

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library December 20, 2021

The December 2021 Regular Meeting of the Norwayne Local Board of Education was held on Monday, December 20, 2021 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Written Principal Reports were submitted by Mr. Zimmerly, Mr. Dreher, and Mr. Sette.

Mr. Ratica gave an update on the status of the band and its future needs for instrumentation.

HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

Community members addressed the board on concerns they had with the youth basketball programs.

2021-114 Wyckoff moved and Widmer seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, and matters required to be kept confidential at 4:43 PM.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

2021-115 Widmer moved, and Wyckoff seconded the motion to reconvene the open session at 6:44 PM.

VOTE: Yes: Widmer, Wyckoff, Smith, Rupp. Absent: Ingold

Mr. Ingold had to leave at 6:42 PM

2021-116 Rupp moved and Wyckoff seconded the motion to adopt the December 20, 2021 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Smith, Rupp, Widmer. Absent: Ingold

2021-117 Wyckoff moved and Widmer seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the November 22, 2021 Regular Board Meeting.
- B. Approve the November 30, 2021 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,194,595.11 Expenses: \$ 2,089,004.26

- C. Accept the following donations:

Anonymous	\$ 2,500	Track Timing System
Creston Moose #1224	\$ 780	Girl's Soccer
Barry Romich Foundation	\$ 200	Girl's Soccer
Brad & Michelle Young	\$ 2,660	Wrestling Mats
Creston Moose #1224	\$ 1,500	Moose Scholarship
Creston Moose #1224	\$ 1,000	Rene Eshler Scholarship
Creston Moose #1224	\$ 1,000	Stadium Maintenance
Creston Moose #1224	\$ 2,000	NES Teaching Supplies
Creston Moose #1224	\$ 500	MS Athletics
Creston Moose #1224	\$ 3,000	Washington DC Trip
Creston Moose #1224	\$ 750	Girl's Basketball
Creston Moose #1224	\$ 500	Golf Team
Creston Moose #1224	\$ 750	Boy's Basketball
Creston Moose #1224	\$ 500	Cross Country
Creston Moose #1224	\$ 500	Drama Department
Creston Moose #1224	\$ 535.04	Track Teams
Creston Moose #1224	\$ 500	HS Newspaper
Creston Moose #1224	\$ 500	HS Yearbook
Creston Moose #1224	\$ 750	STEAM Maker's Club
Creston Moose #1224	\$ 750	HS Band
Paul & Amanda Barstow	\$ 50	HS Prom
AMOS Hauling	\$ 2,000	Track Timing System
Barry Romich Foundation	\$ 3,500	Track Timing System
Earl & Pat Rupp	\$ 1,000	Track Timing System
Norwayne Athletic Boosters	\$ 2,900	Track Timing System

Jarrett Family Foundation	\$ 5,100	Track Timing System
Norwayne Athletic Boosters	\$ 3,000	Golf Team
Norwayne Athletic Boosters	\$ 5,000	Weight Room
Creston Moose #1224	\$ 972	Boy's Soccer
Barry Romich Foundation	\$ 200	Boy's Soccer
Norwayne Mat Backers	\$ 6,688	Wrestling Program
John & Deanna Stika	\$ 5,600	Wrestling Program
Gary & Mary Besancon	\$ 200	Boy's Basketball
Ralph & Kathy Stanley	\$ 75	JustWrite Ohio Team
Karen Wood	\$ 150	Drama Department
Karen Wood	\$ 150	Music Department
Bonezzi Family	\$ 300	Drama Department
Jarrett Family Foundation	\$ 9,000	Community Stadium Scoreboard
Dwight Schar	\$ 9,000	Community Stadium Scoreboard
Dwight Schar	\$ 3,705	Track Timing System

- D. Approve membership renewal with the Ohio School Boards Association for 2022 at a cost of \$ 4,412.00; \$ 150 for Electronic School Management News and \$250 for Legal Assistance Fund Consultant Service.

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff. Absent: Ingold

PRESIDENT'S BUSINESS

2021-118 Widmer moved and Rupp seconded the motion to approve the President's Business.

- A. Announcements/Correspondence/Introductions/Recognition
1. Accept the resignation of Treasurer Sandy Hadsell for the purpose of Retirement effective July 31, 2022.
 2. The District School buildings have been collecting canned goods, money and other items for distribution to families in need this holiday season.
 3. Congratulations to current student Emily Croft and Norwayne Graduate Annie Boss who received their FFA American Degree at the National FFA Convention.
 4. Congratulations to the NHS JustWrite Ohio team for their outstanding achievements at the regional tournament held at Cloverleaf High School on December 11. Fifteen schools and over 200 students competed from all over Northeast Ohio.
 Gabby Conrow placed 15th overall, while Denhan Moore received 6th place, and Paige Kempf took 5th place. Kathryn Armstrong received the Poet Laureate Award.
 The JV team was awarded 2nd place out of all teams and the Varsity team also received 2nd place. This led to Norwayne being named the Grand Champion of the tournament with the highest combined score of all teams attending!

