

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

June 26, 2023

The June 2023 Regular Meeting of the Norwayne Local Board of Education was held on Monday, June 26, 2023 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer and Winston Wyckoff, III.

## **CALL TO ORDER – President Doug Ingold**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

**2023-45 Widmer moved and Wyckoff seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:04 pm.**

**VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.**

**2023-46 Smith moved and Rupp seconded the motion to reconvene the open session at 4:28 pm.**

**VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.**

### **WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold**

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Kirk Gasser, a 2009 Norwayne graduate with children in the district. Works for Lowe & Young. He is considering running for school board.

**2023-47 Wyckoff moved and Widmer seconded the motion to adopt the June 26, 2023 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.**

**2023-48 Smith moved and Rupp seconded the motion to approve the Treasurer’s Business items as presented:**

**TREASURER’S BUSINESS – Sandy Hadsell**

- A. Approve the minutes of the May 22, 2023 Regular Board Meeting
- B. Approve the May 31, 2023 Bank Reconciliation and Financial Reports:  

Receipts: \$1,146,303.41	Expenses: \$1,858,659.02
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- C. Accept the following donations:

Raymond James Charitable	\$40,000	Merckle Family
/Alisha Perkins		Scholarship Fund
Wayne County Community Foundation	\$350	Harold Bowman Award
		Fund
Norwayne Athletic Boosters	\$2,850	NHS Golf Program
Anonymous Donor	\$1,000	Boys Track Program
NMS PTO & Scholastic Book Fair	\$1,758.79	Books for NMS Library
Jude LaChance	\$415.70	Weight Room Materials
Hackworth Electric	\$1,000	NHS Football Program
Crown Hill Mennonite Church	\$80	NHS Lunch Fees
Women Serving Christ		
- D. Approve the Final Appropriations and Amended Certificate for FY23.
- E. Approve the Permanent Appropriations and Amended Certificate for FY24.
- F. Approve the Purchase of a Treasurer Bond for Nicole Peters effective August 1, 2023 - July 31, 2025, and for Sandy Hadsell for \$125.00 for FY24.
- G. Approve the establishment of the 499 9024 Fund, and accept the \$208,277 deposit for the Safety Grant.
- H. Approve Game Workers for Spring Athletic Events:

OHSAA Division III District Track

Norwayne Girls Basketball	T-Shirt Sales	\$100
Brianne McHugh	Trainer, 11 hrs	\$220
Angela Deiotte	Ticket Scanner	\$45
Beth Lea	Timer	\$100
Jim Glessner	Timer	\$150
Scott Norman	Announcer	\$100
Julie West	Ticket Scanner	\$90
Jake Zimmerly	Timer	\$100
Shawn Deer	Timer	\$100
Brian West	Meet Manager	\$555

OHSAA Regional Track Meet

Brianne McHugh	Trainer, 13 hrs	\$260
Jenna Rupp	Ticket Scanner	\$50
Karen O’Hare	Awards Presenter	\$150

Julie West	Ticket Scanner/Setup	\$150
Mark Besancon	Long Jump Raker	\$150
Amy Frary	Team Check-In	\$100
Christine McCall	Official's Check-In	\$100
Michelle Vance	Hurdle Crew Director	\$200
James Glessner	Grounds Crew, Set-up	\$200
Jake Zimmerly	Long Jump Raker	\$150
Beth Lea	Grounds Crew/Set-up	\$200
Brian West	Meet Manager	\$1,000

District Baseball/Softball Division III Semi & Final Tournament

Matt Smith	Ticket Taker/IT Support	\$370
Dave Dreher	Announcer/Foul Ball Chaser	\$520
Brianne McHugh	Athletic Trainer	\$300
Megan Raber	Scoreboard Operator	\$120
Jacob Hanzie	Tournament Management	\$200

- I. Approve the 3-year contract, July 1, 2023 thru June 30, 2026, with Guenther Mechanical Inc., for \$32,748 for the Maintenance Service Agreement.
- J. Approve Liability, Property and Fleet insurance with Ohio School Plan/Whitaker Myers for FY24 at a cost of \$56,722.
- K. Approve additional Cyber insurance with Hylant CFC/Whitaker Myers for FY24 at a cost of \$1,605.
- L. Approve Grant Allocations for FY24
 

