

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library December 21, 2020

The Regular Meeting of the Norwayne Board of Education was held on Monday, December 21, 2020 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff III.

CALL TO ORDER – President Earl Rupp

Pledge of Allegiance (Official Opening of the Business Meeting)

Monthly Reports to the Board & Public

Mr. Dreher and Mr. Leatherman gave principal's reports. Mr. Zimmerly was not able to attend, and his report was given by Mrs. O'Hare.

A cake and punch reception was held to recognize outgoing board member Ross Cochrell who recently moved out of the district. Mrs. O'Hare presented Ross with a plaque recognizing him for his three years of service to the board.

2020-106 Ingold moved and Smith seconded the motion to adopt the Norwayne Board of Education December 21, 2020 agenda.

VOTE: Yes: Wyckoff, Widmer, Rupp, Ingold, Smith

2020-107 Wyckoff moved and Widmer seconded the motion to approve the Treasurer's Business:

- A. Approve the minutes of the November 23, 2020 Regular Board Meeting.
- B. Approve the November 30, 2020 Bank Reconciliation and Financial Reports:

Receipts: \$ 962,260.18	Expenses: \$ 1,983,486.60
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- C. Accept the following donations:

Creston Moose Lodge #1224	\$750	NHS Band
Barry Romich Family Fund	\$1,000	FFA
Gasser's Marketplace	\$399	FFA
Gasser's Marketplace	\$25	FFA
Norwayne Youth & HS Football	\$3000	Turf Project
Gary & Mary Besancon	\$200	NHS Boys Basketball
Trevor Rice	\$20	In Memory of Brian Hilson
Rick & Kimberly Rice	\$20	In Memory of Brian Hilson

Donations from Larry & Cindy Acker:

HS Baseball	\$100	HS Girls Basketball	\$100
HS Boys Basketball	\$100	HS Golf	\$100
HS Football	\$100	HS Girls Soccer	\$100
HS Boys Soccer	\$100	HS Boys Track	\$100
HS Softball	\$100	HS Volleyball	\$100
HS Girls Track	\$100	HS Cross Country	\$100
HS Wrestling	\$100	HS Drama	\$100
HS Honor Society	\$100	HS Cheerleader	\$100
HS Prom	\$100	FFA	\$100
HS Music	\$100	HS Teen Institute	\$100
MS Washington DC Trip	\$100	MS Teen Institute	\$100

- D. Approve the November 30 Interest Payment Transfer of \$5.60 from the Athletic Facilities Fund (300-935A) to the General Fund (001) and the November 30 Return of Advance of \$1,000 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$47,000.
- E. Approve membership renewal with the Ohio School Boards Association for 2021 at a cost of \$4050; \$150 for Electronic School Management News and \$250 for Legal Assistance Fund Consultant Service.

VOTE: Yes: Widmer, Rupp, Ingold, Smith, Wyckoff

PRESIDENT'S BUSINESS – Earl Rupp

- A. Announcements/Correspondence/Introductions/Recognition
1. Congratulations to the Fall Athletes who will be receiving recognition at remote award ceremonies. Good Luck to all our Winter athletes as they continue their seasons.
 2. The District School buildings have been collecting canned goods, money and other items for distribution to families in need this holiday season.
- 2020-108** 3. Approve the HB 404 Resolution providing for an extension of public school boards to continue to conduct meetings and attend hearings by means of teleconference, video conference, or any other similar electronic technology until July 1, 2021.

**NORWAYNE LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION RESOLUTION 2020-108**

The Board of Education of the Norwayne Local School District, Wayne County, Ohio, met in regular session this 21st day of December, 2020, with the following members present:

Doug Ingold

Angie Smith

Winston Wyckoff III

Jon Widmer

Earl Rupp

Mr. Widmer moved the adoption of the following Resolution:

WHEREAS, Substitute House Bill 404 was passed by the Ohio legislature and signed by Governor Mike DeWine on November 22, 2020, effective immediately, as an emergency measure necessary for the immediate preservation of the public peace, health, and safety, in order to continue essential operation of various facets of state and local government and respond to the declared pandemic and global health emergency related to COVID-19; and

WHEREAS, HB 404 extends some of the provisions of Am. Sub. HB 197 and HB 164, which addressed some of the implications of the COVID-19 pandemic on public schools; and

