

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

May 18, 2020

The May 2020 Regular Meeting of the Norwayne Board of Education was held on Monday, May 18, 2020 at Norwayne High School. Having due notice the following board members were present: Ross Cochrell, Doug Ingold, Earl Rupp, Angie Smith and Jon Widmer.

## **CALL TO ORDER – President Ross Cochrell**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

Monthly Principal Reports were emailed to board members prior to the meeting.

**2020-42 Widmer moved and Rupp seconded the motion to adjourn to Executive Session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:07 PM.**

**Vote: Yes: Ingold, Smith, Widmer, Rupp, Cochrell.**

**Ross Cochrell excused himself from the meeting at 5:45 PM. Earl Rupp assumed the Chair.**

**2020-43 Smith moved and Ingold seconded the motion to reconvene the regular session at 5:58 PM.**

**Vote: Yes: Smith, Widmer, Rupp, Ingold. Absent: Cochrell**

**2020-44 Widmer moved and Smith seconded the motion to adopt the May 18, 2020 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**Vote: Yes: Widmer, Rupp, Ingold, Smith. Absent: Cochrell.**

## **TREASURER'S BUSINESS – Sandy Hadsell**

**2020-45 Ingold moved and Widmer seconded the motion to approve the Treasurer's Business:**

- A. Approve the minutes of the April 27, 2020 Regular Board Meeting.
- B. Approve the April 30, 2020 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,338,258.38

Expenses: \$1,333,685.45

C. Accept the following donations:

JBF Acquisition LLC	\$ 500	FFA
Chris Kovach	\$ 500	MS Steam Program
Otterbacher Food Trucks	\$1,600	Class of 2020 Graduation
Barry Romich	\$ 200	Class of 2020 Graduation
Wyckoff Family Scholarship	\$ 333	The Olivia Wyckoff-Hale Drama
Wyckoff Family Scholarship	\$ 333	The Winston Wyckoff IV Band
Wyckoff Family Scholarship	\$ 333	The Wyatt Wyckoff Choir
Barry Romich	\$1,000	Drama Scholarship
John Steiner Family	\$1,000	Drama Scholarship
Hess Brothers Trucking	\$5,000	Turf Project

D. Approve the April 30, 2020 Interest Payment Transfer of \$41.07 from the Athletic Facility Improvement Fund (300-935A) to the General Fund (001) and the May 15, 2020 \$5,000 return of advance from the Athletic Facility Improvement Fund (300-935A) to the General Fund (001). Principal Balance is \$51,000.

E. Approve the May revisions to the Five-Year-Forecast.

F. Approve the quote from Jefferson Health Plan for Medical and Prescription Insurance effective July 1, 2020 with a 4.24% increase. \$846.12 per month single plan, \$2,270.40 per month family plan.

**Vote: Yes: Rupp, Ingold, Smith, Widmer. Absent: Cochrell.**

#### **PRESIDENT'S BUSINESS – Ross Cochrell**

Contratulations to Eric and Leanne Ratica and Kimberly Brenstuhl. For the FIFTH CONSECUTIVE YEAR, the Norwayne Local School District has been honored with the "Best Communities for Music Education" designation from the NAMM Foundation for its outstanding commitment to music education. Norwayne joins 754 districts across the country in receiving the prestigious award in 2020. The Norwayne District is one of only 47 districts in Ohio to receive the award.

#### **BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

**2020-46 Widmer moved and Smith seconded the motion to accept and adopt the committee reports and recommendations.**

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

- Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  - Maibach Tree Service will be removing trees from Elementary School property.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Angie Smith

- Filming will be Saturday, May 23 of the Graduate's receiving their diplomas. On Sunday, May 24 the valedictorian speeches will be recorded. Principal, superintendent and board president will record their parts of the graduation ceremony between Wednesday May 20 and Friday, May 22. A thumb drive

containing the graduation video will be given to the families of the graduates when it becomes available.

2. The school year ends on Thursday, May 28. We wish our parents, students and staff a safe and enjoyable summer!

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. Transportation Coordinator and Assistant are working on bus routing for the 2020-21 school year.
2. Final bus inspections have been completed.

D. Policy Committee – Chairperson, Doug Ingold

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

**Policies on first reading/adoption:**

**GBRA, Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)**

**GBRA-R, Family and Medical Leave Act Expansion (Families First Coronavirus Response Act)**

**GBRAA, Emergency Paid Sick Leave (Families First Coronavirus Response Act)**

**GBRAA-R, Emergency Paid Sick Leave (Families First Coronavirus Response Act)**

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. Our E-rate submission has been approved for \$27,000 which will cover 60% of the cost of upgrading and managing our wireless access points district wide.
2. We are installing an additional 13 cameras at the elementary school to help with areas where there was no coverage previously.

F. Superintendent’s Report – Karen O’Hare

1. May 1st enrollment by building:

Elementary School	617	(+ 79 Preschoolers)
Middle School	322	
High School	377	
Career Center	<u>48</u>	
Total	1,364	

2. Other Reports, Information or Items of Business:

- a. During the 2019-20 school year, there were 99 Students open enrolling in to Norwayne and 94 Norwayne Residents open enrolling out to other districts. We have 52 students who live in our district attending Private Schools, an increase from 37 from the previous year.
- b. We have 75 home schooled students who live in our district. This was an increase from 61 students the previous year.

**Vote: Yes: Ingold, Smith, Widmer, Rupp. Absent: Cochrell.**

**SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare**

**2020-47 Ingold moved and Widmer seconded the motion to approve the Superintendent’s Agenda, New Business:**

- A. Personnel Items

**Professional**

On recommendation from the Tri-County Educational Service Center, approve moving Elementary School teacher Denise Grimes to Masters level on the salary scale effective August 17, 2020.

On recommendation from the Tri-County Educational Service Center, approve moving Middle School teacher Cassondra Mey to Bachelors150 level on the salary scale effective August 17, 2020.

Approve extended days for the 2020-21 School Year for the following staff:

- Amy Frary – 10 days
- Ann Gerber – 7 days
- Jodi Klauss – 7 days
- Catie Noyes – 25 days
- Abbey VanTyne – 25 days

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

- Kent State University Writing Conference
  - June 6, 8, 10, 11, 15, 17, 22, 24 and 25
  - Fee: \$550 (\$100 reimbursed from Norwayne and \$450 from Jennings Grant)
  - Annie Williams
  - Donna Eggleston
  - Ann Gerber

- C. Reports from last month’s conferences – please refer to attachment.
- D. Approval of high school, middle school, and elementary school class fees for the 2020-21 school year.
- E. Approval of high school, middle school, and elementary lunchroom prices for the 2020-21 school year.

**Vote: Yes: Ingold, Smith, Widmer, Rupp. Absent: Cochrell.**

**XI. ADJOURNMENT**

*The June Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening June 22, 2020 at 4:00 p.m.*

**2020-48 Widmer moved and Smith seconded the motion to adjourn at 6:13 PM.**

**Vote: Yes: Smith, Widmer, Rupp, Ingold. Absent: Cochrell.**

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**Board President**

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**Treasurer**