

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library June 28, 2021

The June 2021 Regular Meeting of the Norwayne Local Board of Education was held on Monday, June 28, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

A Public Hearing was held to receive input on the rehiring of retired teacher Doug Hanzie. The Board intends to rehire Mr. Hanzie at the July meeting.

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

2021-068 Rupp moved and Widmer seconded the motion to adopt the June 28, 2021 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.

2021-069 Wyckoff moved and Ingold seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the May 25, 2021 Regular Board Meeting and the June 15, 2021 Special Board Meeting.
- B. Approve the May 31, 2021 Bank Reconciliation and Financial Reports:

Receipts: \$ 806,134.93 Expenses: \$1,414,330.98
- C. Accept the following donations:

Cory & Amber Morlock	\$200.00	HS Football
Shawna Hilson	\$200.00	HS Football
Nathan & Shellie Hackworth	\$500.00	HS Football
Ben & Joanne Henico	\$200.00	HS Football
BLH Contracting (Bret Hall)	\$400.00	HS Football
Richard & Kathryn Roby	\$100.00	HS Football
Randy & Nancy Duncan	\$500.00	HS Football
NMS PTO – Scholastic Book Fair	\$2,022.85	MS Library Books
Larry & Cindy Acker –WCCF	\$500.00	Acker Scholarship
- D. Approve the June Adjustments to the Official Certificate of Estimated Resources, and the Revised Final Appropriations for FY21.
- E. Approve FY22 temporary appropriations at 80% of the final appropriations for FY21.
- F. Approve the Transfer of \$ 30,000.00 from General Fund (001) to the Food Service Fund (006) to cover year end deficits for FY21.
- G. Approve the Advance of \$9,493.17 from the general Fund (001) to the ESSER II (507-9222) to cover year end negative balance. This money will be returned to the General Fund in FY22 when Grant Funds are Received.
- H. Approve the Advance of \$1,840.25 from the general Fund (001) to the ESSER III to cover year end negative balance. This money will be returned to the General Fund in FY22 when Grant Funds are Received.
- I. Approve the Advance of \$2,544.06 from the General Fund (001) to Title I (572-9021) to cover year end negative balance. This money will be returned to the General Fund in FY22 when Grant Funds are Received.
- J. Approve the May 31 Interest Payment Transfer of \$2.40, and the June 30 Interest Payment Transfer of \$2.40 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$36,000.
- K. Approve the Diesel Fuel Bid from Santmyer Oil for FY22.
- L. Approve the LP Gas Bid from Amerigas for FY22.
- M. Approve Liability, Fleet, and Property Insurance with Ohio School Plan effective 7/1/2021 at a cost of \$ 53,315. (A decrease of \$ 1,264)

N. Approve Renewal of Dental Insurance Rates effective 9/1/2021 with Trustmark Oasis Trust. \$108.58 Family Plan, \$30.26 Single Plan. (No Change in Rates)

O. Approve Game Workers for Spring Athletic Events:

	District Baseball 5/24/2021	
Doug Hanzie	Tournament Manager	\$437
Doug Hanzie	Scoreboard	\$30
Dave Dreher	Announcer	\$60
Dave Dreher	Field Prep	\$60
Blake Bellman	Field Prep	\$50

	District Track 5/19/2021	
Brian West	Meet Manager	\$600
Julie West	Ticket Taker	\$50
Shawn Deer	Timer	\$50
Kim Hostetler	Ticket Taker	\$25
Beth Lea	Timer	\$100
Scott Norman	Announcer	\$100

P. Accept Federal Grant Allocations for FY22:

<u>Grant</u>	<u>FY22 Allocation</u>	<u>FY21</u>
IDEA (516)	\$303,720.98	\$297,159.04
Title III ELL (551)		\$ 1,274.74
Title I (572)	\$181,699.07	\$188,405.71
Title I-D (572) CCHO	\$46,046.12	\$ 55,452.69
Title I Expanding Opportunity		\$ 4,013.19
Title II-A (590)	\$43,589.12	\$ 41,435.66
<u>Title IV-A (599)</u>	<u>\$14,075.15</u>	<u>\$ 16,218.33</u>
Total	\$589,100.34	\$603,959.36

VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.

PRESIDENT'S BUSINESS

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to two Norwayne High School students who competed in the JustWrite Ohio State competition. Abigail Arnold placed 11th and Kathryn Armstrong placed 12th in the STATE.
2. Congratulations to our Track Athletes, Nic Graham, Colby Morlock and Grace Sparks who were eligible to compete in the State Track Meet. Colby Morlock placed second in the discus and third in shot put.
3. Congratulations and Best of Luck to our graduates, many of whom received awards and scholarships to their chosen Colleges and Universities and to those who have enlisted in the Military.

2021-070 Ingold moved and Widmer seconded the motion to approve Resolution #2 to place the Renewal of a 1.45 mil Emergency levy on the November 2021 Ballot:

The Board of Education of Norwayne Local School District, Ohio, met in regular session on June 28, 2021, commencing at 4:00 p.m., in the Norwayne High School Library, 350 South Main Street, Creston, Ohio, with the following members present:

Doug Ingold

Earl Rupp

Angela Smith

Jon Widmer

Winston Wyckoff III

The notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto, were complied with for the meeting.

