

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM Norwayne High School Library January 25, 2021

The January 2021 Regular Meeting of the Norwayne Board of Education was held on Monday, January 25, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, and Winston Wyckoff, III. Jon Widmer was absent.

## **CALL TO ORDER – President Angie Smith**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

#### **Monthly Reports to the Board & Public**

**Assistant Principal Vince Sette, Norwayne Elementary School**  
**Principal Kevin Leatherman, Norwayne Middle School**  
**Principal Doug Zimmerly, Norwayne High School**

## **MEMBERSHIP/RECOGNITION**

### **A. January 2021 - School Board Recognition Month**

Board Members were presented with certificates from the Ohio School Boards Association, and items created by students and staff in appreciation for their service to the school district. Those in attendance were treated to apple or cherry pie as refreshments.

**2021-009 Wyckoff moved and Rupp seconded the motion to move into Executive Session for the appointment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official, and matters to be kept confidential at 4:30 PM.**

**VOTE: Yes: Rupp, Wyckoff, Ingold, Smith. Absent: Widmer**

**2021-010 Ingold Moved and Rupp seconded the motion to reconvene the open session at 4:59 PM.**

**VOTE: Yes: Wyckoff, Ingold, Smith, Rupp. Absent: Widmer**

## **WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith**

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

The Board welcomes Halle Miller, President of the Norwayne Local HPAC Group

Halle Miller presented a summary of the events the HPAC group was able to coordinate during 2020 despite the COVID-19 pandemic. She also shared with board members the goals the group has for 2021. The group was able to raise over \$18,000 during 2020, and several improvements were made to the trail. Future projects include stone for parking areas, and additional bike racks along the trail. Due to the pandemic, bike traffic has increased substantially on the trail.

## **HEARING OF THE PUBLIC**

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

### **2021-011 Wyckoff moved and Ingold seconded the motion to adopt the January 25, 2021 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Wyckoff, Ingold, Smith, Rupp. Absent: Widmer**

### **2021-012 Rupp moved and Ingold seconded the motion to approve the Treasurer's Business items as presented:**

- A. Approve the minutes of the December 21, 2020 Regular Board Meeting, and the minutes of the January 5, 2021 Organizational Meeting.
- B. Approve the December 31, 2020, Bank Reconciliation and Financial Reports:  
Receipts: \$ 883,663.39      Expenses: \$ 1,461,769.03
- C. Accept the following donations:

Christine Hunter – Sugar Girl Treats	\$100	Boys Basketball
Barry Romich Family Fund	\$500	Mrs. Followay's Class
Karen Wood	\$150	Music Department
Karen Wood	\$150	Drama Department
Mark & Jeanine Bitskay	\$200	NHS Football
Kevin & Melissa Stoudmire	\$100	NHS Football
Kevin & Melanie Leatherman	\$250	Turf Project
Kevin & Melanie Leatherman - Donation in Memory of Brian Hilson – Baseball		
- D. Approve the December 22 return of Advance in the amount of \$3,000 from the Athletic Facilities Fund (300-935A) to the General Fund (001) and the December 31 Interest Payment Transfer of \$4.40 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$44,000.

**VOTE: Yes: Wyckoff, Ingold, Smith, Rupp. Absent: Widmer**

**PRESIDENT'S BUSINESS**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. The Job Posting for the Norwayne Superintendent position has been sent out to the Ohio School Board Association and added to the Norwayne Local web page. The Tri-County Educational Service Center is reviewing the applications received.
  - 2. Congratulations to Cameron Starkey, Grade 7 winner of the NMS Spelling Bee and Sarah Keiper, Grade 7, second place. They will compete on 1/26/21 at Wooster High School. The alternate is Bradley Fox, Grade 7. Good Luck to all!

**2021-013 Wyckoff moved and Rupp seconded the motion to accept the committee reports and approve the recommendations:**

- A. Committees for 2021 (Policy BCE and BCF) – Please refer to attachment
- B. Appointment of Committee Chairpersons – The following appointments:
  - Earl Rupp, Chairman** Building & Grounds (Earl Rupp)
  - Angie Smith, Chairman** Communications (Angie Smith)
  - Winston Wyckoff, III, Chairman** Transportation/Safety (Winston Wyckoff, III)
  - Doug Ingold, Chairman** Policy (Doug Ingold)
  - Jon Widmer, Chairman** Audit/Finance/Technology (Jon Widmer)
- C. Buildings & Grounds Committee – Chairperson Earl Rupp
  - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  - 2. Permanent Improvement (P.I.) items for the Board's approval: None at this time.
  - 3. **Approve the Contract for Hicks Roofing to Replace the Gym roof at the Norwayne Community Center at a cost of \$31,326. This will include additional insulation, new roof membrane, gutters, and downspouts.**
- D. Communications & One Needs Assessment Committee (ONA) (formerly Continuous Improvement Plan Committee (CIP) – Chairperson Angie Smith
  - 1. Next ONA meeting date to be determined.
  - 2. Drama rehearsals are underway for the Spring Production of *Annie*.
  - 3. Scholastic Book Fair is scheduled for Feb. 16-19 in the Middle School lobby for NHS/NMS students. Families will also be able to order online

February 10 – 23rd and have the option to have the order shipped directly to their home.