WHEREAS, Uncodified Section 12 of HB 404 permits public school boards to continue to conduct meetings and attend hearings by means of teleconference, video conference, or any other similar electronic technology until July 1, 2021; and

WHEREAS, with respect to teacher evaluations, Uncodified Section 10 of HB 404 prohibits the use of value-added progress dimension data, established under section 3302.021 of the Revised Code, any other metric used to evaluate positive student outcomes as described under section 3319.113 of the Revised Code, or any other student academic growth data to measure student learning attributable to a teacher or school counselor while conducting performance evaluations under sections 3319.02, 3319.111, and 3319.112, and 3319.113 of the Revised Code for the 2020-2021 or 2021-2022 school year; and

WHEREAS, Uncodified Section 11 of HB 404 permits the Governing Authority to choose to complete the performance evaluation of a principal for the 2019-2020 and 2020-2021 school years under R.C. 3319.02 without a student growth measure as part of the evaluation; and

WHEREAS, under the authority of Uncodified Section 13 of HB 404, where the Governing Authority has not completed an evaluation that was required under Chapter 3319 of the Revised Code for the 2020-2021 school year prior to the effective date of HB 404 for an employee of the District, including a teacher, counselor, administrator, or chief administrator, the Governing Authority may elect not to conduct an evaluation of the employee for that school year, if the Governing Authority determines it would be impossible or impracticable to do so; and

WHEREAS, Uncodified Section 10 of HB 404 provides that where Governing Authority elects not to evaluate an employee for the 2019-2020 school year, the employee shall be considered not to have had evaluation procedures complied with pursuant to section 3319.111 of the Revised Code for purposes of section 3319.11 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED, that Policy No. 1510 Public Meetings and Notification is temporarily amended until July 1, 2021, to allow the Governing Authority to hold and attend meetings and conduct hearings by means of teleconference, video conference, or any other similar electronic technology, if all of the following apply:

1. Any resolution, rule, or formal action of any kind shall have the same effect as if it had occurred during an open meeting or hearing of the public body.
2. Notwithstanding R.C. 121.22(C), governing authority members attend meetings or hearings by means of teleconference, video conference, or any other similar electronic technology, shall be considered present as if in person at the meeting or hearing, shall be permitted to vote, and shall be counted for purposes of determining whether a quorum is present the meeting or hearing;
3. The Governing Authority shall provide notification of meetings and hearings held to the public, to the media that have requested notification of a meeting, and to the parties required to be notified of a hearing, at least twenty-four hours in advance of the meeting or hearing by reasonable methods by which any person may determine the time, location, and the manner by which the meeting or hearing will be conducted, except in the event of an

emergency requiring immediate official action. In the event of an emergency, the Governing Authority shall immediately notify the news media that have requested notification, or the parties required to be notified of a hearing of the time, place, and purpose of the meeting or hearing.

4. The Governing Authority shall provide the public access to a meeting held under the temporarily amended policy, and to any hearing held under the temporarily amended policy that the public would otherwise be entitled to attend, commensurate with the method in which the meeting or hearing is being conducted, including, but not limited to, examples such as live-streaming by means of the internet, local radio, television, cable, or public access channels, call in information for a teleconference, or by means of any other similar electronic technology. Furthermore, the Governing Authority shall ensure that the public can observe and hear the discussions and deliberations of all the members of the public body, whether the member is participating in person or electronically.

5. When members of the Governing Authority conduct a hearing by means of teleconference, video conference, or any other similar electronic technology, the Governing Authority shall establish a means, through the use of electronic equipment that is widely available to the general public, to converse with witnesses, and to receive documentary testimony and physical evidence.