Mr. Ingold moved the adoption of the following resolution:

RESOLUTION NO. 2021-070

A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF NORWAYNE LOCAL SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

WHEREAS, on May 25, 2021, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of the renewal of an existing tax levy in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Wayne County Auditor; and

WHEREAS, that County Auditor subsequently certified to this Board that the total current tax (assessed) valuation of the District is \$205,685,500 and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$280,000 as set forth in that resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 1.45 mills for each one dollar of valuation, which amounts to 14.5 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Norwayne Local School District, Counties of Wayne and Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on November 2, 2021, of the question of the renewal of all of an existing tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2022 to be first distributed to the Board in calendar year 2023) in order to raise the amount of \$280,000 each year for 10 years for the purpose of providing for the emergency requirements of the School District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Wayne County Auditor to be 1.45 mills for each one dollar of valuation, which amounts to 14.5 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Wayne County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, before 4:00 p.m. or the earlier close of business on August 4, 2021. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Widmer seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

Mr. Rupp Yes Mr. Widmer Yes Mr. Wyckoff Yes

Mr. Ingold Yes Mrs. Smith Yes

Treasurer's Certification

The foregoing is a true and correct excerpt from the minutes of the regular meeting of the Board of Education of the Norwayne Local School District, Ohio, held on June 28, 2021, showing the adoption of the Resolution hereinabove set forth. The Board established the time, date and place of this regular meeting (as shown above) during its organizational session held on January 5, 2021.

Dated: June 28, 2021

Treasurer, Board of Education
Norwayne Local School District, Ohio

PROPOSED TAX LEVY (RENEWAL)

NORWAYNE LOCAL SCHOOL DISTRICT

A majority affirmative vote is necessary for passage.

Shall a levy renewing an existing levy be imposed by the Norwayne Local School District for the purpose of **providing for the emergency requirements of the School District** in the sum of \$280,000 and a levy of taxes to be made outside of the ten-mill limitation estimated by the county auditor to average 1.45 mills for each one dollar of valuation, which amounts to 14.5 cents for each one hundred dollars of valuation, for a period of 10 years, commencing in 2022, first due in calendar year 2023?

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

NOTICE TO PRINTER:

Section 5705.197 of the Revised Code and the ballot form approved by the Ohio Secretary of State require that the purpose of the issue (the bolded portion above) be printed in boldface type of at least twice the size of the type immediately surrounding it. Capital letters alone will not suffice. Please be sure that these requirements are met.

NOTICE OF ELECTION ON TAX LEVY IN EXCESS OF THE TEN-MILL LIMITATION

Notice is hereby given that in pursuance of resolutions of the Board of Education of the Norwayne Local School District, adopted on May 25, 2021 and June 28, 2021, there will be submitted to a vote of the electors of said School District at an election to be held in said School District at the regular places of voting therein, on Tuesday, November 2, 2021, the question of the renewal of all of an existing tax levy in the sum of \$280,000 per year for a period of ten years for the purpose of providing for the emergency requirements of the School District. If a majority of the voters voting thereon vote in favor thereof, that tax will commence in 2022 and be first due in calendar year 2023.

The estimated tax outside of the ten-mill limitation necessary to raise that annual amount as certified by the County Auditor is 1.45 mills for each one dollar of valuation, which amounts to 14.5 cents for each one hundred dollars of valuation.

The polls for said election will be open at 6:30 a.m., and will remain open until 7:30 p.m., of said day.

By order of the Board of Elections of the County of Wayne, Ohio

[SAMPLE; NOT FOR SIGNATURE] _____

Director of Elections
County of Wayne, Ohio

Dated: _____, 2021

INSTRUCTIONS TO PRINTER:

Publish in a newspaper of general circulation in Norwayne Local School District and Wayne County once a week for two consecutive weeks on the same day of each week, the first insertion being **on or before October 19, 2021** or as provided in Section 7.16, Revised Code. The purpose of the levy may be emphasized by capitals or bold face type, but such emphasis is not required by law. Such newspaper must be of general circulation within the meaning of Section 7.12 of the Revised Code.

NOTICE TO BOARD OF ELECTIONS:

If the Board of Elections operates and maintains a web site, then the Board of Elections must also post this notice on its web site for 30 days prior to the election.

RECEIPT OF DIRECTOR OF ELECTIONS

I acknowledge receipt on this date of the following documents certified to the Board of Elections of Wayne County, Ohio, by the Board of Education of the Norwayne Local School District, Ohio:

- 1. Certified copies of resolutions, adopted by the Board of Education on May 25, 2021 and June 28, 2021, declaring the necessity of and determining to proceed with the submission to the electors of that School District at the November 2, 2021, election, the question of the renewal of an existing tax levy to raise \$280,000 each year for a period of ten years for the purpose of providing for the emergency requirements of the School District, pursuant to Sections 5705.194 to 5705.197 of the Revised Code;
- 2. A related certificate of the County Auditor of Wayne County estimating the annual tax levy required to produce the annual amount set forth in those two resolutions and certifying the total current tax valuation of the District; and
- 3. Suggested forms of notice of election pertaining to the submission of, and ballot for submitting, the question of renewing such tax.