Title I	Fund 572	\$177,702.42
IDEA-B	Fund 516	\$323,157.13
Title IV-A	Fund 584	\$14,501.42
Stronger Connections Grant	Fund 584	\$5,535.86
Title II-A	Fund 590	\$24,234.77

**VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff.**

**PRESIDENT'S BUSINESS – Doug Ingold**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. Congratulations to the Baseball Team members and Coaches for being Co-Champs in the WCAL for the second year in a row.
  - 2. Congratulations to the Girls Track Team members and Coaches for their Second Place Finish at the State Track Meet and to the many Boys and Girls Track team members who received All-Ohio Medals.
  - 3. Congratulations and Best of Luck to our graduates, many of whom received awards and scholarships to their chosen Colleges and Universities and to those who have enlisted in the Military.

**2023-49 Wyckoff moved and Widmer seconded the motion to approve the 5-Year Contract for Kevin Leatherman:**

B. Approve Kevin Leatherman’s Superintendent 5-Year Contract beginning FY25.

**VOTE: Yes: Ingold, Rupp, Widmer, Wyckoff, Smith.**

**2023-50 Widmer moved and Rupp seconded the motion to accept the committee reports and approve the recommendations.**

**BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Adopt the following Resolution with ENGIE Resources, LLC

BOARD OF EDUCATION  
 NORWAYNE LOCAL SCHOOL DISTRICT COUNTY OF WAYNE, OHIO

Following is an excerpt from the minutes of a meeting of the Board of Education duly held on June 26, 2023 at 4:00 p.m. in the Norwayne High School Library, 350 S Main St, Creston, Ohio with the following members present:

Doug Ingold	Earl Rupp
Angie Smith	Jon Widmer
Winston Wyckoff, III	

**Member J. Widmer moved, seconded by member E. Rupp That the following Resolution be adopted:**

RESOLUTION

AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER ELECTRIC ENERGY SALES AGREEMENT BETWEEN THE DISTRICT AND POWER4SCHOOLS’ ENDORSED ELECTRIC SUPPLIER, ENGIE RESOURCES LLC.

WHEREAS, the Ohio Schools Council, Ohio School Boards Association, Ohio Association of School Business Officials, and the Buckeye Association of School Administrators (the “Associations”) each carries out cooperative purchase programs and promotes cooperative arrangements and agreements among its member school districts and government agencies or private persons; and

WHEREAS, the Associations collectively do business under the trade name “Power4Schools” (“P4S”) for the purpose of endorsing competitive retail electric service (“CRES”) providers to supply retail electric energy services to the Associations’ members; and

WHEREAS, the members of, and other participating public schools associated with, the Associations desire to purchase retail electric energy services from the CRES provider that has received the endorsement of P4S, ENGIE Resources LLC (“ENGIE”); and

WHEREAS, the Board of Education (the "Board") of this School District (the "District"), as a member of one of the Associations, pursuant to this resolution desires to authorize the execution and delivery or extension by the District of a

Master Electric Energy Sales Agreement and Sales Confirmation between the District and ENGIE (the "Power Sales Agreement"), pursuant to which the District, will purchase electricity generation for its school facilities; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORWAYNE LOCAL SCHOOL DISTRICT, COUNTY OF WAYNE, STATE OF OHIO, as follows:

**Section 1.** The Board authorizes and directs the Treasurer to execute and deliver, in the name of the District and on its behalf, the Power Sales Agreement, substantially in the form now on file with this Board, with any changes that are not inconsistent with this resolution and that may be acceptable to the Treasurer whose acceptance shall be conclusively evidenced by the execution of such document by the Treasurer.

**Section 2.** Monies adequate to pay amounts due under the Power Sales Agreement for the current fiscal year are hereby appropriated for that purpose.

**Section 3.** It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

After discussion, a roll call vote was taken and the results were:

Mr. Ingold Yes

Mr. Rupp Yes

Mrs. Smith Yes

Mr. Widmer Yes

Mr. Wyckoff Yes

The Resolution was adopted.

Board of Education  
Norwayne Local School District  
Wayne County, Ohio

By: Sandy L. Hadsell, Treasurer

Attest: Nicole A. Peters

**B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith**

1. School Building offices will be closed during the month of July. District offices will remain open with variable hours. Please call ahead to be sure the office you would like to come to is open.
2. Custodians have begun their thorough cleaning of the buildings.

