

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

May 22, 2023

The May 2023 Regular Meeting of the Norwayne Local Board of Education was held on Monday, May 22, 2023 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer and Winston Wyckoff, III.

CALL TO ORDER – President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

Principal Monthly Reports

Principal Vince Sette, Norwayne Elementary School
Assistant Principal Nicole McQuate, Norwayne Elementary School
Principal Dave Dreher, Norwayne Middle School, not present
Principal Doug Zimmerly, Norwayne High School

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Brenda Norris, is running for Creston Mayor and wanted to introduce herself to the Norwayne Board of Education.

2023-36 Wyckoff moved and Widmer seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:20 pm.

VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.

2023-37 Rupp moved and Wyckoff seconded the motion to reconvene the open session at 5:30 pm.

VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.

2023-38 Wyckoff moved and Widmer seconded the motion to adopt the May 22, 2023 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.

2023-39 Widmer moved and Wyckoff seconded the motion to approve the Treasurer’s Business items as presented:

TREASURER’S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the April 24, 2023 Regular Board Meeting
- B. Approve the April 30, 2023 Bank Reconciliation and Financial Reports:

Receipts:	\$1,730,865.06	Expenses:	\$918,595.90
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- C. Accept the following donations:

Daryl & Linda Kauf	\$400	Mrs. Followay’s Class
The Romich Foundation	\$4,000	NHS Music & Drama Club Scholarships
Creston Insurance Center	\$50	NHS Girls Track
Kevin & Melissa Walters	\$25	NHS: In Memory of Terry O’Hare
John & Patricia Steiner	\$2,000	NHS Drama Department Steiner Family Scholarship
A&J Snyder Real Estate LLC	\$375	NES Outstanding Student Fees
- D. Approve the Fiscal Shared Services Agreement with Liberty Preparatory School for Fiscal Year 2024.
- E. Approve the following Track Meet Workers:

Julie West	Ticket Taker	\$30
Garrison Murray	Timing System (4 meets)	\$240
Scott Coy	Hytex Meet Manager	\$140
Scott Coy	Timing System (4 meets) and Training	\$300
Angela Deiotte	Timing System (4 meets) and Training	\$300
Taylor Straub	Timing System (4 meets) and Training	\$300

Approve the following Game Workers:

OHSAA Sectional Softball Final 5/11/2023		
Julie West	Ticket Scanner	\$30
Brian West	Site Manager	\$100
Brianne McHugh	Athletic Trainer	\$60

OHSAA Sectional Baseball Final 5/17/2023		
Brian West	Site Manager	\$100
Paul Klotzle	Ticket Taker	\$30
- F. Approve a \$750 stipend to JoAnn Kempf for baking and decorating 400 cupcakes and assisting in the kitchen for the 2023 NHS Prom.
- G. Approve a \$500 stipend to Denise Grimes for completing LETRS1 Training and Case Study.

- H. Approve a \$500 stipend to Annie Yoder for completing LETRS1 Training and Case Study.
- I. Approve a \$300 stipend to Anthony Kline for providing Edgenuity program support.
- J. Approve the Health Insurance renewal with Jefferson Health Plan/Medical Mutual effective July 1, 2023 (0% increase).
- K. Approve the transfer of \$125,000 from General Fund (001) to the Capital Projects Turf Replacement Fund (070-920T) to be used for Track Resurfacing.

VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff.

PRESIDENT’S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. We wish Sandy Hadsell and Doug Hanzie all the best as they retire at the end of the 2022-23 School Year. Thank you for your dedicated service to Norwayne Local Schools. We will be saying goodbye to Kristen Stutzman who is resigning after 9 years of service, and Mark Rocco. We wish them well in their future endeavors.
 - 2. Congratulations to Swayva Hagen, grade 10 for receiving 1st place in Prose and Poetry at the Tri-County Speech Contest.
 - 3. Congratulations to Brianna Lengyel for placing 14th in the State at the recent JustWrite State Competition at the University of Findlay.
 - 4. Congratulations to our Class of 2023 Graduates who will be graduating on Sunday May, 28th.