Director of Elections
County of Wayne, Ohio

Dated: _____, 2021

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

2021-071 Widmer moved and Wyckoff seconded the motion to accept the committee reports and adopt board policies:

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - a. None at this time
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 - 1. The District ONA meeting is scheduled for August 10th - 9 – 11 a.m.
 - 2. Principals and building secretaries will be finishing up their year end duties and will be heading out for the summer shortly.
 - 3. Custodians have begun their thorough cleaning of the buildings.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Congratulations and Best Wishes to Nancy Milczewski. She is retiring after 22 years of service.
2. Bus safety training and orientation for Kindergarten students is scheduled for Saturday, August 7th at 9:30 a.m.
3. The school district will be purchasing 2 new propane buses for the 2021-22 school year.

D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/adoption:

AC-R - Discrimination Complaint Procedure

IGCK - Blended Learning

AC - Nondiscrimination

DH - Bonded Employees and Officers

EF/EFB - Food Services Management/Free and Reduced-Price Food Services

IGCB - Innovative Education Programs

IGE - Adult Education Programs

IGED - Adult Diploma

Rescind:

IGED-R - Diploma of Adult Education

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. Seven cameras have been added at the Elementary School.
2. A new meeting area is being created in the Norwayne Community Center building for eSports.
3. Data drops are being installed in the eSports room and Transportation Department office.

F. Superintendent’s Report – Karen O’Hare

1. June 1st enrollment by building:

Elementary School	610
Middle School	324
High School	380
Career Center	<u>44</u>
Total	1,358

2. Other Reports, Information or Items of Business:

School Building offices will be closed during the month of July. District offices will remain open with variable hours. Please call ahead to be sure the office you would like to come to is open.

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.

2021-072 Rupp moved and Ingold seconded the motion to approve the Superintendents's Agenda as presented:

IX. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Karen O'Hare

Special Board Meeting
Personnel Items
June 28, 2021

Professional Staff

Contract Recommendations:

Jill Buklad – Middle School Tutor
Sheri Csapo – Middle School Intervention Tutor
Megan Raber - High School 5/8 Time Math Teacher

On recommendation from the Tri-County Educational Service Center, approve moving Middle School teacher Anthony Kline to Master's +20 on the salary scale effective August 1, 2021.

Approve extended work days for the 2020-21 School Year for the following staff:

Ann Gerber – 9 Days
Vince Sette - Approve 5 Additional Extended Days as Summer Academy Director to be paid from ESSER III Funds.

Support Staff

Accept letter of resignation for retirement from Bus Driver Nancy Milczewski effective June 1, 2021.

Kathy Haury – add to support staff substitute list as Substitute Assistant Transportation Coordinator

Recall:

Misty Snow – NES Student Aide
Kaitlyn Harley – NHS Student Aide
Kristyn Johnson – Bus & Van Driver
Nikki Wincek – Van Driver

Supplemental Staff – pending proper certification and licensure

High School:

Mackenzie Albaugh – Assistant Cheerleading Coach
Joe Chaffin – Golf Volunteer Coach
Francisco Esponosa – Boys Soccer Assistant – Split Stipend
Bryce Zimmerly – Boys Soccer Assistant – Split Stipend
Tiah Wingate – Cross County Assistant Coach
Jude LaChance – Assistant Football Coach
Scott Coy – Assistant Football Coach
Jason Gallion – Assistant Football Coach
John Baummer – Assistant Football Coach
Bryan Shirey – Assistant Football Coach
Megan Raber – JV Volleyball Coach
Alisha Berry - Freshman Volleyball Coach

Middle School:

Doug Hanzie – NMS Athletic Director

Maddie McDermott – Gr 8 Volleyball Head Coach
Cassondra Mey – Gr 7 Volleyball Head Coach
Jason Balyer – Gr 8 Head Football Coach
Jon Zimmerly– Gr 8 Assistant Football Coach
Jacob Morgan – Gr 7 Head Football Coach
Michelle Vance – Cross Country Coach
Leslie Cihon - Cheerleading Coach
Shawn Deer - Fall Facility Manager

VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.

2021-073 Wyckoff moved and Widmer seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official, to review collective bargaining matters, and matters required to be kept confidential at 5:02 PM.

VOTE: Yes: Widmer, Wyckoff, Rupp, Ingold, Smith.

2021-074 Ingold moved and Wyckoff seconded the motion to reconvene the open session at 5:39 PM.

VOTE: Yes: Wyckoff, Rupp, Ingold, Smith, Widmer.

ADJOURNMENT

The July Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening July 26, 2021 at 4:00 p.m.

2021-075 Ingold moved and Wyckoff seconded the motion to adjourn at 5:40 PM.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.

Board President

Treasurer