

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library October 25, 2021

The October 2021 Regular Meeting of the Norwayne Local Board of Education was held on Monday, October 25, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Principal Reports were given by Mr. Zimmerly, Mr. Dreher, and Mr. Sette. Mrs. McQuate also reported to the board on some of the Literacy Activities taking place at the Elementary, and how the new Dyslexia Bill will impact the district in the future.

Fifth Grade Teachers, Angela Deiotte, Bethany Hess, Bree Gill, and Principal Sette gave a presentation to the board about how they are teaching Math and Language Arts across all subject areas, and providing individualized teaching to students based upon progress testing and the unique needs of each student. Jennifer Evans, and Megan Leone are also part of the fifth grade team.

HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

Joshua Riggerbach represented area businesses, and asked the board to consider how we could better partner with those businesses to help students train in various trades. He suggested programming that would allow students to work part-time during high school, and then become an apprentice following graduation to obtain certification in various trade professions. Mr. Leatherman and Mr. Zimmerly will follow up with him to discuss how to

best incorporate this partnership. It was also suggested he reach out to the Career Center to see what programs they may already have in place.

2021-100 Wyckoff moved and Widmer seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, to discuss negotiations, and matters required to be kept confidential at 5:03 PM.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

2021-101 Wyckoff moved, and Ingold seconded the motion to reconvene the open session at 6:30 PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

2021-102 Ingold moved and Widmer seconded the motion to adopt the October 25, 2021 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

2021-103 Widmer moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the September 27, 2021 Regular Board Meeting.
- B. Approve the September 30, 2021 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,108,108.21

Expenses: \$ 1,626,299.84

- C. Accept the following donations:

The Romich Foundation	\$10,000	STEAM equipment
Gary Miskimen	\$ 500	Vo Ag and Science Lab Supplies
Larry & Cindy Acker	\$ 216	Homecoming Flowers
Jude LaChance	\$ 1,392.14	Athletic Department
Gerber Poultry	\$ 200	NHS Boys Basketball
P L Plumbing	\$ 350	NHS Boys Basketball
Vertical Runner of Wooster, Inc	\$ 500	NHS Boys Basketball
Circle G Plumbing	\$ 300	NHS Boys Basketball
Larry & Marianne Blough	\$ 200	NHS Boys Basketball
Larry & Janet Hanzie	\$ 200	NHS Boys Basketball
Earl & Pat Rupp	\$ 500	NHS Boys Basketball
Forrest Swain & Family	\$ 400	NHS Boys Basketball
MAD Rentals	\$ 500	NHS Boys Basketball
Matt, Adam, & Doug Rupp		
Loyal Order of the Moose	\$ 1,637	Football Mom's Club

Donations to NHS Cheerleaders:

Burbank Beauty Salon	\$ 50	Circle J Farms	\$ 140
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College Hills Honda	\$ 50	Country Daisies Floral	\$ 50
Innovations	\$ 50	Karbassi Orthodontics	\$ 140
Loyal Order of the Moose	\$ 50	John & Kelly Magyar	\$ 50
Otterbacher Brothers	\$ 100	Peachy Tree Lawn Serv.	\$ 50
The Iris Gifts	\$ 50	The Romich Foundation	\$ 700
Whitefeather Meats	\$ 140	Whites Ford on 57	\$ 100
Wooster Wing Co.	\$ 171.80		
Yellow Shovel Floral	\$ 140		

D. Approve the September 30 Interest Payment Transfer of \$.10 from the Athletic Facilities Fund (300-935A) to the General Fund (001). The Turf Project Balance is \$1,731.56.

E. Approve the October 2021 Five Year Forecast and Assumptions.

F. Approve the Payment-in-lieu of transportation contracts for FY22:

Bill & Sonya Ault	Emma	Kingsway Christian
John & Landa Shingler	Anne	Central Christian

G. Approve Payment to Game Workers for Girl's Sectional Soccer Tournament:

Brian West	Tournament Manager	\$200
Julie West	Ticket Taker	\$ 50

VOTE: Yes: Wyckoff, Rupp, Ingold, Smith, Widmer.

PRESIDENT'S BUSINESS

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to the 17 Junior and Senior Class Members inducted into the Norwayne High School National Honor Society on October 6.
2. Congratulations to Norwayne High School for winning the **2021 College Success Award** from GreatSchools.org for excellence in preparing students for college and beyond.

In addition to winning this year's annual Award, Norwayne High School has also been selected as one of only 1,770 schools across the nation to win the inaugural **College Success Award - Gold** — an additional, elevated level of distinction to recognize schools that have a multiyear track record of college success, as determined by available college preparation and postsecondary data.

3. The Norwayne FFA Chapter is holding its Fall Benefit Dinner and Auction on Friday, November 19th. The event will benefit Scott Norman's family and Terry Valentine.

B. NEW BUSINESS

2021-104 Rupp moved and Wyckoff seconded the motion to approve and ratify the following contracts:

1. Approve the three year negotiated agreement with the Norwayne Local

Education Association. Retro-Active to July 1, 2021.

