

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library December 19, 2022

The December 2022 Regular Meeting of the Norwayne Local Board of Education was held on Monday, December 19, 2022 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, and Winston Wyckoff, III. Jon Widmer was absent.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

2022-100 Wyckoff moved and Rupp seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:03 pm.

VOTE: Yes: Rupp, Wyckoff, Ingold, Smith. Absent: Widmer.

2022-101 Ingold moved and Rupp seconded the motion to reconvene the open session at 5:02 pm.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp. Absent: Widmer.

2022-102 Wyckoff moved and Rupp seconded the motion to adopt the December 19, 2022 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp. Absent: Widmer.

2022-103 Rupp moved and Wyckoff seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the November 28, 2022 Regular Board Meeting.
- B. Approve the November 30, 2022 Bank Reconciliation and Financial Reports:

| | | | |
|-----------|----------------|-----------|----------------|
| Receipts: | \$1,153,837.09 | Expenses: | \$1,914,799.77 |
|-----------|----------------|-----------|----------------|
- C. Accept the following donations:

| | | |
|-------------------------|---------|-------------------------|
| Calvin & Becky Croft | \$1,500 | NHS FFA |
| MidOhio Race Management | \$500 | Boys Basketball Program |

| | | |
|--------------------------------|-------------|----------------------------------|
| Anonymous | \$1,000 | NES Principal Fund |
| Anonymous | \$1,000 | NMS Principal Fund |
| Anonymous | \$1,000 | NHS Principal Fund |
| Anonymous | \$1,000 | Superintendent 018 Fund |
| Barry Romich Foundation | \$5,000 | Norwayne STEAM Program |
| Eric & Fay Graham | \$52 | Boys Track & Field |
| Chevrolet of Wooster | \$11,955.60 | NHS Football Program |
| Josh & Jill Hanzie | \$400 | Boys Basketball Program |
| Gary & Mary Besancon | \$250 | Boys Basketball Program |
| Karen Wood | \$150 | Norwayne Local Drama Program |
| Karen Wood | \$150 | Norwayne Local Music Program |
| Creston Community Service Club | \$2,000 | Norwayne Bowling Team |
| Creston Moose Lodge #1224 | \$770 | Boys and Girls Track |
| Barry Romich Foundation | \$200 | Boys and Girls Track |
| Bob & Ruthie Dreher | \$499 value | Sewing Machine NMS STEAM Program |
| Larry & Cindy Acker | \$3,700 | |

Disbursed to the following groups:

FFA, HS Honor Society, HS Drama Club, HS Yearbook, HS Student Council, HS Teen Institute, HS Newspaper, HS Prom, MS Steam, MS Power of the Pen, MS Teen Institute, MS Student Council, MS Washington DC Trip, MS Ski Club, HS JustWrite, HS Academic Challenge, HS Crush, HS Conservation, HS e-Sports, HS Music, HS Cheerleading, MS Cheerleading, HS Baseball, HS Boys Basketball, HS Girls Basketball, HS Football, HS Golf, HS Boys Soccer, HS Girls Soccer, HS Tennis, HS Softball, HS Boys Track, HS Girls Track, HS Volleyball, HS Wrestling and HS Cross Country.

- D. Approve disposal of 102 McDougal Littell MS Math Student Textbooks and 6 Teacher Editions. And approve disposal of 26 MS American History Books.
- E. Approve membership renewal with the Ohio School Boards Association for 2023 at a cost of \$ 5,053; Including Briefcase and School Management News.
- F. Approve the Letter of Arrangement with the Auditor of State to conduct the FY22 Financial Audit at a cost of \$15,252.
- G. Approve the transfer of \$95,000 from General Fund (001) to the Termination Benefits Fund (035).
- H. Approve creation of fund 0079009 Athletic Boosters Scholarships and appropriate \$2,000 to that account.

VOTE: Yes: Ingold, Smith, Rupp, Wyckoff. Absent: Widmer.

PRESIDENT’S BUSINESS – Angie Smith

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Congratulations to the Norwayne FFA Chapter for recognition as a 3-Star Gold Rated Chapter and to the following 2021 Norwayne Graduates who received their American Degree at the recent National FFA Convention:

Caitlyn DeMassimo, Tim Gunkelman, Kendra Marty, Halle Miller and Ellyssa Simmons.

2. The District School buildings have been collecting canned goods, money and other items for distribution to families in need this holiday season.
3. Congratulations to the NHS JustWrite Ohio Team for their 3rd place finish at the District Tournament.

