

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library August 23, 2021

The August 2021 Regular Meeting of the Norwayne Local Board of Education was held on Monday, August 23, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Principal Reports were given by Mr. Zimmerly, Mr. Dreher, and Mr. Sette. The school year is off to a fast start. Open Houses were very well attended and staff are settling in to new assignments and new students.

HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

2021-088 Ingold moved and Wyckoff seconded the motion to adopt the August 23, 2021 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.

2021-089 Wyckoff moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:

TREASURER’S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the July 26, 2021 Regular Board Meeting.
- B. Approve the July 31, 2021 Bank Reconciliation and Financial Reports:
Receipts: \$ 2,575,663.59 Expenses: \$ 1,166,671.54
- C. Accept the following donations:

Barry Romich Foundation	\$10,000	STEAM equipment
Anonymous	\$ 2,025	Boys Basketball Uniforms
Project Live	\$ 1,550	Football
MidOhio Race Management	\$ 250	Boys Basketball Uniforms
- D. Approve Budget Revisions to ESSER 2 and ESSER 3 funding for FY22, 23, and 24.
- E. Approve an agreement with Lennon and Company to prepare GASB-34 Basic Financial Statements for the FY21 Audit at a cost of \$1,500.
- F. Approve a \$125 ESSER COVID relief stipend for all staff in appreciation for extra effort keeping students safe and healthy.
- G. Approve increasing Adult Lunch Prices to \$4.35 to comply with USDA Free Lunch Requirements.

VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.

PRESIDENT’S BUSINESS

- A. Announcements/Correspondence/Introductions/Recognition
 1. Norwayne Local Schools opened for the 2021/22 School Year on August 19, 2021. Welcome to the newly hired staff members and new students.
 2. Good Luck to all the students who will be showing animals and other projects at the Wayne County Fair.
 3. Congratulations to the following Norwayne Community members who were recognized at the 2021 Creston Ox Roast as Creston Citizens of the Year: Keith and Beth Haynes, Jason Zimmerly and Jody Myers.

2021-090 Widmer moved and Ingold seconded the motion to accept the committee reports and adopt the recommendations.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 1. Buildings & Grounds Committee – Chairperson, Earl Rupp
Permanent Improvement (P.I.) items for the Board’s Approval:
Approve Change Order #3 for the Elementary Parking Lot Project. Additional Concrete Apron \$15,200.

Approve Change Order #4 for the Elementary Parking Lot Project. Additional paving and island work. \$5,208.20

B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith

1. The One Needs Assessment Document is being finalized and will be posted to the district Web Page shortly.
2. There will be no school on September 6 (Labor Day); September 13 (Fair Day) and September 14 (Staff In-Service Day)

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Bus/Van routes have been updated. We wish the bus and van drivers a safe and healthy school year.
2. KG bus safety training was held on August 7th to coincide with orientation at Norwayne Elementary School. 72 kindergarten students were in attendance.
3. Approve the META Bus Bid Resolution for FY22.

R E S O L U T I O N

WHEREAS, the Norwayne Local School District Board of Education wishes to advertise and receive bids for the purchase of Two (2) - 78 Passenger Conventional(type) school bus(es), Diesel or LP Gas, and/or One 40-65 Passenger Electric School Bus.

THEREFORE, BE IT RESOLVED the Norwayne Local School District Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of Two (2) - 78 Passenger Conventional(type) school bus(es), Diesel or LP Gas, and/or One 40-65 Passenger Electric School Bus.

D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on first reading- None at this time

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. In August the elementary will be completing the NWEA Early Literacy and Math Screening for Kindergarten. The middle school will be conducting their NWEA growth tests in math and reading.

F. Superintendent’s Report – Kevin Leatherman

1. First day of school enrollment by building:

		<u>Last Year</u>
Elementary School	602	600
Middle School	311	324

High School	401	377
Career Center	<u>67</u>	<u>44</u>
Total	1381	1345

2. Other Reports, Information or Items of Business:
 - a. Curriculum Updates
 - b. Approve the 2021-22 Educational/Special Services Contract with Tri-County ESC for Handicapped Preschool, Fine Arts, and Career Connections.
 - c. Approve the 2021-22 Employment Services contract with Tri-County ESC for CCHO Teaching Staff and Elementary Guidance Staff.
- G. Other Board Matters
1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.

