmer.

CALL TO ORDER – President Ross Cochrell

Pledge of Allegiance (Official Opening of the Business Meeting)

Monthly Principal Reports were emailed to board members prior to the meeting

2020-34 Widmer moved and Rupp seconded the motion to adjourn to Executive Session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:07 PM.

Vote: Yes: Ingold, Smith, Widmer, Rupp, Cochrell.

2020-35 Ingold moved and Widmer seconded the motion to reconvene the regular session at 6:48 PM.

Angie Smith excused herself from the meeting at 6:20 PM.

Vote: Yes: Widmer, Rupp, Cochrell, Ingold. Absent: Smith

Angie Smith reentered the regular session at 6:50 PM.

2020-36 Widmer moved and Rupp seconded the motion to adopt the April 27, 2020 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

Vote: Yes: Widmer, Rupp, Cochrell, Ingold, Smith.

TREASURER’S BUSINESS – Sandy Hadsell

2020-37 Rupp moved and Ingold seconded the motion to approve the Treasurer’s Business:

- A. Approve the minutes of the March 23, 2020 Regular Board Meeting.
- B. Approve the March 31, 2020 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,585,219.81

Expenses: \$1,432,472.57

C. Accept the following donations:

William Erdos Family	\$ 1,500	Turf Project
Norwayne Music Supporters	\$ 2,000	Turf Project

D. Approve the Administrative Salary package for FY21.

E. Approve the March 31, 2020 Interest Payment Transfer of \$51.00 from the Athletic Facility Improvement Fund (300-935A) to the General Fund (001). Principal Balance is \$60,000 and approve the April 22 return of advance \$4,000 from Athletic Facility Fund (300-935A) to General Fund (001). Principal Balance \$56,000.

F. Approve the quote from Vasco Asphalt in the amount of \$17,614.00 to seal and restripe the parking lots at the high school and middle school.

Vote: Yes: Rupp, Ingold, Smith, Widmer. No: Cochrell.

PRESIDENT'S BUSINESS – Ross Cochrell

2020-38 Widmer moved and Smith seconded the motion to approve the President's Business:

A. Announcements/Correspondence/Introductions/Recognition

1. Thank you to those businesses who have donated items to be used in the meals that we are distributing during this time of building closure.
2. We would like to thank Mary Widmer, School District Nurse, for her 12 years of service to Norwayne Local Schools. She will be resigning from this position at the end of the 2019-20 school year.
3. Due to the Coronavirus Pandemic, events for the 2020 Prom and AfterProm are cancelled with regret.

Vote: Yes: Smith, Widmer, Rupp, Cochrell, Ingold.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

2020-39 Rupp moved and Widmer seconded the motion to accept the committee reports and approve the committee recommendations:

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board's approval:
 - a. **Approve the engineering firm of Lewis Land Professionals at a cost of \$15,900 for planning, bidding, and construction oversight of the Elementary Parking Lot Reconfiguration.**

- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Angie Smith
1. Norwayne Local Schools have closed in compliance with Governor Mike DeWine’s order. The order at this time is to close the schools thru the end of the school year.
 2. Norwayne’s Just Write team members will be participating in the State Writing Tournament on May 9. The tournament which was to be held at Findlay University will be held online.

- C. Transportation & Safety Committee – Chairperson, Ross Cochrell
1. The transportation department will be delivering meals to families on the free and reduced meal list, as well as any other families that have let us know that they have a need. Also, school work for special education students will be picked up or dropped of as requested.
 2. We are awaiting the arrival of a new bus #12.

- D. Policy Committee – Chairperson, Doug Ingold
(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/adoption:
BDDG, Minutes
GBCB, Staff Conduct
GBH, Staff-Student Relations (Also JM)
IKFC, Graduation Plans and Students at Risk Of Not Qualifying For A High School Diploma
IND/INDA, School Ceremonies and Observances/Patriotic Exercises
JED, Student Absences and Excuses
JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)
JFCF-R, Hazing and Bullying (Harassment, Intimidation and Dating Violence)
JM, Staff-Student Relations (Also GBH)

- E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer
1. We have made available two new software choices to staff for remote learning, Zoom and Screencastify. That along with Google Classroom and Google Meet gives staff members many options for their adapted curriculums.

