

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library May 25, 2021

The May 2021 Regular Meeting of the Norwayne Local Board of Education was held on Tuesday, May 25, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

Monthly Reports to the Board & Public

Principal Dave Dreher, Norwayne Elementary School
Principal Kevin Leatherman, Norwayne Middle School
Principal Doug Zimmerly, Norwayne High School

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

2021-055 Wyckoff moved and Rupp seconded the motion to move into Executive Session for the appointment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official, matters to be kept confidential, and to discuss pending negotiations at 4:24 PM.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

2021-056 Rupp Moved and Wyckoff seconded the motion to reconvene the open session at 6:14 PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

2021-057 Widmer moved and Ingold seconded the motion to adopt the May 25, 2021 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.

2021-058 Ingold moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the April 26, 2021 Regular Board Meeting.
- B. Approve the April 30, 2021 Bank Reconciliation and Financial Reports:
Receipts: \$ 1,695,889.77 Expenses: \$ 1,238,422.23
- C. Accept the following donations:

Romich Family Fund	\$2,000	Ben and Marian Romich Drama Scholarship
Robert D Merckle Trust	\$6,250	FY20 Merckle Family Scholarship
Robert D Merckle Trust	\$20,000	FY21 Merckle Family Scholarships
Otterbacher's	\$120	Apples for Yearbook Fundraiser
Angie Smith & Co CPA	\$1,500	Turf Project
Wyckoff Family	\$ 333	The Olivia Wyckoff-Hale Drama Scholarship
Wyckoff Family	\$ 333	The Winston Wyckoff Band Scholarship
Wyckoff Family	\$ 333	The Wyatt Wyckoff Choir Scholarship
Ohio FFA Foundation	\$ 500	NHS FFA
Gary & MaryAnn Maibach	\$ 200	Freshman Class
Scott Harklau	\$ 100	Freshman Class
- D. Approve the April 30 Interest Payment Transfer of \$2.53 from the Athletic Facilities Fund (300-935A) to the General Fund (001), and the April 30 Return of Advance of \$2,000 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$36,000.
- E. Approve the May Update to the Five Year Forecast.
- F. Approve the 2022 Workers Comp Group Rating and Managed Care with Sedgwick Comp Management.
- G. Approve the Medical/Prescription Renewal with Jefferson Health Plan for FY22 with a 10.2% Rate increase. Single Plan \$932.41 per month, Family Plan \$2,501.96 per month.
- H. Approve the Transfer of \$ 30,000 from the General Fund (001) to the Athletic Fund (300) to cover lost revenue due to COVID.

I. Approve Game Workers for Spring Athletic Events:

Scott Norman Announcer	Dwight Schar Invitational	\$50
Brian West Site Manager	Sectional Softball 5/13/21	\$50
Julie West Ticket Taker	Sectional Softball 5/13/21	\$25
Doug Hanzie Tournament Manager	District Softball 5/20/2021	\$437
Dave Dreher Announcer	District Softball 5/20/2021	\$60
Bob Young Field Prep	District Softball 5/20/2021	\$60

J. Approve the Three Year agreement with Frontline Education (AESOP) at an average cost of \$8,190.52 per year effective July 1, 2021.

K. Approve the GIDP Deposit agreement with Meeder Investments for the transfer of STAR PLUS funds effective May 24, 2021.

VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.

PRESIDENT'S BUSINESS

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to 8th grade student Grace Wolfe. Grace's art work received the Best of Show ribbon at the Tri-County Junior High Art Exhibit.
2. Congratulations to Leah Winchell, Norwayne Graduate and senior Tim Gunkelman for their recognition as Outstanding Dairy Youth by the Ashland/Wayne County Dairy Service Unit.

2021-059 Widmer moved and Wyckoff seconded the motion to:

Approve the STRS Resolution to provide Pick-up on the Pick-up for retirement contributions for Superintendent Kevin Leatherman effective August 15, 2021.

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.

2021-060 Rupp moved and Wyckoff seconded the motion to:

Approve and Adopt the Resolution of Necessity to Place the Renewal of the 2012 Emergency levy on the Ballot in November 2021. The levy is currently 1.45 mils and generates \$280,000 per year.

