

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library June 22, 2020

The June 2020 Regular Meeting of the Norwayne Board of Education was held on Monday, June 22, 2020 at Norwayne High School. Having due notice the following board members were present: Ross Cochrell, Doug Ingold, Earl Rupp, Angie Smith and Jon Widmer.

CALL TO ORDER – President Ross Cochrell

Pledge of Allegiance (Official Opening of the Business Meeting)

Eric Ratica presented the board with copies of his procedures for reestablishing band camp and practices during the summer to meet Governor Dewine and health department guidelines.

Monthly Principal Reports were emailed to board members prior to the meeting.

2020-49 Smith moved and Widmer seconded the motion to adjourn to Executive Session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:20 PM.

Vote: Yes: Ingold, Smith, Widmer, Rupp, Cochrell.

2020-50 Rupp moved and Ingold seconded the motion to reconvene the regular session at 5:25 PM.

Vote: Yes: Smith, Widmer, Rupp, Cochrell, Ingold.

2020-51 Widmer moved and Smith seconded the motion to adopt the June 22, 2020 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

Vote: Yes: Widmer, Rupp, Cochrell, Ingold, Smith.

TREASURER'S BUSINESS – Sandy Hadsell

2020-52 Ingold moved and Widmer seconded the motion to approve the Treasurer's Business:

A. Approve the minutes of the May 18, 2020 Regular Board Meeting.

B. Approve the May 31, 2020 Bank Reconciliation and Financial Reports:

Receipts: \$ 906,576.32

Expenses: \$1,281,713.55

C. Accept the following donations:

Cheryl Oswald	\$ 50.00	FFA
Bob Young	\$ 100.00	Softball Team Equipment
Certified Angus Beef	\$ 423.50	DC Trip
Martha Holden Jennings Foundation	\$ 9,000.00	Kent State Writing Project
Creston Community Church	\$ 100.00	Student Ice Cream Cups
Pleasant Hill Baptist Church	\$ 50.00	Student Ice Cream Cups

- D. Approve the June Adjustments to the Official Certificate of Estimated Resources, and the Revised Final Appropriations for FY20.
- E. Approve FY21 temporary appropriations at 80% of the final appropriations for FY20.
- F. Approve the Transfer of \$ 130,000 from General Fund to the Food Service Fund (006) to cover year end deficits for FY20.
- G. Approve the Advance of \$3,995.83 from the general Fund (001) to the Title I-D Neglected Children's Fund (572-9120) to cover year end negative balance. This money will be returned to the General Fund in FY21 when Grant Funds are Received.
- H. Approve the Advance of \$3,817.71 from the general Fund (001) to the ESSER COVID Relief Fund (507-9020) to cover year end negative balance. This money will be returned to the General Fund in FY21 when Grant Funds are Received.
- I. Approve the end of year advance from General Fund (001) to Ag Ed FY20 Grant (461-9020) in the amount of \$483.07. Advance to be returned in FY21 upon receipt of payment from ODE.
- J. Approve the May 31 Interest Payment Transfer of \$28.05, and the June 30 Interest Payment Transfer of \$28.05 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$51,000.
- K. Accept the META cooperative purchasing bids for bread from Nickle's Bakery, Klosterman and Aunt Millie's and milk from Smith Dairy for FY21.
- L. Approve the Diesel Fuel Bid from Santmyer Oil for FY21.
- M. Approve the LP Gas Bid from Amerigas for FY21.
- N. Approve Liability, Fleet, and Property Insurance with Ohio School Plan effective 7/1/2020 at a cost of \$54,579. (An increase of \$1,863)
We received a fleet insurance refund of \$2,294 due to COVID relief.
- O. Approve Renewal of Dental Insurance Rates effective 9/1/2020 with Trustmark Oasis Trust. \$108.58 Family Plan, \$ 30.26 Single Plan. (No Change in Rates)
- P. Approve Federal Grant Allocations for FY21 as documented.

Vote: Yes: Rupp, Cochrell, Ingold, Smith, Widmer.

PRESIDENT’S BUSINESS – Ross Cochrell

2020-53 Rupp moved and Widmer seconded the motion to approve the President’s Business

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Congratulations and Best of Luck to our graduates, many of whom received awards and scholarships to their chosen Colleges and Universities. A link to the graduation ceremony can be found on the High School web page.
 - 2. Best wishes to Jennifer Durham who will be leaving her elementary school counseling position to assume a full-time counseling position with another agency.
 - 3. The Norwayne Local School Board will enter into an agreement with the Tri-County Educational Service Center to conduct a Search for Superintendent to replace Mrs. O’Hare at the end of the 2020-21 School Year due to retirement.