F. Superintendent’s Report – Karen O’Hare

1. April 1st enrollment by building:

Elementary School	617	(+ 79 Preschoolers)
Middle School	323	
High School	377	
Career Center	<u>48</u>	
Total	1,365	
2. Other Reports, Information or Items of Business:
 - a. Curriculum Updates Curriculum Meetings continue to meet virtually

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).
2. Tri-County Legislative Liaison Meeting(s) – None Scheduled

Vote: Yes: Cochrell, Ingold, Smith, Widmer, Rupp.

IX. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Karen O'Hare

2020-40 Ingold moved and Smith seconded the motion to approve the Superintendent's New Business:

- A. Personnel Matters – please refer to attachment(s).

Regular Board Meeting
Personnel Items
April 27, 2020

Professional

Christine Kovach – accept resignation from Tutor position effective April 6, 2020.

Contract Renewals for 2020-21:

One Year Contract:

Katie Kerns
Catie Noyes
Josue Perez

Kevin Philyaw
J D Plybon
Jeff Snure

Charbea Tetzl
Annette Yoder

Two Year Contract:

Sabrina Brandenburg
Rachel Eggeman

Megan Leone
Jim Lindeman

Cassandra Mey
Erica Stewart

Three Year Contract:

Scott Bailey
Shawn Deer
Brittany Ford
Josh Fulton
Denise Grimes

Brooke Hare
Whitney Imhoff
Adam Indorf
Keith Kerns

Paul Klotzle
Misti Kosier
Jude LaChance
Zake Zimmerly

Continuing Contract:

Jeannine Nicholson

Support Staff

RIF – Renee Graves, Transportation Student Aide

Carol Miller – accept resignation from Paraprofessional Aide position effective July 31, 2020.
Approve the hire of Carol Miller as High School Secretary effective August 1, 2020.

Supplemental

Per the Master contract, Supplemental contracts for the 2019-20 school year are non-renewed for the 2020-21 school year.

Christine Blossco - Rescind the Assistant Musical Director Contract and Acting Coach/Creative Movement Director Service Contract.

Christina Blossco – Service Contract for Spring Musical - Acting Coach/Creative Movement Director; Playing the flute in the Pit Orchestra - \$950

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Employee	Conference	Date	Reg. Fee
Donna Eggleston	STEM	4/24	\$39.98
Brooke Hare	STEM	4/24	\$39.98

The following employees will attend a Kent State Writing Project \$550
June 6, 8, 10,11, 15, 17, 22, 24 & 25
\$100 paid by Norwayne and \$450 paid by Jennings Grant
Amy Beichler
Sabrina Brandenburg
Sheri Csapo
Cassandra Mey
Tera Stump

- C. Reports from last month’s conferences – please refer to attachment.
- D. Teacher Evaluations for the 2019-20 school year will only be utilizing the classroom observations completed by March 14, 2020. Any teacher that was not formally evaluated prior to March 14, 2020 will have their previous evaluation carried forward.
- E. Board’s consideration/approval of Norwayne High School Principal Doug Zimmerly’s list of 2020 graduates pending satisfactory completion of all requirements. Approval includes those seniors who have met the requirements set forth by the Norwayne Board of Education and State Board of Education (Board Policy IKF).
- F. Approve enrollment in the Voluntary Student Insurance Program administered by the Love Insurance Agency for the 2020-21 school year.

Vote: Yes: Ingold, Smith, Widmer, Rupp, Cochrell.

XI. ADJOURNMENT

The May Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening May 18, 2020 at 4:00 p.m.

2020-41 Widmer moved and Smith seconded the motion to adjourn at 7:35 PM.

Vote: Yes: Smith, Widmer, Rupp, Cochrell, Ingold.

Board President

Treasurer