

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

March 27, 2023

The March 2023 Regular Meeting of the Norwayne Local Board of Education was held on Monday, March 27, 2023 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Winston Wyckoff, III and Jon Widmer.

## **CALL TO ORDER – President Doug Ingold**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

#### **Principal Monthly Reports**

Principal Vince Sette, Norwayne Elementary School  
Assistant Principal Nicole McQuate, Norwayne Elementary School  
Principal Dave Dreher, Norwayne Middle School  
Principal Doug Zimmerly, Norwayne High School

#### **Presentation by Miss VanTyne and members of the Norwayne FFA Ag Issues Team discussing the Right to Farm Act.**

**2023-22 Smith moved and Rupp seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:29 pm.**

**VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.**

**2023-23 Widmer moved and Wyckoff seconded the motion to reconvene the open session at 6:03 pm.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.**

**2023-24 Wyckoff moved and Rupp seconded the motion to adopt the March 27, 2023 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff.**

**2023-25 Rupp moved and Widmer seconded the motion to approve the Treasurer's Business items as presented:**

#### **TREASURER'S BUSINESS – Sandy Hadsell**

- A. Approve the minutes of the February 27, 2023 Regular Board Meeting.
- B. Approve the February 28, 2023 Bank Reconciliation and Financial Reports:

Receipts: \$2,487,637.18                      Expenses: \$1,407,672.63

- C. Accept the following donations:

Romich Foundation	\$200	NHS Golf Program
Romich Foundation	\$200	NHS Softball Program
Creston Moose Lodge	\$698	NHS Golf Program
Creston Moose Lodge	\$899	NHS Softball Program
Matt & Julie Hostettler	\$100	NHS Golf Program
SH Distributing	\$250	NHS Baseball Program
Jeremy Larrison	\$300	NHS Baseball Program
Susan Robinson	\$100	NHS Softball Program
Dudte Excavating LLC	\$250	NHS Baseball Program
Hartzler Family Dairy Inc	\$150	NHS Baseball Program
Chevrolet of Wooster	\$1918.72	NHS Baseball Program
MVD Associates	\$104.05	NHS Boys Basketball Prgm
Butch Hiles & Creston Moose Lodge	\$1,078	NMS Student needs
O'Neill Insurance Agency	\$100	Rene Eshler Scholarship Fund

- D. Approve Game Workers for Girls Basketball Division IV Tournament

Beth Lea	Facilities Manager	\$400
Adam Indorf	Score Board	\$100
Scott Coy	Timer	\$100
Fran Hansen	Team Gate	\$150
Tim Heckler	Custodian	\$200
Tyler Hanzie	Scoreboard-Timer	\$75
Andy Froelich	District Manager	\$525
Brianne McHugh	Trainer	\$150
NHS Girls Track	Ticket Gate	\$200
NHS Boys Track	Ticket Gate	\$200
NHS Girls Basketball	Ticket Gate	\$300
NHS Boys Basketball	Ticket Gate	\$300

- E. Approve Workers Comp Administration for 2024 with Sedgwick at a cost of \$885.

**VOTE: Yes: Ingold, Rupp, Widmer, Wyckoff, Smith.**

**PRESIDENT'S BUSINESS – Doug Ingold**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. With sorrow we acknowledge the recent passing of former Norwayne Superintendent Larry Acker. Our sympathy is extended to Mrs. Cindy Acker and family.
  - 2. Congratulations to Mrs. Beth Smith and the Norwayne Players drama group for their excellent and entertaining production of *Fiddler on the Roof*.

3. Congratulations to Briar Muller, Brandon Sachara, Shane Simmons, Kaitlyn Stoller and Lauren Stoller for earning their State FFA Degree.
4. Congratulations to Mr. Larrison and the Norwayne Middle School Academic Challenge Team for their 2nd Place Finish at the recent competition.

**2023-26 Wyckoff moved and Smith seconded the motion to accept the committee reports and approve the recommendations.**

**BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
  1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  
- B. Communications & One Needs Assessment Committee (ONA) – Chairperson, Angie Smith
  1. School will be closed April 3 thru 7 for Spring/Easter Break.
  
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
  1. We will have the Micro Bus up and running shortly.
  
- D. Policy Committee – Chairperson, Doug Ingold  
*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*  
  
Policies on first reading:  
BDDA, Notification of Meetings
  
- E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer
  1. An access control system will be installed by the Locksmith shop at the Board Office over spring break. Ryan and Matt will also be replacing outdated student printers and tech room battery backups over spring break.
  
- F. Superintendent’s Report – Kevin Leatherman
  1. March 1st enrollment by building:

Elementary School	581
Middle School	309
High School	395
Career Center	<u>46</u>
Total	1,331
  2. Other Reports, Information or Items of Business:

WCSCC Board Representative's (Zach Bolinger) report on the Career Center Board events and/or meeting(s).

- 3. Acknowledge receipt of the Tri-County ESC Business Advisory Council Consortium Annual Joint Statement

**VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.**

**SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman**

**2023-27 Widmer moved and Rupp seconded the motion to approve the superintendent’s agenda:**

- A. Personnel Items

**Professional Staff**

Alisha Gasser – approve request for 6 Week Maternity Leave

**Support Staff:**

Desirae Wellman - hire as NES Custodian  
Lisa Bowen - Add to Substitute List

**Supplemental Staff** - pending proper certification and licensure

Mason Booth – NHS Track Volunteer Coach  
Beth Smith – NHS Speech Contest Advisor  
Lance Larrison – NHS Assistant Marching Band Director

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Dara Timmerman	IXL Training	3/30/23	\$95

- C. Board’s consideration/approval of the planned activities for the 2023 Norwayne High School Prom scheduled for Saturday, May 6th. This year’s itinerary will be as follows: Grand March in the High School Gym at 5:00 p.m. with crowning of King, Queen, Prince and Princess to follow. Dinner dance from 6:00 to 10:00 p.m. in the Middle School Gym. After prom at Kalahari – leave school at 10:30 p.m., return to school at 4:30 a.m.
- D. Approve Principal Dave Dreher’s request for the 6th grade students to attend outdoor education at Camp Nuhop on September 6 – 8, 2023.
- E. Approve Norwayne School District School Fees and Lunchroom Fees for the 2023-24 School Year.
- F. Accept the 3 yr. contract with EMS LINQ Inc. for the website, mobile app, and alert notifications.

**VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.**

**ADJOURNMENT**

The April Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening April 24, 2023 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.

**2023-28 Wyckoff moved and Widmer seconded the motion to adjourn the meeting at 6:36PM.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.**

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**Board President**

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**Treasurer**