2023-40 Smith moved and Widmer seconded the motion to accept the committee reports and approve the recommendations.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - a. Purchase of a Ventrac Tractor & Mower from Holmes Rental Station Inc. for \$28,689.35
- B. Communications & One Needs Assessment Committee (ONA) – Chairperson, Angie Smith
 - 1. Graduation will take place on Sunday May 28th at 2:30 p.m.
 - 2. The school year ends on Wednesday, May 31. We wish our parents, students and staff a safe and enjoyable summer!

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Transportation is wrapping up the school year and looking to review routes to determine if changes are needed for the upcoming school year.
2. We would like to thank PTO/Parents for all their support and providing goodies for our department. We feel loved!!
3. We will be adding the Transfinder App – Stopfinder for parent use in the upcoming school year.

D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on First Reading/Review:

IGAE	Health Education
IGBED	Dyslexia Intervention and Supports
IGCH-R	College Credit Plus (Also LEC-R)
JHG	Reporting Child Abuse and Mandatory Training

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. Our district has qualified for the 5th round of the Ohio's K-12 School Safety Grant Program. We should receive around \$208,000 to be divided up between the three buildings. The money will be used for the installation of our new access control/security systems as well as updated commercial camera systems in each building. The access control/security system installation is scheduled to start in June.

F. Superintendent's Report – Kevin Leatherman

1. May 1st enrollment by building:

Elementary School	580
Middle School	307
High School	396
Career Center	<u>45</u>
Total	1,328

2. Other Reports, Information or Items of Business:
 - a. During the 2022-23 school year, there were 126 Students open enrolling in to Norwayne and 82 Norwayne Residents open enrolling out to other districts.
 - b. We have 93 home schooled students who live in our district. This number is a decrease from 110 students the previous year. We have 51 students who live in our district attending Private Schools, an increase from 40 the previous year.

G. Other Board Matters

1. WCSCC Board Representative's (Zach Bolinger) report on the Career Center Board events and/or meeting(s).

VOTE: Yes: Ingold, Rupp, Widmer, Wyckoff, Smith.

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2023-41 Wyckoff moved and Rupp seconded the motion to approve the superintendent's agenda:

A. Personnel Matters –

Exempt Staff

Sandy Hadsell – accept letter of resignation as District Treasurer effective 7/31/2023
Approve one year retire/rehire contract as Fiscal Consultant effective 8/1/2023

Nicole Peters – Approve 2-year contract as District Treasurer

Professional Staff

Kristen Stutzman – District Speech/Language Pathologist, accept letter of resignation effective June 30, 2023.

Joseph Krak – Approve contract for NMS/NHS Band teacher

Lance Larrison – Approve contract for NHS Language Arts teacher

Approve the following as Summer Academy Tutors at the Elementary School:
(as needed based on enrollment)

Jen Buckingham	Bree Gill	Maddy McDermott
Jeannine Nicholson	Scott Norman	Laurel Raber
Julie West	Dan Williams	

Approve extended work days for the 2023-24 School Year for the following staff:

Amy Frary – 15 days	Catie Noyes – 25 days
Ann Gerber – 10 days	Jodi Klauss – 7 days
Abbey VanTyne – 25 days	

Non-Renewal of Tutor Contracts:

(Non-renewal due to federally or state funded positions; this action does not reflect job performance but is a matter of state law):

Elementary School: Jen Buckingham, Anika Conley, Kris Gerber, Jennifer Oberlin, Emily Ogg, Brenna Suppes

Middle School: Jill Buklad, Sheri Csapo

High School: Lance Larrison, Megan Raber

Support Staff

Approve the following as Summer Academy Paraprofessionals at the Elementary School:
(as needed based on enrollment):

Laura Buckingham	Tana Heilman
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Approve Tami Fitzpatrick and Grace Sparks as Substitute Summer Custodians

Approve One Year Non-Certified Contracts effective July 1, 2023 for the following personnel:

Tonia Arnold Kayla Gray

Approve Two Year Non-Certified Contracts effective July 1, 2023 for the following personnel:

