

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

July 27, 2020

The Regular August Meeting of the Norwayne Board of Education was held on Monday, July 27, 2020 at Norwayne High School. Having due notice the following board members were present: Ross Cochrell, Doug Ingold, Earl Rupp, Angie Smith and Jon Widmer.

## **CALL TO ORDER – President Ross Cochrell**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

### **WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Ross Cochrell**

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

### **HEARING OF THE PUBLIC**

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

Several members of the Staff and Administration addressed the board with questions and concerns over the school's reopening plan, and fall athletics.

### **RECOMMENDATION TO ADOPT NORWAYNE BOARD OF EDUCATION JULY 27, 2020 AGENDA**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**2020-59 Widmer moved and Rupp seconded the motion to adopt the July 27, 2020 Agenda as Modified.**

**Vote: Yes: Ingold, Smith, Widmer, Rupp, Cochrell**

**TREASURER’S BUSINESS – Sandy Hadsell**

**2020-60 Rupp moved and Smith seconded the motion to approve the Treasurer’s Business:**

- A. Approve the minutes of the June 22, 2020 Regular Board Meeting and the July 16, 2020 Special Board Meeting.
- B. Approve the June 30, 2020 Bank Reconciliation and Financial Reports:  
  
Receipts: \$ 777,286.89                      Expenses: \$ 1,407,254.92
- C. Accept the following donations:  
  
Doug Zimmerly                                      \$ 350    Turf Project  
Jason and Shyla Metsker                        \$ 500    Turf Project  
Middle School PTO                                \$ 3,500    MS STEAM Supplies  
Norwayne Music Supporters                    \$ 1,700    HS/MS Music Supplies  
Laura Frick Charitable Trust                    \$ 3,918    ES Musical Playground  
Wayne Co Community Foundation            \$ 5,610    ES Musical Playground  
Wayne Co Community Foundation            \$ 300    Harold Bowman Music Award
- D. Approve the June 30, 2020 Certificate of Final Balances.
- E. Approve the Return of Advance of \$3,995.83 from the Title I-D Neglected Children’s Fund (571-9120) to the general Fund (001).
- F. Approve the Return of Advance of \$3,817.71 from the ESSER COVID Relief Fund (507-9020) to the general Fund (001).
- G. Approve the Return of Advance of \$483.07 from the Ag Ed FY20 Grant (461-9020) to the General Fund (001).
- H. Approve the July 31 Interest Payment Transfer of \$19.98, from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$51,000.
- I. Approve the Trane Service Agreement for FY21. \$35,000 Monitoring and Maintenance for both buildings. Trane Savings Estimate for September – December 2019 was \$22,135.
- J. Approve Additional Trane Repair Services: High School: Ventilation Controls, \$6,884, VAV Sensor Troubleshooting / Replacement \$1,020, VAV Recommissioning \$3,680.
- K. Approve the Amended Certificate of Estimated Resources for FY21 as provided by the County Auditor.

**Vote: Yes: Cochrell, Ingold, Smith, Widmer, Rupp**

**PRESIDENT’S BUSINESS – Ross Cochrell**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. As we approach the opening of a new school year on August 20th we Wish all the staff and students an excellent school year.

## BOARD COMMITTEE REPORTS/RECOMMENDATIONS

### 2020-61 Ingold moved and Widmer seconded the motion to approve and adopt the Committee Reports and Recommendations:

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  2. Permanent Improvement (P.I.) items for the Board’s Approval:  
None at this time.
- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Angie Smith
1. The District One Needs Assessment Meeting is scheduled for August 12th – 9:00 a.m. – Noon.
  2. The District Newsletter will be sent to district residents in the next week.
- C. Transportation & Safety Committee – Chairperson, Ross Cochrell
1. Kindergarten Bus safety training has been cancelled for August 8<sup>th</sup>. Bus drivers will hold a safety training with the students within the first couple weeks of school.
- D. Policy Committee – Chairperson, Doug Ingold
- (Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*
- Policies on first reading:  
EBEA, Use of Face Coverings
- Policies on second reading/adoption:  
AFC-1 (Also GCN-1), Evaluation of Professional Staff**
- E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer
1. Parents can sign up for emergency alerts as well as individual building non-emergency messages through our web page at [www.norwayne.net](http://www.norwayne.net). On the Building web page (not District), Select Parents, then Norwayne Alerts Sign-Up.
- F. Superintendent’s Report – Karen O’Hare
1. Other Reports, Information or Items of Business:
    - a. Curriculum Updates
    - b. Building Principals return to their positions on Monday, August 3rd.

