

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM Norwayne High School Library March 22, 2021

The March 2021 Regular Meeting of the Norwayne Board of Education was held on Monday, March 22, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer and Winston Wyckoff, III.

## **CALL TO ORDER – President Angie Smith**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

#### **Monthly Reports to the Board & Public**

Principal Dave Dreher, Norwayne Elementary School  
Principal Kevin Leatherman, Norwayne Middle School  
Principal Doug Zimmerly, Norwayne High School

## **WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith**

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

## **HEARING OF THE PUBLIC**

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

Mr. Ratica reported on the band and choir projects in progress, and future events that are planned. March is Music in our Schools month, and he appreciates the support of the Administration, and Board of Education in supporting the Music and Fine Arts Programs.

**2021-034 Widmer moved and Wyckoff seconded the motion to move into Executive Session for the appointment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official, matters to be kept confidential, and to discuss pending negotiations. at 4:17 PM.**

**VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.**

**2021-035 Ingold Moved and Wyckoff seconded the motion to reconvene the open session at 7:20 PM.**

**VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.**

**2021-036 Widmer moved and Wyckoff seconded the motion to adopt the March 22, 2021 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.**

**2021-037 Wyckoff moved and Rupp seconded the motion to approve the Three Year Contract with Mr. Kevin Leatherman to serve as Superintendent of the Norwayne Local School District effective August 1, 2021.**

**VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.**

**2021-038 Rupp moved and Ingold seconded the motion to approve the Treasurer's Business items as presented:**

A. Approve the minutes of the February 22, 2021 Regular Board Meeting and the March 4, March 11 and March 15, 2021 Special Board Meetings.

B. Approve the February 28, 2021 Bank Reconciliation and Financial Reports:

Receipts: \$ 2,037,854.60      Expenses: \$ 1,219,037.68

C. Accept the following donations:

Mike Jarrett and the Jarrett Company	\$8,017	Athletic Training Building Turf
Sam Patterson	\$ 150	Boys Basketball
Sam Patterson	\$ 330	Girls Basketball
John & Patricia Steiner	\$ 500	Drama Department
The Stika Family	\$ 500	HS Wrestling
Anshutz Enterprises	\$ 20	HS Cheerleaders
Mark Snowbarger	\$ 20	HS Athletic Department
Anonymous	\$2500	ES School Principal Fund
Athletic Boosters	\$ 500	HS Cheerleaders
Vertical Runner	\$ 500	Boys Basketball
Whitetails Unlimited	\$1,600	HS Phys Ed Archery in Schools

D. Approve the February 28 Interest Payment Transfer of \$3.30 from the Athletic Facilities Fund (300-935A) to the General Fund (001), and the February 26 Return of Advance from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$39,000.

E. Approve payment to Game Workers:

Boys and Girls Basketball Regular Season		
Adam Indorf	\$60	Clock Operator
Track Team	\$520	Ticket Takers
Boys Basketball Sectional Semi-final – February 23, 2021		
Beth Lea	\$100	Site Manager
Adam Indorf	\$ 20	Clock Operator
Girls Basketball District Semi-final – February 24, 2021		
Brian West	\$50	Co-Site Manager
Beth Lea	\$50	Co-Site Manager
Track Team	\$20	Ticket Takers
Boys Basketball Sectional Final – February 25, 2021		
Beth Lea	\$100	Site Manager
Girls Basketball District Final – February 26, 2021		
Brian West	\$50	Co-Site Manager
Beth Lea	\$50	Co-Site Manager
Boys Basketball District Semi-final – March 2, 2021		
Beth Lea	\$100	Site Manager
Track Team	\$20	Ticket Takers
Boys Basketball District Final – March 5, 2021		
Beth Lea	\$100	Site Manager
Track Team	\$20	Ticket Takers

**VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.**

#### **PRESIDENT’S BUSINESS**

- A. Announcements/Correspondence/Introductions/Recognition
1. Congratulations to Mrs. Beth Smith and the Norwayne Players drama group for their excellent and entertaining production of *Annie Jr.*
  2. Congratulations to Alfredo Gray, Wrestling Coach and wrestlers Kaden Kidd Jarrison Moore and Austin Shepherd for advancing to State. Austin Shepherd placed second at the State Tournament.
  3. Congratulations to Coach West and Coach Hanzie as the NHS Boys’ and Girls’ Basketball teams finished second in the WCAL and to the Boys’ Basketball Team for advancing to Regional Finals.