2. Approve the three year negotiated agreement with the Norwayne Educational Support Professionals. Retro-Active to July 1, 2021.
3. Approve the three year Administrative Coordinators and Exempt Staff Salary Schedules and Handbooks. Retro-Active to July 1, 2021.

VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

2021-105 Ingold moved and Rupp seconded the motion to accept the committee reports and adopt the recommendations.

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 1. The Norwayne Board of Education is seeking the **Renewal** of a 1.45 mil Emergency Levy on the November 2, 2021 Ballot. The levy renewal will be for a period of 10 years, and generates \$280,000 per year for the district. This levy was last renewed in March of 2012. The funds from this levy are used to support educational opportunities for students in the Norwayne district.
 2. Parent-Teacher Conferences are scheduled for November 15 for Middle School and High School students.
 3. School will be closed November 25, 26 and 29 for Thanksgiving Break and Parent-Teacher Conference Comp Day.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 1. The transportation office is finishing up the ODE T-1 Report. This report includes the number of students riding and miles traveled for our district during the first full week of October.
 2. Emergency Information bus binders are updated.
 3. One of the department’s trainees has gotten her permit and will begin training soon to be added to our substitute driver list.
- D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Adopt policies on second reading:

ACAA - Sexual Harassment

ACAA-R - Sexual Harassment Grievance Process

AFC-2 (Also GCN-2) - Evaluation of Professional Staff (Administrators Both Professional and Support) (Version 2 - OPES 2.0)
 DECA - Administration of Federal Grant Funds
 DJF-R - Purchasing Procedures
 EEA - Student Transportation Services
 EEAD - Non-Routine Use of School Buses
 GBK - No Tobacco Use on District Property by Staff Members (Version 2)
 GBQ - Criminal Records Check
 GCD - Professional Staff Hiring
 GDBE - Support Staff Vacations and Holidays
 GDC/GDCA / GDD - Support Staff Recruiting/Posting of Vacancies/Hiring
 IGAE - Health Education
 IGAG - Drugs, Alcohol and Tobacco Education
 IGAI/IGAH - Family Life Education/Sex Education
 IGBE - Remedial Instruction (Intervention Services)
 IGBEA - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
 IGBEA-R - Reading Skills Assessment and Intervention (Third Grade Reading Guarantee)
 IGCH-R (Also LEC-R) - College Credit Plus
 IICC - School Volunteers
 IKF - Graduation Requirements
 IL-R - Testing Programs
 JEC - School Admission
 JHCB - Immunizations
 JHCC - Communicable Diseases
 JP - Positive Behavioral Interventions and Supports (Restraint and Seclusion)
 KGC - No Tobacco Use on District Property (Version 2)

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The Technology Committee Meeting will be Wednesday, October 27th at 1:30 p.m.

F. Superintendent’s Report – Kevin Leatherman

1. October 1st enrollment by building:

Elementary School	595
Middle School	310
High School	404
Career Center	<u>65</u>

Total 1374

2. Other Reports, Information or Items of Business:

- a. Curriculum Updates

G. Other Board Matters

1. WCSSC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.

2021-106 Wyckoff moved and Ingold seconded the motion to approve the Superintendent's Agenda as presented:

IX. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

Regular Board Meeting
Personnel Items
October 25, 2021

Professional Staff

Brittany Taylor – approve request for 6 weeks paid Maternity Leave, 6 weeks unpaid FMLA and the remainder of the school year unpaid through May 27, 2021.

Support Staff

Brenda Turner – accept letter of resignation for retirement effective February 28, 2022.

Marisa Wilson – hire as NES paraprofessional aide for current posted position.

Substitute List:

Janine Maglott – Aide, Clerical, Library and Lunchroom

Supplemental Staff - pending proper certification and licensure

Doug Hanzie - Accept letter of resignation for NMS Athletic Director at the conclusion of the fall season.

Denise Followay – NMS Athletic Director (2/3rds)

Nathan Weinman – NMS Winter Facility Manager

Beth Lea - NHS Winter Facility Manager

John VonBergen – Volunteer Bowling Club Advisor

Wrestling:

Alfredo Gray – Head Coach

Jordan Marrero – Assistant Coach

Tyler Church - Middle School Head

Indoor Track:

Bri Indorf – Volunteer Coach

Terry O'Hare – Volunteer Coach

Boys Basketball:

Terry West – Volunteer Coach

Shawn Deer - JV Coach

Jason Zimmerly - Freshman Coach

Tyson Stoudmire – 8th Grade Coach

Dave Dreher - 7th Grade Coach

Girls Basketball:

Charbea Tetzels – 8th Grade Coach

Alisha Berry – 7th Grade Coach

Girls Soccer:

Kevin Henslee – Co-Assistant Coach

Todd Mowrer – Co-Assistant Coach

Boy's Track

Jacob Morgan – HS Head Boy's Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
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- C. Reports from last month's conferences – please refer to attachment.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

ADJOURNMENT

The November Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening November 22, 2021 at 4:00 p.m.

2021-107 Ingold moved and Wyckoff seconded the motion to adjourn at 6:49 PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

Board President

Treasurer