Vote: Yes: Rupp, Cochrell, Ingold, Smith, Widmer.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

2020-54 Smith moved and Widmer seconded the motion to accept and approve the committee reports and recommendations:

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - a. Weeks of June 15 and 22: High School Parking lots will be sealed, weather permitting.
 - b. The Board reviewed the Energy Savings Report from Trane for the High School controls project.
 - c. Elementary Parking Lot Design is in progress with Lewis Land Professionals. Trees have been removed by Maibach Tree Service.
 - 2. Custodians have begun their summer cleaning and painting in the buildings.
- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Angie Smith
 - 1. The District One Needs Assessment Meeting is scheduled for August 12th – 9:00 a.m. – Noon.
- C. Transportation & Safety Committee – Chairperson, Ross Cochrell
 - 1. Bus safety training and Kindergarten Orientation are scheduled for August 8th – 9:30 – 11:00 a.m. at Norwayne Elementary School. In light of the COVID-19 restrictions, preschool will be suspended for the 2020-21 school year and all day every day Kindergarten is being planned to focus on instruction for that age group.

- D. Policy Committee – Chairperson, Doug Ingold
(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on first reading:
 AFC-1 (Also GCN-1), Evaluation of Professional Staff

Policies on second reading/adoption:
GBRA, Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)
GBRA-R, Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)
GBRAA, Emergency Paid Sick Leave (Families First Coronavirus Response Act)
GBRAA-R, Emergency Paid Sick Leave (Families First Coronavirus Response Act)

- E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The Technology Coordinator and Assistant will be working throughout the summer performing maintenance on technology equipment.

- F. Superintendent’s Report – Karen O’Hare

1. June 1st enrollment by building:

Elementary School	614	(+ 79 Preschoolers)
Middle School	322	
High School	377	
Career Center	<u>48</u>	
Total	1,361	

2. Other Reports, Information or Items of Business:

- a. Summer office hours are 7:00 a.m. to 3:00 p.m. daily. School offices will be closed during the month of July but the district offices will remain open.

- G. Other Board Matters

1. WCSCC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

Vote: Yes: Cochrell, Ingold, Smith, Widmer, Rupp.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

2020-55 Widmer moved and Rupp seconded the motion to approve the Superintendent’s Business:

- A. Personnel Items
 June 22, 2020

Professional Staff

Accept resignation from Jennifer Durham, Norwayne Elementary School counselor.

Approve extended days for the 2020-21 School Year for the following staff:
Amy Frary – 5 days (15 total)

Approve extended days for the 2019-20 School Year for the following staff:
Jodi Klauss – 3 days (10 total)

Approve 12 Weeks FMLA Maternity Leave for Molly Pamer effective on or about September 16, 2020.

Approve up to 12 Weeks FMLA Maternity Leave for Lyndsea Hughes effective on or about November 17, 2020.

Exempt Staff

Approve \$500 Stipend for Matt Smith as Esports advisor for FY20

Supplemental Staff

Brian West – NHS Athletic Director
Doug Hanzie – NMS Athletic Director

High School

Sarah Coy	Head Cheerleading Advisor
Doug Hanzie	Girls Basketball
Adam Indorf	Football
Bri Indorf	Volleyball
Scott Norman	Golf
Eric Ratica	Band Director
Brian West	Boys Basketball
Jake Zimmerly	Boys Soccer
Jason Zimmerly	Girls Soccer

Recommendation from Doug Zimmerly:

Terry O'Hare Cross Country

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD): None at this time
- C. Reports from last month's conferences – please refer to attachment.
- D. Board's Consideration/Approval of Parent-Student handbooks for the 2020-21 school year.
- E. Acknowledge receipt of the Quarterly Report – Spring 2020 from the Tri-County Educational Service Center.
- F. Approve the Contract for the 2020-21 School Year for Services Agreement with S.U.P.E.R. Learning School to provide educational and support services for a NES student.
- G. Approve the Contract for the 2020-21 School Year with Connection Education Services (LEAP).
- H. Approve the Contract for the 2020-21 School Year for Services Agreement with Medina City Schools to provide educational and support services for a NMS student placement at Evolve Academy.

- I. Approve the Memorandum of Understanding with the Norwayne Education Association regarding Supplemental Contract payments for the 2020-21 School Year.
- J. Approve Local Graduation Seals for Community Service, Student Engagement, Fine and Performing Arts for student diplomas.

Vote: Yes: Ingold, Smith, Widmer, Rupp, Cochrell.

ADJOURNMENT

2020-56 Rupp moved and Widmer seconded the motion to adjourn the meeting at 6:53 PM.

The July Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening July 27, 2020 at 4:00 p.m.

Vote: Yes: Smith, Widmer, Rupp, Cochrell, Ingold.

Board President

Treasurer