2021-091 Rupp moved and Widmer seconded the motion to approve the Superintendent's Agenda as presented:

IX. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

Regular Board Meeting
Personnel Items
August 23, 2021

Professional Staff

- Accept letter of resignation from Heather Cheslock, NES Tutor
- Baylee Figel – hire as NES Tutor
- Jacob Morgan - approve the increase from 6/8ths to full-time
- Megan Raber – approve the increase from 5/8ths to 6/8ths time
- Paul Klotzle – approve an increase of 1/8th time
- J.D. Plybon – approve a decrease from 6/8ths to 4/8ths time.

Exempt Staff

- Nate Weinman – Treasurer's Office Internship

Support Staff

- Accept letter of resignation from Sarah Coy, NHS Student Aide
- Accept letter of resignation from Jessica Gasser, District Bus Driver
- Accept letter of resignation from Mike Miller, Assistant Groundskeeper
- Isaac Graf – hire as bus driver
- Renee Graves - recall as NHS Student Aide
- Kelly May – hire as NES Student Aide
- Angie Moore – hire as NES Lunchroom 2nd Assistant
- Nate Weinman – hire as van driver
- Approve support staff substitute list for the 2021-22 School Year

Supplemental Staff - pending proper certification and licensure

Brevin Harris – Gr 7 Football Assistant Coach

Adam Indorf – weight room supervisor

Middle School:

Katie Kerns – Grade 7 Power of the Pen

Keith Kerns – Grade 8 and DC Trip Advisor

Jodi Klauss – Teen Institute & Outdoor Ed

Cassondra Mey – Grade 8 Power of the Pen

Leanne Ratica – Student Council

High School:

Brittany Ford – Yearbook Advisor & Book Club Advisor; Debate Team Coach

Amy Frary – Senior Class Advisor & CCP Advisor

Ann Gerber – Just Write Ohio Advisor

Beth Hart – Sophomore Class Advisor

Brad Helenthal – National Honor Society Advisor

Bethany Lehman - HS Student Council Advisor; Art Club Advisor

Christine McCall – HS Teen Institute Advisor

Kevin Philyaw – Conservation Outdoor Adventure Club

Lisa Piatt – Prom and After Prom Advisor

Trisha Reese – Junior Class Advisor

Beth Smith – Freshman Class Advisor

Fall One-Act Play Advisor

Matt Smith – eSports Advisor

Michelle Stoller – Academic Challenge Coach

Tera Stump – Journalism Club Advisor

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Amy Frary	College Fair	9/7/21	\$70
Baylee Figel	Fundations Level 3	9/14/21	\$250
Madelynn McDermott	Wilson Reading	9/01/21	\$350

- C. Reports from last month’s conferences – please refer to attachment.
- D. Board’s consideration/approval of the FFA request to attend the World Dairy Expo in Madison, Wisconsin. This trip is planned for September 27 – 29, 2021. Abbey VanTyne trip coordinator is seeking Board approval of this out-of-state trip as per Board Policy IICA-R.
- E. Board’s consideration/approval of student Scarlett Butler’s participation on Wooster City School District Swim Team.
- F. Approve the revised Student Activity and Athletic Guidelines Handbook.
- G. Approve the FY22 Contract with Connections Education Services for Students attending LEAP.

- H. Approve the FY22 Contract with Anazao for Counseling Services.
- I. Approve an agreement with the Creston Police Department to increase the hours for the School Resource Officer to include Elementary Dismissal at a cost of \$6,300 for FY22, and to attend ALICE training at a cost of \$600.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

The Board attended a dinner with new staff and families provided by the Norwayne High School Food Service Department. Welcome new staff and families to the district.

ADJOURNMENT

The September Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening September 27, 2021 at 4:00 p.m.

2021-092 Wyckoff moved and Rupp seconded the motion to adjourn at 6:30 PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

Board President

Treasurer