**C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III**

1. Bus safety training and orientation for Kindergarten students is scheduled for Saturday, August 12th at 9:30 a.m.
2. Approve revised Building Rental Rules
3. Approve the following resolution:

R E S O L U T I O N

WHEREAS, the Norwayne Local School District Board of Education wishes to advertise and receive bids for the purchase of 2 – 78 Passenger LP Gas Conventional school buses, and

THEREFORE, BE IT RESOLVED the Norwayne Local School District Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of 2 – 78 Passenger LP Gas Conventional school buses.

Motion J. Widmer                      2nd E. Rupp  
Aye    5                                      Nay 0

D. Policy Committee – Chairperson, Doug Ingold

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on Second Reading/Adoption:

IGAE	Health Education
IGBED	Dyslexia Intervention and Supports
IGCH-R	College Credit Plus (Also LEC-R)
JHG	Reporting Child Abuse and Mandatory Training

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. We have posted a Request for Proposals for Camera Equipment and Installation on our District WebPage.
2. There will be some summer testing at the Elementary (Third Grade Reading Guarantee) and High School Building (End of Course Exams.)

F. Superintendent’s Report – Kevin Leatherman

1. June 1st enrollment by building:

Elementary School	580
Middle School	307
High School	396
Career Center	<u>45</u>
Total	1,328

**VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.**

**SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman**

**2023-51 Rupp moved and Wyckoff seconded the motion to approve the superintendent’s agenda:**

- A. Personnel Matters –

**Exempt Staff**

Dave Dreher – rehire - 2 Year Contract NMS Principal  
Beth Smith – rehire – 1 Year Contract NHS Teacher

**Professional Staff**

John Plybon – NHS Industrial Tech Teacher and STEAM Advisor, accept letter of resignation effective June 30, 2023.

Approve moving Middle School teacher Annette Yoder to Bachelor150 salary scale effective July 1 2023.

Morgan Rittenberger – approve contract for District Speech Language Pathologist position.

Recall:

Tutors:

Jen Buckingham – NES	Anika Conley – NES	Jill Buklad – NMS
Sheri Csapo – NMS	Kris Gerber - NES	Jennifer Oberlin – NES
Emily Ogg - NES	Brenna Suppes - NES	

**Supplemental Contracts – pending proper certification and licensure**

High School:

Katie Bishop – Color Guard Advisor  
Bryce Zimmerly – Boys Soccer Assistant – Split Stipend  
Fran Espinosa – Boys Soccer Assistant – Split Stipend  
Jakob Taggart – Boys Soccer Volunteer Coach  
Adam Indorf – Weight Room Supervisor  
Jude LaChance – Weight Room Supervisor  
Matt Bouman - Golf Assistant (Volunteer)  
Amber Graves – Assistant Cheerleading Advisor  
Caity Steiner – JV Volleyball Coach  
Alyssa Flaisman – Freshman Volleyball Coach  
Taylor Straub – Cross Country Assistant Coach  
Beth Lea – Fall Facility Manager  
Laura Brown - Assistant Band Director

Middle School:

Bri McHugh – Gr 8 Volleyball Head Coach  
Cassandra Mey – Gr 7 Volleyball Head Coach  
Ashley Lehman – Assistant Volleyball Coach  
Brevin Harris – Gr 7 Football Head Coach  
Paul Boak – Assistant Football Coach (Volunteer)  
Michelle Vance – Cross Country Coach  
Leslie Cihon – Head Cheerleading Advisor  
Brianna Hubbard – Asst Cheerleading Advisor  
Shawn Deer – Fall Facility Manager

- B. Approve Parent-Student Handbooks for the 2023-24 school year.
- C. Approve OHSAA Contract for the 2023-24 School Year.
- D. Acknowledge receipt of the Tri-County ESC Business Advisory Council Consortium Spring Quarterly Report.

- E. Approve Norwayne Middle School Outdoor Ed Fee of \$100 for the 2023-24 School Year.
- F. Approve Norwayne Elementary School Structured Literacy Plan.
- G. Approve purchase of *Inspire Biology* High School Textbooks at a cost of \$3,423.15.

**VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.**

**2023-52 Wyckoff moved and Smith seconded the motion to reschedule the July 2023 Regular Board Meeting for Monday July 31st.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.**

**ADJOURNMENT**

*The July Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening July 31, 2023 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.*

**2023-53 Smith moved and Widmer seconded the motion to adjourn the meeting at 5:26PM.**

**VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff.**

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**Board President**

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**Treasurer**