E. Transportation & Safety Committee – Chairperson Winston Wyckoff III

1. Under conditions of hazardous weather or roads, school may be cancelled for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.

F. Policy Committee – Chairperson Doug Ingold

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on first reading/adoption: None at this time.

G. Audit/Finance/Technology Committee Jon Widmer

1. The ACT test will be given to Norwayne Juniors on February 23rd.
2. Ryan and Matt have installed approximately 40 of the new upgraded WiFi Access Points in the district and will continue installing the new devices as time permits over the next few weeks. With the 1 to 1 initiative taking place this year, there are now nearly 2000 networked devices being managed in our district.

H. **Approve Doug Ingold, Legislative Liaison and Angie Smith, Student Achievement Liaison**

I. Superintendent’s Report – Karen O’Hare

1. January 1st enrollment by building:

Elementary School	605
Middle School	318
High School	378
Career Center	<u>43</u>
Total	1,344

2. Other Reports, Information or Items of Business:
  - a. Curriculum Updates
  - b. Calendar choices for 2021-22: The Calendar Hearing will take place at 3:30 PM on February 22,2021 in the Elementary Conference Room.

**VOTE: Yes: Ingold, Smith, Rupp, Wyckoff. Absent: Widmer**

**2021-014 Ingold Moved and Rupp seconded the motion to approve the Superintendent's Business items as presented:**

A. Personnel Items

**Professional Staff**

Jennifer Bartkowiak – 119.5 day contract for FY21 per the MOU with the Norwayne Education Association.

**Support Staff**

Kim Green – accept Resignation for Retirement effective March 1, 2021.

Approve Reduction in Force – Van Aide position for LEAP route.

**Supplemental Staff\***

Miranda Bailey – approve contract for Academic Challenge Advisor

Eric Ratica – approve contract for PAC Coordinator

Beth Smith – approve contract for Spring Musical Director

Leanne Ratica – approve contract for Vocal Director and Assistant Musical Director for Spring Musical

Christina Blosco – approve Service Contract for Creative Movement & Acting Consultant for Spring Musical - \$850

Rescind the contracts for Kevin Henslee and Amber Simonik as Girls' Soccer Co-Assistant Coaches

Approve contract for Kevin Henslee as Girls' Soccer Assistant Coach

Mitchell Gordon – Volunteer Indoor Track Coach

Jim Glessner – Volunteer Indoor Track Coach

\*Pending proper certification and licensure

- B. Accept Memorandum of Understanding with Kent State University for the College Credit Plus Program for the 2021-22 School Year.
- C. Adopt the resolutions for Music in our Schools Month and Youth Art Month for the month of March 2021.
- D. Adopt the Resolution to approve the Attorney/Client Contract with Frantz Law Group, APLC, and Peters, Kalail, Markakis Co., LPA to represent Norwayne in a Class Action Lawsuit vs. the Vaping Industry.

**VOTE: Yes: Smith, Rupp, Wyckoff, Ingold. Absent: Widmer**

**2021-015 Wyckoff moved, and Ingold seconded the motion to move into Executive Session for the appointment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official at 6:05 PM.**

**VOTE: Yes: Rupp, Wyckoff, Ingold, Smith. Absent: Widmer**

**2021-016 Rupp Moved and Wyckoff seconded the motion to reconvene the open session at 6:35 PM.**

**VOTE: Yes: Rupp, Wyckoff, Ingold, Smith. Absent: Widmer**

**ADJOURNMENT**

*A special meeting of the Norwayne Local Board of Education is scheduled for Thursday morning February 4, 2021 - Business Meeting, 7:00 a.m. at Norwayne High School. The next Regular Meeting of the Norwayne Local Board of Education is scheduled for Monday February 22, 2021 at 4:00 PM in the Norwayne Elementary School Library.*

**2021-017 Ingold moved and Rupp seconded the motion to adjourn at 6:36 PM.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp. Absent: Widmer**

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**Board President**

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**Treasurer**