

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library November 23, 2020

The Regular Meeting of the Norwayne Board of Education was held on Monday, November 23, 2020 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff III.

CALL TO ORDER – President Earl Rupp

Pledge of Allegiance (Official Opening of the Business Meeting)

Monthly Reports to the Board & Public

Assistant Principal Vince Sette III, Norwayne Elementary School
Principal Kevin Leatherman, Norwayne Middle School
Principal Doug Zimmerly, Norwayne High School

Guest Speakers

Kevin Leatherman gave a demonstration of some projects that have been done by the Middle School 7th and 8th Grade robotics Classes. They have been building bridges, and robots to carry and lift those bridges. He also demonstrated a robot that was built by students to climb steps.

Head Football Coach Adam Indorf gave a presentation to the board to show the wear and tear on football equipment during the season, and explained the process for reconditioning and disinfecting that equipment to get it ready for next season.

2020-100 Ingold moved and Wyckoff seconded the motion to move into executive session for the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official at 4:57 PM.

VOTE: Yes: Ingold, Smith, Wyckoff, Widmer, Rupp

2020-101 Widmer moved and Smith seconded the motion to reconvene the open meeting at 7:06 PM.

VOTE: Yes: Smith, Wyckoff, Widmer, Rupp, Ingold

2020-102 Smith moved and Ingold seconded the motion to adopt the Norwayne Board of Education November 23, 2020 agenda as modified.

VOTE: Yes: Wyckoff, Widmer, Rupp, Ingold, Smith

2020-103 Wyckoff moved and Widmer seconded the motion to approve the Treasurer's Business:

A. Approve the minutes of the October 26, 2020 Regular Board Meeting.

B. Approve the October 31, 2020 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,275,638.15 Expenses: \$ 1,310,677.37

C. Accept the following donations:

Donations in Memory of Brian Hilson – NHS Baseball Team
 William & Marie Cross Bill Calvert & Autumn Lemons
 Norwayne HS Cheerleaders Dan & Kathy Auxter
 John & Bobbie Rice

Donation in Memory of Stacey Geitgey - NES Principal's Fund – 3rd grade
 Linda Lang

Donations in Memory of Lois Gasser – NES Principal's Fund
 Dan & Kathy Auxter

Anonymous Donation	\$125	NES Principal's Fund
Bradley's	\$200	NHS Boys Basketball
MAD Rentals	\$500	NHS Boys Basketball
(Matt, Adam & Doug Rupp)		
Earl & Pat Rupp	\$300	NHS Boys Basketball
Circle G Plumbing	\$200	NHS Boys Basketball
John Swain	\$400	NHS Boys Basketball
Larry & Janet Hanzie	\$200	NHS Boys Basketball
Murray Funeral Home	\$200	NHS Boys Basketball
Hess Trucking	\$250	NHS Boys Basketball
Hess Trucking	\$400	NHS Boys Basketball
Larry & Marianne Blough	\$200	NHS Boys Basketball
Stanley & Susan Yablonski	\$200	NHS Boys Basketball
Kevin & Cori Booth	\$200	NHS Boys Basketball
Wiles Hanzie Realty	\$200	NHS Boys Basketball
P L Plumbing	\$300	NHS Boys Basketball
Gerber Poultry	\$200	NHS Boys Basketball
Winkler Tire	\$200	NHS Boys Basketball
Don & Linda Draper	\$300	NHS Boys Basketball
Sterling Cut & Curl	\$100	NHS Girls Basketball
Creston Moose 1224	\$1,000	Rene Eshler Scholarship
Creston Moose 1224	\$1,500	Moose Scholarship
Creston Moose 1224	\$2,000	Washington D.C. Trip
Creston Moose 1224	\$750	Boys Basketball
Creston Moose 1224	\$750	Girls Basketball
Creston Moose 1224	\$500	Golf Team
Creston Moose 1224	\$500	HS Drama Department
Creston Moose 1224	\$500	NHS Yearbook
Creston Moose 1224	\$2,000	NES Student/Staff
Creston Moose 1224	\$500	NHS/MS STEAM
		Supplies
Creston Moose 1224	\$500	NHS Newspaper
Creston Moose 1224	\$500	NHS Cross Country
Creston Moose 1224	\$275.87	NHS Boys & Girls Track
Creston Moose 1224	\$1,000	Stadium/Turf
		Maintenance