2022-104 Ingold moved and Rupp seconded the motion to accept the committee reports and approve the recommendations.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board’s Approval:

B, Communications & One Needs Assessment Committee (ONA) – Chairperson, Angie Smith

1. The first semester of the 2022-23 School Year ends on Friday, January 13. Schools will be closed on Monday, January 16, in observance of Dr. Martin Luther King, Jr Day.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.

Under conditions of hazardous weather or roads, school may be delayed or cancelled for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio/TV.

You may also sign up to receive messages from the school district. Please see the school building web pages for directions. It is listed under the Parent information – Remind Sign-Up.

2. Approve the sale of Bus #1 to Stand for Truth, Inc for \$2,000 and Bus #8 to Ken Wiles for \$935.

- D. Policy Committee – Chairperson, Doug Ingold
(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on first reading/review:
 JFE – Student Pregnancy and Related Conditions
 KKA – Recruiters in the Schools

- E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. Seven new copiers are scheduled to be delivered over Christmas break. We will be implementing the Papercut print management system at that time

- F. Superintendent’s Report – Kevin Leatherman

1. December 1st enrollment by building:

| | |
|-------------------|------|
| Elementary School | 583 |
| Middle School | 315 |
| High School | 390 |
| Career Center | 47 |
| Total | 1335 |

2. Other Reports, Information or Items of Business:
 a. Acknowledge receipt of the Tri-County ESC Fall Quarterly Report
 b. 2023-24 School Year Calendars

VOTE: Yes: Smith, Rupp, Ingold, Wyckoff. Absent: Widmer.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2022-105 Wyckoff moved and Ingold seconded the motion to approve the superintendent’s agenda:

- A. Personnel Items

Supplemental Staff Contracts – pending proper certification/licensure

Lance Larrison – High School Spring Musical Assistant
 Leanne Ratica – High School Spring Musical Vocal Director
 Mark Rocco – Concert Band Director
 Beth Smith – High School Spring Musical Director
 Tiah Wingate- NHS Head Cross Country Coach 2023-24 School Year

Substitute List-

Jacob Hanzie – Non-Bachelor Degree Substitute Teacher

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

| <u>Employee</u> | <u>Conference</u> | <u>Date</u> | <u>Reg. Fee</u> |
|-----------------|-----------------------|-------------|-----------------|
| Bri Indorf | Track Coaching Clinic | 1/27/23 | \$90 |
| Jude LaChance | OHSAA Football Clinic | 2/2 & 2/3 | \$75 |
| Ryan Wile | Ohio Educational Tech | 2/14 – 2/16 | \$260 |

- C. Board's consideration/approval of the Norwayne FFA request to take a trip to Louisville, KY for the National Farm Machinery Show. This trip is planned for Feb 15 – 17, 2023. Abbey VanTyne and Catie Noyes, trip coordinators are seeking Board approval of this out-of-state trip as per Board Policy IICA-R.
- D. Approve contract with O'Huddle for FY24.

VOTE: Yes: Rupp, Wyckoff, Ingold, Smith. Absent: Widmer.

2019-106 Wyckoff moved and Ingold seconded the motion to approve the items in the following section.

JANUARY, 2023 MEETING(S) OF THE BOARD:

- A. Organizational Meeting – Treasurer polls the Board members to determine the date, time and place. The meeting must be held between January 1 and January 15.

The Meeting will be held January 9th at 4:00 p.m. at Norwayne High School.
- B. Board Committees and Committee Goals for 2023 will be updated at the January Regular Board Meeting.
- C. Recommended meeting dates and times for January, February and March:

February meeting at Norwayne Elementary School
January and March through December meetings at Norwayne High School

January Date/Time: January 9, 2023 4:30 p.m.

February Date/Time: February 27, 2023 4:00 p.m. @ NES

March Date/Time: March 27, 2023 4:00 p.m. @ NHS
- D. Selection of the President Pro-Tem for the Organizational Meeting.
Earl Rupp

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp. Absent: Widmer.

ADJOURNMENT

The 2023 Budget Hearing, Organizational Meeting, and Regular January Board Meeting are scheduled for Monday, January 9, 2023. Budget Hearing at 3:45 PM, Organizational Meeting at 4:00 PM, followed by the Regular January Meeting at 4:30 PM. Hearing of the Public at 5:30 PM.

2022-107 Ingold moved and Wyckoff seconded the motion to adjourn the meeting at 5:30pm.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp. Absent: Widmer.

Board President

Treasurer