The Board of Education of Norwayne Local School District, Ohio, met in regular session on May 25, 2021, commencing at 4:00 p.m., in the Norwayne High School Library, 350 South Main Street, Creston, Ohio, with the following members present:

Doug Ingold

Earl Rupp

Angela Smith

Jon Widmer

Winston Wyckoff III

The notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Mr. Rupp moved the adoption of the following resolution:

2021-060

A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE NORWAYNE LOCAL SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF ALL OF AN EXISTING TAX LEVY, PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE.

WHEREAS, on March 6, 2012, the electors of this School District (formerly known as the North Central Local School District) approved the renewal of all of an existing tax levy in excess of the ten-mill limitation in order to raise the amount of \$280,000 each calendar year for a period of ten years for the purpose of providing for the emergency requirements of the School District, the last collection of which will occur in calendar year 2022; and

WHEREAS, this Board has determined that the continuation of the collection of that tax for an additional period of ten years is necessary for the proper operation of the schools of the School District; and

WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, upon receipt of a certified copy of a resolution of this Board declaring the necessity of a tax, stating its purpose, whether it is an additional levy, a renewal or a replacement of an existing tax, or the renewal or replacement of an existing tax with an increase or a decrease, the Section of the Revised Code authorizing the submission of the question of the tax, the term of years of the tax, that the tax is to be levied upon the entire territory of the School District, the date of the election at which the question of the tax shall appear on the ballot, that the ballot measure shall be submitted to the entire territory of the School District, the tax year in which the tax will first be levied and the calendar year in which it will first be collected, and each county in which the School District has territory, and requesting such certification, the County Auditor is to certify the total current tax valuation of the School District and the number of mills required to generate a specified amount of revenue;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Norwayne Local School District, Counties of Wayne and Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue that will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this School District, and that it is therefore necessary to renew all of an existing tax in excess of the ten-mill limitation upon the entire territory of the School District in order to raise the amount of \$280,000 each year, for a period of ten years, for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of the entire territory of this School District (the School District has territory only in the Counties of Wayne and Medina) at an election to be held on November 2, 2021, the question of the renewal of all of an existing tax levy in excess of the ten-mill limitation on all property in the entire territory of the School District subject to taxation by this Board, in order to raise the amount of \$280,000 each year, for a period of ten years (commencing with a levy on the tax list and duplicate for tax year 2022 for first collection in calendar year 2023), for the purpose of providing for the emergency requirements of this School District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the Wayne County Auditor, and the County Auditor is requested to certify the School District's total current tax valuation and the County Auditor's calculation of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, which calculation is to be made in accordance with the requirements of Section 5705.195 of the Revised Code and any applicable rules, orders, or instructions of the State Tax Commissioner.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Wyckoff seconded the motion.

Upon roll call on the adoption of the foregoing resolution, the vote was as follows:

Mr. Rupp yes Mr. Widmer yes Mr. Wyckoff yes
Mr. Ingold yes Mrs. Smith yes

TREASURER’S CERTIFICATION

The foregoing is a true and correct excerpt from the minutes of the regular meeting of the Board of Education of the Norwayne Local School District, Ohio, held on May 25, 2021, showing the adoption of the Resolution herein above set forth. The Board established the time, date and place of this regular meeting (as shown above) during its organizational session held on January 5, 2021.

Dated: May 25, 2021

Treasurer, Board of Education
Norwayne Local School District, Ohio

2021-061 Rupp moved and Widmer seconded the motion to accept the committee reports and approve the recommendations:

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - 2. **Approve the quote from Most Paving for asphalt repair and Sealcoating at the Community Center at a cost of \$ 11,197 pending Treasurer’s verification of project scope and scheduling.**

- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 - 1. Graduation will take place on Sunday May 30th at 2:30 p.m. Graduates will receive tickets for guests to use for admittance. The ceremony will be live streamed. A link to the video will be posted on the High School web page.
 - 2. The school year ends on Friday, May 28. We wish our parents, students and staff a safe and enjoyable summer!

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. The Transportation Coordinator is working on bus routing for the 2021-22 school year.

D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on first reading:

AC-R - Discrimination Complaint Procedure

IGCK - Blended Learning

AC - Nondiscrimination

DH - Bonded Employees and Officers

EF/EFB - Food Services Management/Free and Reduced-Price Food Services

IGCB - Innovative Education Programs

IGE - Adult Education Programs

IGED - Adult Diploma

Rescind:

IGED-R - Diploma of Adult Education

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. MCTV has completed running cable to the Middle and High School buildings and most of the way down Rt 3 to Wooster.
2. TCCSA is changing their Internet Content filtering from in-house to the Cloud. Norwayne Chromebooks that students are using at home will be able to be filtered with the new system.

