

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

July 31, 2023

The July 2023 Regular Meeting of the Norwayne Local Board of Education was held on Monday, July 31, 2023 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer and Winston Wyckoff, III.

## **CALL TO ORDER – President Doug Ingold**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

**2023-54 Wyckoff moved and Widmer seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:02 pm.**

**VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.**

**2023-55 Smith moved and Wyckoff seconded the motion to reconvene the open session at 4:27 pm.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.**

**2023-56 Rupp moved and Widmer seconded the motion to adopt the July 31, 2023 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff.**

**2023-57 Wyckoff moved and Smith seconded the motion to approve the Treasurer's Business items as presented:**

### **TREASURER'S BUSINESS – Sandy Hadsell**

- A. Approve the minutes of the June 26, 2023 Regular Board Meeting.
- B. Approve the June 30, 2023 Bank Reconciliation and Financial Reports:  
Receipts: \$978,703.70 Expenses: \$1,471,364.22
- C. Accept the following donations:

Norwayne Youth Football	\$875	NHS Football Program
O'Neill Insurance Agency, Inc.	\$100	Norwayne Elementary School

- D. Approve the Renewal of Dental Insurance with Trustmark Oasis Trust with new rates of \$31.49/month for Single and \$112.97/month for Family, effective September 2023.
- E. Approve the Employment Services Contract, and Special Services Contract with Tri-County ESC for FY24.
- F. Approve additional Grant Allocations for FY24
 

Title I-D Neglected (CCHO)	Fund 572	\$46,106.91
IDEA Early Childhood SpecEd	Fund 587	\$9,683.50
Strong Connections Grant (additional allocation)	Fund 584	\$50,000
- G. Approve participation in the IDEA Early Childhood SpecEd consortium with Tri-County ESC.
- H. Approve \$134.00 from Student Activities 200 fund to Unclaimed Check 022 fund.
- I. Approve June invoices to be paid as July 1, 2023, FY24.
- J. Annual review to renew the MOU for Title I-D Neglected grant funds with the Christian Children’s Home for the 2023-24 SY.
- K. Approve the Contract with TCCSA Midland COG for internet and telephone services for FY24.
- L. Approve the Contract with the Wayne County Commissioners for School Resource Officer for the 2023-24 School Year.
- M. Approve Credit Card Report for FY23.
- N. Approve the contract with Lennon and Associates to compile GASB 34-look-alike basic financial statements for FY23 at a cost of \$1,500.

**VOTE: Yes: Ingold, Rupp, Widmer, Wyckoff, Smith.**

**PRESIDENT’S BUSINESS – Doug Ingold**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. As we approach the opening of a new school year we wish all the staff and students an excellent school year. Welcome to the new staff members and students.

**2023-57 Widmer moved and Rupp seconded the motion to accept the committee reports and approve the recommendations.**

**BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  2. Permanent Improvement (P.I.) items for the Board's Approval:  
Accept quote from Staley Technologies for Camera Purchase and Installation at NES, NMS and NHS buildings for a total cost of \$106,938.00. Funded through the K-12 School Safety Grant which was for \$208,277.00.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
1. The District Newsletter will be mailed out to district residents in the next week.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
1. Kindergarten Bus safety training is scheduled for Saturday, August 12th at 9:30 a.m at Norwayne Elementary School. Please contact Lori Weinman, Transportation Coordinator after August 7th at 330-435-1141 with questions.
- D. Policy Committee – Chairperson, Doug Ingold  
*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*
- Policies on first reading:*
- |        |   |
|--------|---|
| EHA-R  | Data and Records Retention <b>(Rescind)</b>                 |
| BDDG   | Minutes   |
| EHA    | District Records Commission, Records Retention and Disposal |
| IGCH-R | College Credit Plus   |
| JED    | Student Absences and Excuses                                |
- E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer
1. Parents can sign up for emergency alerts as well as individual building non-emergency messages through a link on our web page at [www.norwayne.net](http://www.norwayne.net).
- F. Superintendent's Report – Kevin Leatherman
1. Other Reports, Information or Items of Business:
    - a. Building Principals return to their positions on Tuesday, August 1st.
- G. Other Board Matters
1. OSBA Annual Business Meeting – November 12 – 14, 2023
    - a. Assigned Jon Widmer as the Delegate.
    - b. Assigned Angie Smith as the Alternate.

**VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.**

**SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman**

**2023-58 Wyckoff moved and Rupp seconded the motion to approve the superintendent's agenda:**

A. Personnel Matters –

**Professional Staff**

Approve Norwayne Middle School Teacher Mark Stanley to move to Master's +20 on the salary scale effective August 15, 2023.

Accept letter of resignation from Middle School Tutor Jill Buklad effective July 19, 2023.

Accept letter of resignation from Elementary School Reading Specialist Whitney Imhoff effective July 26, 2023.

**Supplemental Staff** – Pending proper certification and licensure

Travis Mills – Middle School Football Assistant Coach

Nate Berry – Middle School Wrestling Coach

B. Approve disposal of Shed at Administration Building.

**VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.**

**ADJOURNMENT**

*The August Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening August 28, 2023 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.*

**2023-59 Smith moved and Widmer seconded the motion to adjourn the meeting at 4:59 PM.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.**

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**Board President**

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**Treasurer**