BE IT FURTHER RESOLVED, that Policy No. 5640, Teacher Evaluations, shall be temporarily amended to prohibit the use of value-added progress dimension data, established under section 3302.021 of the Revised Code, from the 2020-2021 school year to measure student learning attributable to the teacher or counselor being evaluated, and further temporarily amended to permit the Governing Authority to disregard evaluation procedures and consequences if the Governing Authority determines not to evaluate a teacher, counselor, administrator, or chief administrator for the 2020-2021 school year because it would be impossible or impracticable to do so.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mrs. Smith seconded the adoption of the foregoing Resolution with the vote resulting as follows:

Rupp: Yes

Ingold: Yes

Smith: Yes

Wyckoff: Yes

Widmer: Yes

Motion Carries 5-0

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

2020-109 Smith moved and Widmer seconded the motion to accept the committee reports and adopt these recommendations and policies:

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 2. **Permanent Improvement (P.I.) items for the Board’s Approval:**
 - a. **Approve Bid Documents for the Elementary Parking Lot Expansion Project as prepared by Lewis Land Professionals and Proceed to bid on the following timeline: Public Notice to Bidders: January 4, 2021. Prebid Meeting January 7, 2021, 10:00 AM at the Elementary. Bid Opening January 19, at 10 AM in the Commons of the Norwayne Community Center 161 S. Main St. Creston, Ohio 44217.**
- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Angie Smith
1. Schools will be closed for the Christmas & New Year’s Holiday break which runs from Monday, December 21 through Friday, January 1. School reconvenes on Monday, January 4.
 2. The first semester of the 2020-21 School Year ends on Friday, January 8. Schools will be closed on Monday, January 18, in observance of Dr. Martin Luther King, Jr. Day.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.

Under conditions of hazardous weather or roads, school may be delayed or cancelled for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio/TV.

You may also sign up to receive messages from the school district. Please see the school building web pages for directions. It is listed under the Parent information – Remind Sign-Up.
- D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/adoption:

BDC, Executive Sessions

DM, Cash Collection Points

EDE, Computer/Online Services (Acceptable Use and Internet Safety)

EDE-E, Computer Network Agreement Form

EDE-R, Computer/Online Services (Acceptable Use and Internet Safety)

DH, Bonded employees and Officers

DJB, Petty Cash Accounts

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. Technology Coordinator Ryan Wile and Assistant Matt Smith will be replacing all of the access points with upgraded equipment, district wide, over Christmas Break. 60% of the purchase cost of the new access points was offset through an E-rate disbursement.

F. Superintendent’s Report – Karen O’Hare

1. December 1st enrollment by building:

Elementary School	602
Middle School	317
High School	378
Career Center	<u>44</u>

Total 1341

VOTE: Yes: Ingold, Smith, Wyckoff, Widmer, Rupp

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

2020-110 Wyckoff moved and Ingold seconded the motion to approve the Superintendent’s Agenda – New Business:

A. Regular Board Meeting

Personnel Items
December 21, 2020

Professional Staff

Lisa Eichelberger – Approve request for Maternity Leave February 16, 2021 thru May 7, 2021.

Approve the MOU between the Norwayne Local Board of Education and the Norwayne Education Association regarding the pay scale for Jen Bartkowiak for her current role during the 2020-21 COVID-19 Pandemic School Year.

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD): None at this time.
- C. Reports from last month’s conferences – please refer to attachment.

VOTE: Yes: Smith, Wyckoff, Widmer, Rupp, Ingold

JANUARY, 2021, MEETING(S) OF THE BOARD:

2020-111 Wyckoff moved and Ingold seconded the motion:

- A. Organizational Meeting – Treasurer polls the Board members to determine the date, time and place. The meeting must be held between January 1 and January 15.

The Meeting will be held Tuesday, January 5 at 4:00 pm Norwayne High School.

- B. Board Committees and Committee Goals for 2021 will be updated at the January Regular Board Meeting.

- C. Recommended meeting dates and times for January, February and March:

February meeting at Norwayne Elementary School

January and March through December meetings at Norwayne High School

January Date/Time: January 25, 2021 at 4:00 PM.

February Date/Time: February 22, 2021 at 4:00 PM.

March Date/Time: March 22, 2021 at 4:00 PM.

- D. Selection of the President Pro-Tem for the Organizational Meeting.

Earl Rupp

VOTE: Yes: Wyckoff, Widmer, Rupp, Ingold, Smith

ADJOURNMENT

2020-112 Ingold moved and Smith seconded the motion to adjourn at 6:17 PM.

The 2021 Budget Hearing, Public Records Hearing and Organizational Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Tuesday evening January 5, 2021 at 4:00 p.m.

VOTE: Yes: Widmer, Wyckoff, Rupp, Ingold, Smith

Board President

Treasurer