- D. Approve the October 30 Interest Payment Transfer of \$5.20 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$48,000.
- E. Approve Game Workers for the OHSAA Regional Football Game vs Mineral Ridge October 17, 2020. Rates established and amounts to be reimbursed by OHSAA.
- | | | |
|----------------------|-------|------------------------|
| Lisa Piatt | \$40 | Scoreboard Operator |
| Bill Vance | \$25 | Line to Gain Crew |
| Boys Basketball Team | \$60 | Ticket Takers |
| Boys Basketball Team | \$200 | Stadium Cleanup |
| Brian West | \$250 | Site Manager |
| Julie West | \$75 | Assistant Site Manager |
- F. Approve Game Workers for the OHSAA Regional Football Game vs Canton Central Catholic October 24, 2020. Rates established and amounts to be reimbursed by OHSAA.
- | | | |
|----------------------|-------|------------------------|
| Lisa Piatt | \$40 | Scoreboard Operator |
| Bill Vance | \$25 | Line to Gain Crew |
| Boys Basketball Team | \$60 | Ticket Takers |
| Boys Basketball Team | \$100 | Stadium Cleanup |
| Brian West | \$250 | Site Manager |
| Julie West | \$75 | Assistant Site Manager |
- G. Approve Game Workers for the OHSAA Sectional Girls' Soccer Final vs Firelands October 22, 2020. Rates established and amounts to be reimbursed by OHSAA.
- | | | |
|------------|-------|--------------|
| Brian West | \$100 | Site Manager |
| Julie West | \$20 | Ticket Taker |
- H. Approve Game Workers for the OHSAA District Girls' Soccer Semi-final vs Copley October 26, 2020. Rates established and amounts to be reimbursed by OHSAA.
- | | | |
|------------|-------|--------------|
| Brian West | \$100 | Site Manager |
| Julie West | \$20 | Ticket Taker |
- I. Approve Game Workers for the OHSAA District Boys' Soccer Final vs Wickliffe October 31, 2020. Rates established and amounts to be reimbursed by OHSAA.
- | | | |
|------------|-------|--------------|
| Brian West | \$100 | Site Manager |
| Julie West | \$20 | Ticket Taker |
- J. Approve Game Workers for the OHSAA Regional Boys' Soccer Semi-final vs Cardinal Mooney November 4, 2020. Rates established and amounts to be reimbursed by OHSAA.
- | | | |
|------------|-------|--------------|
| Brian West | \$100 | Site Manager |
| Julie West | \$20 | Ticket Taker |
- K. Approve a stipend for Joe Chaffin to Live Stream the Girls' Basketball Games for the 2020-21 Season at \$50 per game. (11 Regular Season Games Scheduled)

- L. Approve the resolution to participate in the META Purchasing Cooperative School Bus Bid Program for FY21.

**NORWAYNE LOCAL SCHOOL DISTRICT
R E S O L U T I O N 2020-103**

WHEREAS, the Norwayne Local School District Board of Education wishes to advertise and receive bids for the purchase of up to two (2) – 77 or 78 Passenger Conventional LP Gas, or Gasoline school buses,

THEREFORE, BE IT RESOLVED the Norwayne Local School District Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of up to two (2) – 77 or 78 Conventional LP Gas, or Gasoline school buses.

Motion: Mr. Wyckoff 2nd: Mr. Widmer

Aye: Widmer, Rupp, Ingold, Smith, Wyckoff Nay: None

Motion Carries 5-0 November 23, 2023

Certified by Treasurer Sandy L Hadsell _____

This resolution does not obligate the district to purchase the buses. Board reserves the right to reject any, and all bids.

VOTE: Yes: Widmer, Rupp, Ingold, Smith, Wyckoff

PRESIDENT’S BUSINESS – Earl Rupp

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Congratulations to the Norwayne Drama Department for their excellent performance of the recent One Act Plays.
 - 2. Thank you to the Norwayne FFA –Teachers Ms. VanTyne and Ms. Noyes, current students and alumni and to the community for their support of the recent FFA Benefit which raised funds to be donated to the Hilson and Ritzman families.
 - 3. Virtual Veteran Day Tributes were held this month to honor those who have served our Country in the Military. Thank you Veterans for your service. Links to the tributes can be found on the Norwayne District Web Page.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - 2. Permanent Improvement (P.I.) items for the Board’s Approval:
 - a. None at this time.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Angie Smith

1. School will be closed November 26, 27 and 30 for Thanksgiving Break and Parent-Teacher Conference Comp Day.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. The transportation department is currently looking for substitute bus and van drivers. Please contact Terry Valentine, Transportation Coordinator or Lori Weinmen, Assistant at 330-435-1141 for further information.
2. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.

Under conditions of hazardous weather or roads, school may be cancelled or delayed for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.

D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on first reading/review:

BDC, Executive Sessions

DM, Cash Collection Points

EDE, Computer/Online Services (Acceptable Use and Internet Safety)

EDE-E, Computer Network Agreement Form

EDE-R, Computer/Online Services (Acceptable Use and Internet Safety)

DH, Bonded employees and Officers

DJB, Petty Cash Accounts

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. All Chromebooks ordered have now been received to bring us to a 1 to 1 ratio for Chromebooks to students. The process to inventory, configure and assign them is moving along nicely. We are also working on assigning our existing Chromebooks that are already in carts at the Elementary and High School.