- c. **Board Approve moving first day of school to Monday, August 24th. Staff will report for Inservice August 17 – 21. Parents will have until Friday August 7 to turn in plans for online or in person learning for students.**

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).
2. Tri-County Legislative Liaison Meeting(s) – none scheduled

**Vote: Yes: Rupp, Cochrell, Ingold, Smith, Widmer**

**SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Karen O'Hare**

**2020-62 Rupp moved and Widmer seconded the motion to table Item X. D. Approve the contract with the Village of Creston to hire a School Resource Officer for the 2020-21 school year.**

**Vote: Yes: Widmer, Smith, Ingold, Rupp, Cochrell**

**2020-63 Widmer moved nad Ingold seconded the motion to approve items A, B, and C on the Superintendents Agenda**

- A. Regular Board Meeting  
Personnel Items  
July 27, 2020

**Professional Staff**

Recall RIF

Megan Raber – NHS Math Teacher

Rehire Tutors

Kris Gerber - NES

Lynn Hershberger – NES

Karlee Wyckoff – NES

Jill Buklad - NMS

Sheri Csapo – NMS

Alfredo Gray - NHS

**Support Staff**

Tammy Rastorfer, NES Head Cook - Accept retirement notice

Julie Atanasov – hire as NES Head Cook

Recall RIF

Kaitlyn Brant – NHS Paraprofessional

Joe Chaffin – ELL Aide

Sarah Coy – NHS Paraprofessional

Misty Snow – NES Paraprofessional

Mindy Watson – NMS Lunchroom

Renee Graves – Transportation Student Aide

**Supplemental Staff** – Pending Proper certification and licensure

Middle School

Brian Shirey – Gr 8 Head Football Coach  
Jason Balyer – Gr 7 Head Football Coach  
Denise Followay – Gr 8 Head Volleyball Coach  
Cassandra Mey – Gr 7 Head Volleyball Coach  
Kaitlyn Brant – Volleyball Assistant Coach  
Tim Winkler – Cross Country Coach  
Leslie Cihon – Head MS Cheerleader Advisor

High School:

Annie Yoder – Color Guard Advisor  
Scott Coy – Assistant Football Coach  
Jason Gallion – Assistant Football Coach  
John Baummer – Assistant Football Coach  
Vince Sette – Assistant Football Coach  
Jude LaChance – Assistant Football Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD): None at this time
- C. Reports from last month’s conferences – please refer to attachment.

**Vote: Yes: Widmer, Rupp, Cochrell, Ingold, Smith**

**2020-64 Widmer moved and Ingold seconded the motion to approve Brian Smith as Grade 8 Assistant Football Coach pending proper licensure and certification.**

**Vote: Yes: Ingold, Widmer, Rupp, Cochrell. Abstain: Smith.**

**BOARD NEW BUSINESS**

**2020-65 Widmer moved and Ingold seconded the motion to approve the revised Norwayne Local School District Reopening Plan for FY21.**

**Vote: Yes: Smith, Widmer, Rupp, Cochrell, Ingold**

**2020-66 Ingold moved and Widmer seconded the motion to schedule a special meeting on Friday, August 14, 2020 at 7 AM in the High School Library for the purpose of discussing / approving the Resource Officer Contract and other matters which may come before the Board.**

**Vote: Yes: Ingold, Smith, Widmer, Rupp, Cochrell**

**ADJOURNMENT**

*The August Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday August 24, 2020 at 4:00 p.m.*

**2020-67 Widmer moved and Ingold seconded the motion to adjourn at 8:05 PM.**

**Vote: Yes: Cochrell, Ingold, Smith, Widmer, Rupp**

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**Board President**

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**Treasurer**