**2021-039 Widmer moved and Wyckoff seconded the motion to accept the committee reports and approve the recommendations:**

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  2. Permanent Improvement (P.I.) items for the Board’s approval:

a. None at this time

B. Communications & One Needs Assessment (ONA) –  
Chairperson, Angie Smith

1. School will be closed March 29 thru April 5 for Spring/Easter Break
2. Kindergarten Screening is scheduled for April 8 & 9 at the Norwayne Community Center

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. **Approve the Purchase of Two 78 Passenger Bluebird LP Gas Buses from Cardinal Bus at a cost of \$188,582. Portions to be paid from State Bus Purchase Grant, and Medina County Sales Tax Receipts. Also approve the Sale/Trade of Buses #3 and #16 at highest obtainable price.**

D. Policy Committee – Chairperson, Doug Ingold

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on first reading:

BCA - Board Organizational Meeting  
BCFA - Business Advisory Council to the Board  
CBC - Superintendent's Contract  
EBC - Emergency Management and Safety Plans  
EBCD - Emergency Closings  
EBCD-R - Emergency Closings  
EFH - Food Allergies  
IGCG - Preschool Program

**Rescind the following policies:**

**GBRA - Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)**

**GBRA-R - Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)**

**GBRAA - Emergency Paid Sick Leave (Families First Coronavirus Response Act)**

**GBRAA-R - Emergency Paid Sick Leave (Families First Coronavirus Response Act)**

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The required Ohio State Tests will be taking place in April and May
2. Remote Learners are scheduled to take the tests at the Norwayne Community Center

F. Superintendent's Report – Karen O'Hare

1. March 1st enrollment by building:

Elementary School	609
Middle School	324
High School	379
Career Center	<u>44</u>

Total 1,356

2. Other Reports, Information or Items of Business:

a. Curriculum Updates

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

**VOTE: Yes: Rupp, Widmer Wyckoff, Ingold, Smith.**

**2021-040 Ingold moved and Widmer seconded the motion to approve the Personnel List pending proper licensure, and certification.**

Regular Board Meeting  
Personnel Items  
March 22, 2021

**Non-Renewal of Tutor Contracts:**

(Non-renewal due to federally or state funded positions; this action does not reflect job performance but is a matter of state law):

Elementary School: Heather Cheslock, Kris Gerber, Lynn Hershberger, Karlee Wyckoff

Middle School: Michael Beadle, Sheri Csapo

High School: Alfredo Gray

**Professional Staff**

R.I.F. (Reduction in Force) List:

NES: Jennifer Bartkowiak, 3<sup>rd</sup> Grade Teacher; Jennifer Oberlin, ELL Teacher

NMS: Jill Buklad, 6<sup>th</sup> Grade Math Teacher

NHS: Megan Raber, Math Teacher

**Support Staff**

Jerry Favri – transfer to open bus route, formerly Kim Green's

Jennifer Moyer – transfer to bus route vacated by Jerry Favri

Michael Miller – hire as Assistant Groundskeeper

R.I.F. (Reduction in Force) List:

Aides: Renee Graves, Kaitlyn Harley, Jennifer Moyer, Misty Snow, Carolyn Wilfong

Transportation: Tonia Arnold, Kristyn Johnson, Jennifer Moyer, Nichole Wincek

**Support Staff – Exempt**

Lori Weinman – approve pay increase to \$22/hr starting April 19th thru June 11, 2021 for job duties of interim Transportation Coordinator

**Supplemental: - pending proper certification and licensure**

Larry Bellman – Volunteer Baseball Coach  
Jacob Morgan – High School Assistant Track Coach – Pole Vault  
Catie Noyes – J V Head Softball Coach

**VOTE: Yes: Rupp, Widmer, Ingold, Smith. Abstain: Wyckoff**

**2021-041 Rupp moved and Wyckoff seconded the motion to approve Superintendent’s items B – E as presented:**

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Brittany Yoder	Food Protection	4/26 & 27	\$179

- C. Reports from last month’s conferences – please refer to attachment.
- D. Board’s consideration/approval of the planned activities for the 2021 Norwayne Prom scheduled for Saturday, May 8, 2021. This year’s itinerary will be as follows: Grand March in the High School Gym at 5:00 p.m. with crowning of King, Queen, Prince and Princess to follow. Dinner dance from 6:30 to 10:30 p.m in the Middle School Gym.
- E. Board’s consideration/approval of the Norwayne Grade 8 trip to Washington, DC. This trip is planned for May 27 – 29, 2021. Keith Kerns trip coordinator is seeking Board approval of this out-of-state trip as per Board Policy IICA-R.

**VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.**

**ADJOURNMENT**

*The April Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening April 26, 2021; at 4:00 p.m.*

**2021-042 Widmer moved and Ingold seconded the motion to adjourn at 7:52 PM.**

**VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.**

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**Board President**

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**Treasurer**