

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

October 23, 2023

The October 2023 Regular Meeting of the Norwayne Local Board of Education was held on Monday, October 23, 2023 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer and Winston Wyckoff, III.

## **CALL TO ORDER – President Doug Ingold**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

#### **Principal Monthly Reports**

Principal Vince Sette, Norwayne Elementary School  
Assistant Principal Nicole McQuate, Norwayne Elementary School  
Principal Dave Dreher, Norwayne Middle School  
Principal Doug Zimmerly, Norwayne High School

**2023-73 Wyckoff moved and Smith seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:21 pm.**

**VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.**

**2023-74 Widmer moved and Wyckoff seconded the motion to reconvene the open session at 6:40 pm.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.**

**2023-75 Rupp moved and Wyckoff seconded the motion to adopt the October 23, 2023 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff.**

**2023-76 Wyckoff moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:**

#### **TREASURER'S BUSINESS – Nicole Peters**

- A. Approve the minutes of the September 25, 2023 Regular Board Meeting.
- B. Approve the September 30, 2023 Bank Reconciliation and Financial Reports:

Receipts:       \$1,394,979.19                      Expenses:       \$1,154,947.50

C.     Accept the following donations:

Chevrolet of Wooster	\$9,797.58	NHS Football Team
Ohio State Eagles	\$500	NMS Wrestling Program
Nathan Weinman	\$150	NHS Girls Basketball Team
Paula Benkart	\$500	Yarnell Scholarship
Beth Clough	\$100	Yarnell Scholarship
Joanne Voelkel	\$100	Yarnell Scholarship
Anonymous	\$700	Cat Cafe
Class of 1973	\$1,000	STeAM Program

D.     Approve the Payment-In-Lieu of Transportation contracts for FY24:

Steve & Jessica Gasser	Desmin, Damon, Dominic	Central Christian
Matthew & Jamie Saal	Aiva Prebynski	Central Christian
Bill & Sonya Ault	Emma, Lydia	Kingsway Christian
Scott & Angela Spade	Keegan, Kaden, Cole	Northside Christian Academy
Michael & Brittany Troyer	William	Northside Christian Academy
Don & Susanne Kurtz	Autumn	St. Mary's
Nichol Deem	Lawrence	Wooster Christian
Judith Kiss	Anna	Wooster Christian
Breanna Seager	Kaden	Wooster Christian
Matthew & Tessa Standford	Evelina	Wooster Montessori
Ryan & Andrea Uhler	Emma	Wooster Montessori

E.     Approve Game Workers –

10/18/23 Girls Soccer Sectionals

Brian West	Site Manager	\$100
Julie West	Ticket Scanner	\$30
Brianne McHugh	Athletic Trainer	\$80

10/21/23 Boys Soccer Sectionals

Brian West	Site Manager	\$100
Julie West	Ticket Scanner	\$30

F.     Approve the Five Year Forecast and Assumptions for FY24.

G.     Approval of Trane HVAC service contract for 2023-2024.

**VOTE: Yes: Ingold, Rupp, Widmer, Wyckoff, Smith.**

**PRESIDENT'S BUSINESS – Doug Ingold**

A.     Announcements/Correspondence/Introductions/Recognition

1.     Congratulations to the 33 Junior and Senior Class Members recently inducted into the Norwayne High School National Honor Society.

2. The Norwayne FFA Chapter is holding its Fall Benefit Dinner and Auction on Saturday, December 2nd. The benefactor will be Jeff Beery.

## **BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

### **2023-77 Smith moved and Rupp seconded the motion to approve the Board Committee Reports/Recommendations:**

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
  1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  2. Permanent Improvement (P.I.) items for the Board’s Approval (None at this time)
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
  1. Parent-Teacher Conferences are scheduled for November 15 for Middle School and High School students.
  2. School will be closed November 22 - 24 and the 27th for Thanksgiving Break and Parent-Teacher Conference Comp Day.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
  1. The transportation office is finishing up the ODE T-1 Report. This report includes the number of students riding and miles traveled for our district during the first full week of October.
- D. Policy Committee – Chairperson, Doug Ingold

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on first reading:

IGCF-R, Home Instruction **(Rescind)**

BBFA, Board Member Conflict of Interest

DJB, Petty Cash Accounts

DM, Deposit of Public Funds (Cash Collection Points)

EF/EFB, Food Services Management/Free and Reduced-Price Food Services

GBCC, Staff Dress and Grooming

GBG, Staff Participation in Political Activities

GBI, Staff Gifts and Solicitations

GCB-1, Professional Staff Contracts and Compensation Plans (Teachers)

GCE, Part-Time and Substitute Professional Staff Employment

IGBEA, Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)

IGBEA-R, Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)

IGCF, Home Education

IGDK, Interscholastic Extracurricular Eligibility

IIA, Instructional Materials  
 IKE, Promotion and Retention of Students  
 IL, Testing Programs  
 JEA, Compulsory Attendance Age  
 JEC, School Admission  
 JECBC, Admission of Students from Non-Chartered or Home Education  
 JECE, Student Withdrawal from School (Loss of Driving Privileges)  
 JED-R, Student Absences and Excuses  
 JEDA, Truancy  
 JHCD, Administering Medicines to Students  
 JN, Student Fees, Fines and Charges  
 KI, Public Solicitations In the Schools  
 KJA, Distribution of Materials in the Schools

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. We have used funds from the Ohio K-12 School Safety Grant to upgrade door access control systems in each building. In the upcoming weeks new security camera systems will be installed as well.

F. Superintendent’s Report – Kevin Leatherman

1. September 1st enrollment by building:

Elementary School	566
Middle School	312
High School	398
Career Center	<u>43</u>
Total	1319

G. Other Board Matters

1. WCSCC Board Representative’s (Zach Bolinger) report on the Career Center Board events and/or meeting(s).
2. Acknowledge receipt of the Tri-County ESC Business Advisory Council Plan.

**VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.**

**SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman**

**2023-78 Wyckoff moved and Widmer seconded the motion to approve the superintendent’s agenda:**

A. Personnel Matters –

**Support Staff**

Tami Fitzpatrick – Approve contract for Elementary School Paraprofessional/Student Aide Position.

Substitute List:

Pat Clark – add to Transportation Substitute list

**Supplemental Staff - pending proper certification and licensure**

Matt Smith – eSports Advisor  
Beth Lea - NHS Winter Facility Manager

NMS Wrestling:

Gibson Moore – Middle School Assistant Coach

NHS Boys Basketball:

Shawn Deer – Assistant Coach  
Josh Hanzie – Co-Asst Coach  
Trevor Hess – Co-Asst Coach

NMS Boys Basketball

Terry West – 8th Grade Coach  
Jaime Riggenbach - 8th Grade Assistant Coach  
Dave Dreher - 7th Grade Coach  
Rob Frock – 7th Grade Assistant Coach

NHS Girls Basketball:

Shyla Urban – Assistant Coach  
Dan Williams – Assistant Coach  
Savannah Vaughn – Volunteer Assistant Coach

NMS Girls Basketball

Mariah Goddard – Gr 8 Head Coach

NMS Cheerleading:

Leslie Cihon – Cheer Advisor  
Brianna Hubbard – Assistant Cheer Advisor

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Melanie Hawley	CPI Refresher	10/19	\$29
Amy Beichler	CPI Refresher	11/3	\$29

- C. Reports from last month’s conferences – please refer to attachment.
- D. Board’s consideration/approval of the Norwayne FFA request to attend the National Convention in Indianapolis. This trip is planned for November 1 – 4, 2023. Abbey VanTyne and Catie Noyes, Trip Coordinators are seeking Board Approval of this out-of-state trip as per Board Policy IICA-R.

**VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.**

**2023-79 Smith moved and Wyckoff seconded the motion to approve the 23/24 Baseball Coach:**

NHS Baseball:

Joseph Gilmore - Head Coach

**VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer Abstained.**

**ADJOURNMENT**

*The November Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening November 27, 2023 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.*

**2023-80 Widmer moved and Wyckoff seconded the motion to adjourn the meeting at 7:02 PM.**

**VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff.**

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**Board President**

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**Treasurer**