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff. Absent: Ingold

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 2. Permanent Improvement (P.I.) items for the Board’s Approval:
- B. Communications & One Needs Assessment Committee (ONA) – Chairperson, Angie Smith
1. Schools will be closed for the Christmas & New Year’s Holiday break which runs from Monday, December 20 through Friday, December 31. School reconvenes on Monday, January 3.
 2. The first semester of the 2021-22 School Year ends on Friday, January 14. Schools will be closed on Monday, January 17, in observance of Dr. Martin Luther King, Jr. Day.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.
- Under conditions of hazardous weather or roads, school may be delayed or cancelled for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio/TV.
- You may also sign up to receive messages from the school district. Please see the school building web pages for directions. It is listed under the Parent information – Remind Sign-Up.
- D. Policy Committee – Chairperson, Doug Ingold
- (Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*
- Policies on first reading:
IKF, Graduation Requirements
- E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer
1. The District will be implementing the Papercut print management system for our student printers beginning on our return after break.

F. Superintendent's Report – Kevin Leatherman

1. December 1st enrollment by building:

Elementary School	590
Middle School	310
High School	400
Career Center	<u>64</u>

Total 1364

2. Other Reports, Information or Items of Business:

- a. Acknowledge receipt of the Tri-County ESC Fall Quarterly Report
- b. 2022-23 School Year Calendars

G. Other Board Matters

- 1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2021-119 Widmer moved and Rupp seconded the motion to approve the superintendent's agenda:

A. Personnel Items

Professional Staff –

On recommendation from the Tri-County Educational Service Center, approve moving Middle School Guidance Counselor, Jodi Klauss to Master's +20 on the salary scale effective January 17, 2022.

Support Staff –

Tana Heilman – hire as Norwayne Elementary School Student Aide

Jessica Gasser – add to support staff substitute list

Supplemental Staff Contracts–

Jude LaChance – Weight Room Supervisor

Bethany Lehman – Art Club Advisor

Jordan Marrero – accept letter of resignation for Assistant High School Wrestling Coach

Eric Ratica - Performing Arts Manager
Concert Band Director

Leanne Ratica – Spring Musical Vocal Director
Spring Musical Assistant Director

Beth Smith – Spring Musical Director

One Act Play Contest Director

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Leanne Ratica	OMEA Prof Development	2/3 – 2/4/22	\$145
Kimberly Knight	OMEA Prof Development	2/3 – 2/4/22	\$145

- C. Reports from last month's conferences- please refer to attachment.
- D. Board's consideration/approval of the Norwayne FFA request to take a trip to New York. This trip is planned for February 23 – 25, 2022. Abbey VanTyne and Catie Noyes, trip coordinators are seeking Board approval of this out-of-state trip as per Board Policy IICA-R.

VOTE: Yes: Widmer, Wyckoff, Smith, Rupp. Absent: Ingold

XI. JANUARY, 2022, MEETING(S) OF THE BOARD:

2021-120 Wyckoff moved and Widmer seconded the establishment of the 2022 Organizational Meeting.

- A. Organizational Meeting – Treasurer polls the Board members to determine the date, time and place. The meeting must be held between January 1 and January 15.

The Meeting will be held January 10th at 4PM at Norwayne High School.

- B. Board Committees and Committee Goals for 2022 will be updated at the January Regular Board Meeting.

- C. Recommended meeting dates and times for January, February and March:

February meeting at Norwayne Elementary School

January and March through December meetings at Norwayne High School

January Date/Time: January 24/4 PM

February Date/Time: February 28/4 PM @ Elementary School

March Date/Time: March 28/4 PM

- D. Selection of the President Pro-Tem for the Organizational Meeting.

Earl Rupp

VOTE: Yes: Wyckoff, Smith, Rupp, Widmer. Absent: Ingold

ADJOURNMENT

The 2022 Budget Hearing, Public Records Hearing and Organizational Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on January 10th, 2022 at 4 p.m.

The January Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening January 24, 2021 at 4:00 p.m.

2021-121 Rupp moved and Wyckoff seconded the motion to adjourn at 7:48 PM.

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff. Asbent: Ingold

Board President

Treasurer