F. Superintendent's Report – Karen O'Hare

1. November 1st enrollment by building:

Elementary School	602
Middle School	318

High School	377
Career Center	<u>44</u>
Total	1341

2. Other Reports, Information or Items of Business:

- a. Curriculum Updates
- b. 2021-22 School Calendars

G. Other Board Matters

- 1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

SUPERINTENDENT'S AGENDA - NEW BUSINESS - Superintendent Karen O'Hare

2020-104 Smith moved and Ingold seconded the motion to approve the Superintendent's Agenda - New Business:

A. Regular Board Meeting

Personnel Items
November 23, 2020

Professional Staff

Jennifer Oberlin - Norwayne Elementary School ELL Tutor

Support Staff -

Additions to the Substitute List:

Tonia Arnold - Bus Driver and Van Driver
Jessica Gasser - Lunchroom
Shawna Mullet - Lunchroom and Custodian
Michelle Buckingham - Clerical, Library and Teacher Aide
Michelle Woodall - Clerical, Library and Lunchroom

Supplemental Staff - pending proper certification and licensure

High School

Beth Smith - One Act Play Contest Supplemental
Matt Smith - Spring E Sports Coach

Boys Basketball

Tyson Stoudmire - Grade 8 Head Coach
Brevin Harris - Grade 8 Assistant Coach
Rob Frock - Grade 7 Assistant Coach

Girls Basketball

Michelle Vance - Freshman Girls Coach
Kaitlyn Harley - Grade 8 Girls Head Coach

Wrestling

Tyler Church - rescind MS Assistant Wrestling Contract; Hire as Head MS Wrestling Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD): None at this time.
- C. Reports from last month's conferences – please refer to attachment.
- D. Adopt Memorandum of Understanding regarding reassignment of two Support Professional staff members.
- E. Adopt Memorandum of Understanding regarding COVID-19 Cleaning Pay for Bus and Van Drivers.
- F. Approve the Resolution for Sharing Transportation Services with Other Districts and Approve the MOU of the Same:

**NORWAYNE LOCAL SCHOOL DISTRICT
BOARD RESOLUTION
2020-104**

The Board of Education of the Norwayne Local School District, Wayne County, Ohio, met in regular session this 23rd day of November, 2020, with the following members present:

Doug Ingold	Angie Smith	Earl Rupp
Winston Wyckoff III	Jon Widmer	

Mrs. Smith moved the adoption of the following Resolution:

WHEREAS, the Norwayne Local School District is a member of the Tri-County Educational Service Center; and

WHEREAS, the COVID-19 pandemic has further complicated a statewide shortage of school bus drivers; and

WHEREAS, in an effort to avoid increased route times, schedule delays, and the inconvenience bus driver shortages may cause students and families, the member districts desire to share resources to provide a solution to the bus driver shortages by making available its school bus drivers who are permanently employed for use as substitute drivers by other member districts to transport children to and from school or activity locations as determined by the district and on an as needed basis only; and

WHEREAS, the Tri-County Educational Service Center has facilitated this arrangement between its member school districts by creating a Memorandum of Agreement and Substitute Bus Driver Agreement; and

WHEREAS, the Board of Education desires to participate in the transportation pool and authorize the Memorandum of Agreement and establish the rate of compensation for substitute bus drivers.

NOW THEREFORE BE IT RESOLVED that the Board approves the Memorandum of Agreement that is attached as Exhibit A to this Resolution and that is incorporated herein and authorizes the Superintendent to execute the Memorandum of Agreement on behalf of the Board.

BE IT FURTHER RESOLVED, that in accordance with the Memorandum of Agreement, the Board authorizes the Treasurer to compensate these substitute bus drivers at a rate of \$16.51 per Hour.

BE IT FURTHER RESOLVED that the Board authorizes and approves the Substitute Bus Driver Agreement that is attached as Exhibit B to this Resolution and that is incorporated herein.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board of Education concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Ingold seconded the adoption of the foregoing Resolution with the vote resulting as follows:

Mr. Rupp	Yes
Mrs. Smith	Yes
Mr. Ingold	Yes
Mr. Wyckoff	Yes
Mr. Widmer	Yes

MOTION CARRIED. 5 - 0

VOTE: Yes: Rupp, Smith, Ingold, Wyckoff, Widmer

ADJOURNMENT

2020-105 Wyckoff moved and Widmer seconded the motion to adjourn at 7:47 PM.

The December Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening December 21, 2020 at 4:00 p.m.

VOTE: Yes: Ingold, Smith, Widmer, Wyckoff, Rupp

Board President

Treasurer