

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Organizational Meeting

Held at 4:00 PM Norwayne High School Library January 5, 2021

The 2021 Organizational Meeting of the Norwayne Board of Education was held on Tuesday, January 5, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff III.

CALL TO ORDER – President Pro-Tem Earl Rupp

Pledge of Allegiance (Official Opening of the Business Meeting)

PUBLIC RECORDS HEARING

There were no Public Records presented for Disposal to the Public Records Committee.

BUDGET HEARING

The 2021 Tax Budget was presented by Treasurer Sandy Hadsell

ELECTION OF OFFICERS

2021-001 A. Office of President

Wyckoff nominated Angie Smith for the Office of President for 2021, and Widmer seconded the nomination.

Ingold moved and Widmer seconded the motion that nominations be closed.

Vote to close nominations: Yes: Wyckoff, Smith, Widmer, Ingold, Rupp

Vote for President:	Mr. Ingold	Smith
	Mr. Rupp	Smith
	Mrs. Smith	Abstain
	Mr. Widmer	Smith
	Mr. Wyckoff, III	Smith

2021-002 B. Office of Vice-President

Widmer nominated Doug Ingold for the Office of Vice-President for 2021, and Smith seconded the nomination.

Widmer moved and Wyckoff seconded the motion that nominations be closed.

Vote to close nominations: Yes: Smith, Widmer, Ingold, Rupp, Wyckoff

Vote for Vice-President:	Mr. Ingold	Abstain
	Mr. Rupp	Ingold
	Mrs. Smith	Ingold
	Mr. Widmer	Ingold
	Mr. Wyckoff, III	Ingold

Oath of Office for Board President – Treasurer Sandy Hadsell

Oath of Office for Board Vice-President – Treasurer Sandy Hadsell

Angie Smith assumed the Chair

2021-003 SETTING OF MEETING DATES FOR 2021 – AS PRESCRIBED BY LAW

Ingold moved and Rupp seconded the motion to set the Regular Meeting Dates for 2021 and to hold the Board of Education Meetings in the Norwayne High School Library (unless noted) on the following dates:

Monday, January 25, 2021 – 4:00 p.m. Business Meeting

*Monday, February 22, 2021 – 4:00 p.m. Business Meeting
**(the February Board meeting is usually held at the Elementary School)*

Monday, March 22, 2021 – 4:00 p.m. Business Meeting

Monday, April 26, 2021 – 4:00 p.m. Business Meeting

Tuesday, May 25, 2021 – 4:00 p.m. Business Meeting

Monday, June 28, 2021 – 4:00 p.m. Business Meeting

Monday, July 26, 2021 – 4:00 p.m. Business Meeting

Monday, August 23, 2021 – 5:30 p.m. Reception/New Staff, 6:30 p.m. Business Meeting

Monday, September 27, 2021 – 4:00 p.m. Business Meeting

Monday, October 25, 2021 – 4:00 p.m. Business Meeting

Monday, November 22, 2021 – 4:00 p.m. Business Meeting

Monday, December 20, 2021 – 4:00 p.m. Business Meeting

Vote: Yes: Ingold, Rupp, Wyckoff, Smith, Widmer.

2021-004 BLANKET RESOLUTIONS

Widmer moved and Wyckoff seconded the motion to approve the following items in Section VII:

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Norwayne Board of Education for calendar year 2021:

Section 1 Approval for the Treasurer to seek advance of tax monies.

- Section 2* Approval for the Treasurer to invest monies when available at the best interest rate.
- Section 3* Approval for the Treasurer to advertise for routine bids as required by law.
- Section 4* Approval for the Treasurer to allocate monthly interest for the Permanent Improvement Fund, Food Service Fund, Athletic Facilities Improvement Fund and Classroom Facilities Maintenance Fund based upon month-end cash balances. The remaining interest will go in the general fund.
- Section 5* Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services.
- Section 6* Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law.
- Section 7* Approval for the Treasurer to serve as the Public Records Officer and attend public records training as a designee on behalf of the Board of Education members.

Vote: Yes: Rupp, Wyckoff, Smith, Widmer, Ingold.

2021-005 BLANKET RESOLUTIONS

Wyckoff moved and Ingold seconded the motion to approve the following items in Section VIII:

The Superintendent recommends the adoption of the following resolutions for the expeditious transaction of the business of the Norwayne Board of Education for calendar year 2021:

- Section 1* Approval for the Superintendent of Schools to serve as purchasing agent.
- Section 2* Approval for the law firms Squire, Patton, Boggs LLP and Peters Kalail & Markakis Co., L.P.A. to provide legal counsel as needed.
- Section 3* Approval for the Superintendent of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 4* Approval for the Superintendent to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 5* Approval for the Superintendent to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

Vote: Yes: Widmer, Ingold, Rupp, Wyckoff, Smith.

2021-006 MAINTENANCE OF SERVICE FUND

Rupp moved and Wyckoff seconded the motion to establish a service fund for 2021 in the amount of \$5,000 to be used to pay the expenses that members of the Board of

Education actually incurred in the performance of their duties or the duties of their official representatives.

Vote: Yes: Smith, Widmer, Ingold, Rupp, Wyckoff.

2021-007 **Ingold moved and Widmer seconded the motion** to schedule a Special Board Meeting for Thursday February 4, 2021 at 7 AM in the high School Conference room.

The purpose of the meeting will be to review/award contracts for the Elementary Parking Lot Expansion Project and complete any unfinished business from the January regular meeting. An executive session will also take place to discuss upcoming negotiations, and the Superintendent Search.

Vote: Yes: Widmer, Rupp, Wyckoff, Smith, Ingold.

2021-008 ADJOURNMENT

The January Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening January 25, 2021 4:00 p.m.

Wyckoff moved and Rupp seconded the motion to adjourn at 5:17 PM.

VOTE: Yes: Wyckoff, Smith, Widmer, Ingold, Rupp

Board President

Treasurer