F. Superintendent’s Report – Karen O’Hare

1. May 1st enrollment by building:

Elementary School	609
Middle School	324
High School	380
Career Center	<u>44</u>
Total	1,357

2. Other Reports, Information or Items of Business:

- a. During the 2020-21 school year, there were 105 Students open enrolling in to Norwayne and 84 Norwayne Residents open enrolling out to other districts. We have 47 students who live in our district attending Private Schools, a decrease from 52 from the previous year.
- b. We have 110 home schooled students who live in our district. This was an increase from 75 students the previous year.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

2021-062 Ingold moved and Widmer seconded the motion to approve the Superintendents’s Agenda as presented:

IX. SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

A. Personnel Items
May 25, 2021

Professional

Lynn Hershberger – accept letter of resignation for retirement effective May 31, 2021

Doug Hanzie – accept letter of resignation for retirement effective June 2, 2021

Assign the following position for the 2021-22 School Year:

Dave Dreher – Middle School Principal - Rescind remainder of former contract and issue new contract for the remaining two years

Vince Sette – Elementary School Principal - Rescind remainder of former contract and issue new contract for the remaining two years

Larry Besancon – transfer to Grade 6 Math

Alisha Gasser – transfer to Grade 3 Math

Lyndsea Hughes – transfer to Grade 2 & 3 Intervention Specialist

Megan Leone – transfer to Grade 5 Math

Jacob Morgan – new hire - High School Part Time Intervention Specialist

Daniel Williams – new hire - Grade 3 Language Arts

Madelynn McDermott – new hire - Grade 4 Intervention Specialist

Heather Cheslock – rehire - Grade 2 & 3 Title Tutor

Kris Gerber – rehire - Elementary Title 1 Tutor

Jennifer Oberlin – ELL Title III Tutor

Laurel Raber – new hire – Kindergarten & Grade 1 ESSER Intervention Tutor

Breeanna Gill – new hire – Grade 4 & 5 Title Tutor

Approve the following as ARP ESSER Summer Academy Tutors:

Heather Cheslock

Sheri Csapo

Denise Followay

Madelynn McDermott

Daniel Williams

Scott Norman

Amanda Preattle

Julie West

Breanna Gill

Approve extended work days for the 2021-22 School Year for the following staff:

Amy Frary – 10 days

Ann Gerber – 7 days

Jodi Klauss – 7 days

Catie Noyes – 25 days

Abbey VanTyne – 25 days

Support

Misti Snow – Paraprofessional Aide for ARP ESSER Summer Academy

Dana Dysinger – Paraprofessional Aide for ARP ESSER Summer Academy

Hire for summer custodial work at the elementary school:

Mercedes Adkins

Macey Albaugh

Paige Balis

Raelana Moore

Kayla Weinman

Sydney Wile

Patty Murphy – add to Custodial Substitute List

Supplemental – pending proper certification and licensure

High School Athletic Director: Brian West

Head Football Coach: Adam Indorf

Head Volleyball Coach: Bri Indorf

Head Boys Soccer Coach: Jake Zimmerly

Head Girls Soccer Coach: Jason Zimmerly

Head Golf Coach: Scott Norman

Head Boys Basketball Coach: Brian West

Head Girls Basketball Coach: Dan Brown

Band Director: Eric Ratica

Colorguard Advisor: Annie Yoder

Head Cheerleading Advisor: Sarah Coy

Recommendation from Doug Zimmerly:

Head Cross Country Coach: Terry O'Hare

- C. Reports from last month's conferences – please refer to attachment.
- D. Approve membership in the Ohio High School Athletic Association for the 2021-22 school year.
- E. Approve Mr. Kevin Leatherman's request for the 6th grade students to attend outdoor education at Camp NuHop on September 8 – 10, 2021.
- F. Approve a CCP MOU with Mount Vernon Nazarene University for the 2021-22 School Year.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

ADJOURNMENT

The June Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening June 28, 2021 at 4:00 p.m.

2021-063 Rupp moved and Wyckoff seconded the motion to adjourn at 6:38 PM.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.

Board President

Treasurer