Sarah Bauman	Jim Bischoff	Laura Buckingham
Michelle Buckingham	Jordan Marrero	Kayla Marty
Stephanie Maxwell	Jennifer Moyer	Chris Smith
April Troup	Marthanna Webber	Nichole Wincek

Approve Continuing Non-Certified Contracts effective July 1, 2023 for the following personnel:

Joseph Chaffin	Donna Mandley	Misty Snow
Shawna Wood		

Non-Renewal of Contracts:

Renee Graves – NHS Paraprofessional Aide
Amanda Mravec – NMS/NHS Cafeteria Assistant
Desirae Wellman – NES Custodian

Supplemental Contracts – pending proper certification and licensure

NMS Gr 7/8 Girls Track Coach – Michelle Vance
NMS Gr 7/8 Boys Track Coach – Scott Norman
NHS Athletic Director: Brian West
NHS Head Football Coach: Adam Indorf
NHS Head Boys Soccer Coach: Jake Zimmerly
NHS Head Girls Soccer Coach: Jason Zimmerly
NHS Head Golf Coach: Joe Chaffin
NHS Head Boys Basketball Coach: Brian West
NHS Head Girls Basketball Coach: Jacob Shoup
NHS Head Cross Country Coach: Tiah Wingate
NHS School Cheerleading Advisor: Allison Cherry
Band Director: Joseph (Brad) Krak
NHS Head Bowling Coach: John VonBergen
NHS Head Wrestling Coach: Jordan Marrero
NHS Head Baseball Coach: Blake Bellman
NHS Head Softball Coach: Breanna Gill
NHS Head Volleyball Coach: Heidi Hartzler
NHS Head Boys Track Coach: Jacob Morgan
NHS Head Girls Track Coach: Brianne Indorf
NHS Assistant Football Coach: Jude LaChance
NHS Assistant Football Coach: Jason Gallion
NHS Assistant Football Coach: Scott Coy
NHS Assistant Football Coach: John Baummer
NHS Assistant Football Coach: Bryan Shirey
NHS Volunteer Assistant Football Coach: John VonBergen
NMS Athletic Director: Denise Followay
NMS Grade 8 Head Football Coach: Jason Balyer

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD)

Employee	Conference	Date	Reg. Fee
Whitney Imhoff	Orton-Gillingham Training	5/15 – 5/19	\$1500
Brooke Hare	Digital Math Summit	6/13 & 14	\$230
Jeannine Nicholson	Digital Math Summit	6/13 & 14	\$230
Jenna Rupp	Digital Math Summit	6/13 & 14	\$230
Dara Timmerman	Digital Math Summit	6/13 & 14	\$230
Aerial Gerber	LETRS 1 Training	6/2; 8/8; 10/26; 1/11	\$99.75
Emily Ogg	LETRS 1 Training	6/2; 8/8; 10/26; 1/11	\$99.75

- C. Approve release time for the non-denominational Christian Education classes (Grades Kg-8) for the 2023-24 school year.
- D. Board’s consideration/approval of the Norwayne High School Music Department request to take a trip to Walt Disney World on March 23-28, 2024. Choir Director, Leanne Ratica is seeking Board approval of this out-of-state trip as per Board Policy IICA-R.
- E. Approve CCP Memorandum Of Understanding with the following Schools for the 2023-24 School Year:

The University of Akron; Kent State University; Stark State College and Mount Vernon Nazarene University

VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.

2023-42 Wyckoff moved and Widmer seconded the motion to move into executive session for the compensation of a public employee or official and matters required to be kept confidential at 6:12pm.

VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.

2023-43 Smith moved and Widmer seconded the motion to reconvene the open session at 6:04pm.

VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.

PUBLIC HEARING

Public Hearing to discuss the Rehire of Retired Middle School Principal David Dreher and the Rehire of Retired High School Language Arts Teacher Beth Smith Effective August 1, 2023.

ADJOURNMENT

The June Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening June 26, 2023 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.

2023-44 Wyckoff moved and Rupp seconded the motion to adjourn the meeting at 6:04PM.

VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff

Board President

Treasurer