

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library September 27, 2021

The September 2021 Regular Meeting of the Norwayne Local Board of Education was held on Monday, September 27, 2021 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Principal Reports were given by Mr. Zimmerly, Mr. Dreher, and Mr. Sette. Parent Teacher Conferences were well attended. Interim reports went out last week. Many students showed projects at the Wayne County Fair. Athletic Teams are progressing well through their seasons.

HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

The use of ARP IDEA Funds was discussed in an open forum. Treasurer Sandy Hadsell shared that \$68,000 will be received for ARP IDEA to be used over the next three years. Those funds will be used to provide a Special Education Tutor at CCHO to help close the learning loss due to COVID-19. An Additional \$5,000 will be used for Special Education Preschool Costs at the Tri-county ESC unit housed at the Community Center.

2021-93 Ingold moved and Wyckoff seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or

compensation of a public employee or official, to discuss pending negotiations, and matters required to be kept confidential at 4:20 PM.

VOTE: Yes: Rupp, Wyckoff, Widmer, Ingold, Smith.

2021-94 Rupp moved, and Widmer seconded the motion to reconvene the open session at 5:45 PM.

VOTE: Yes: Wyckoff, Widmer, Ingold, Smith, Rupp.

2021-95 Wyckoff moved and Ingold seconded the motion to adopt the September 27, 2021 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Widmer, Ingold, Smith, Rupp, Wyckoff.

2021-96 Widmer moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

A. Approve the minutes of the August 13, 2021 Special Meeting and the August 23, 2021 Regular Board Meeting.

B. Approve the August 31, 2021 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,171,580.28 Expenses: \$ 1,491,188.17

C. Accept the following donations:

The Romich Foundation	\$10,000	STEAM equipment
The Romich Foundation	\$ 200	NHS Cheerleaders
The Romich Foundation	\$ 500	FFA World Dairy Expo
Wayne/Ashland Dairy Service Unit	\$ 500	FFA
William & Linda Simmons	\$ 300	FFA World Dairy Expo
Butch Hiles Summer Basketball	\$ 1,212	ES & MS Principal's Funds
Sterling Fire & Rescue Assn.	\$ 200	HS Art Department

D. Approve Snowplowing Quotes from Nieman Excavating for the 2021-22 Season.

E. Approve the August 31 Return of advance of \$1,500 from the Athletic Facility Improvement (300-935A) to the General Fund (001), and the transfer of \$.19 for August interest from The Athletic Facility Fund (300-935A) to the General Fund (001). Turf Fund Balance is \$1,731.56.

F. Approve the Creation of Funds:

200 925C Class of 2025
200 926C Class of 2026
200 927C Class of 2027
200 928C Class of 2028

200 942A CRUSH (Corps for Rural Success & Health) formed from the HPAC Club
200 942B Conservation Club

VOTE: Yes: Ingold, Smith, Rupp, Wyckoff, Widmer.

PRESIDENT'S BUSINESS

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. We would like to recognize Norwayne District students, staff and parents who were involved in presenting animals or other projects at the fair. Thank you for your hard work and congratulations to all winners!
 - 2. Staff were scheduled for a variety of presentations as part of Professional Development on September 14th.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

2021-97 Wyckoff moved and Widmer seconded the motion to accept the committee reports and adopt the recommendations.

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - 2. Permanent Improvement (P.I.) items for the Board's Approval:
 - a. **Approve the quote from Guenther Mechanical to Install HVAC Unit for Elementary Kitchen at a cost of \$11,451.**
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 - 1. There will be a 2-hour delay to the start of school on Wednesday, October 13th for a staff in-service.
 - 2. The first 9 week grading period ends on Friday, October 22.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 - 1. The Transportation Department's school year is off to a good start. District bus/van drivers performed an excellent job getting students delivered safely to and from home and school during this first month of school.
 - 2. National School Bus Safety Week is October 18 - 22, 2021
1 Bus + 1 Driver = BIG Impact on Education is the theme of the 2021 National School Bus Safety Week.
 - 3. **Approve Bus Routes and Stops for the 2021-22 School Year.**
- D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on first reading/review

ACAA - Sexual Harassment

ACAA-R - Sexual Harassment Grievance Process

AFC-2 (Also GCN-2) - Evaluation of Professional Staff (Administrators Both Professional and Support) (Version 2 - OPES 2.0)

DECA - Administration of Federal Grant Funds

DJF-R - Purchasing Procedures

EEA - Student Transportation Services

EEAD - Non-Routine Use of School Buses

GBK - No Tobacco Use on District Property by Staff Members (Version 2)

GBQ - Criminal Records Check

GCD - Professional Staff Hiring

GDBE - Support Staff Vacations and Holidays

GDC/GDCA / GDD - Support Staff Recruiting/Posting of Vacancies/Hiring

IGAE - Health Education

IGAG - Drugs, Alcohol and Tobacco Education

IGAH/IGAI - Family Life Education/Sex Education

IGBE - Remedial Instruction (Intervention Services)

IGBEA - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)

IGBEA-R - Reading Skills Assessment and Intervention (Third Grade Reading Guarantee)

IGCH-R (Also LEC-R) - College Credit Plus

IICC - School Volunteers

IKF - Graduation Requirements

IL-R - Testing Programs

JEC - School Admission

JHCB - Immunizations

JHCC - Communicable Diseases

JP - Positive Behavioral Interventions and Supports (Restraint and Seclusion)

KGC - No Tobacco Use on District Property (Version 2)

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. NWEA Map testing at the Elementary and Middle School as well as the KRA in Kindergarten have been given . We have setup 15 online classroom support tools for the 2021-22 school year to aid in classroom support for students.
2. We are working on upgrading our CCTV camera servers in each building.

3. eSports (electronic sports) will begin practicing after Thanksgiving Break. There are now 14 students interested in participating.

F. Superintendent's Report – Kevin Leatherman

1. September 1st enrollment by building:

Elementary School	599
Middle School	310
High School	403
Career Center	<u>65</u>

Total 1377

2. Other Reports, Information or Items of Business:

- a. Curriculum Updates

3. Acknowledge receipt of the Tri-County ESC Summer Quarterly Report

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

VOTE: Yes: Rupp, Wyckoff, Widmer, Ingold, Smith.

2021-098 Ingold moved and Rupp seconded the motion to approve the Superintendent's Agenda as presented:

IX. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

Regular Board Meeting
Personnel Items
September 27, 2021

Professional Staff

On recommendation from the Tri-County Educational Service Center, approve moving High School teacher Megan Raber to BS150 on the salary scale effective September 1, 2021.

On recommendation from the Tri-County Educational Service Center, approve moving District Speech Pathologist Kristen Stutzman to Master's +20 on the salary scale effective September 1, 2021.

On recommendation from the Tri-County Educational Service Center, approve moving District Middle School teacher Katie Kerns to Master's +20 on the salary scale effective September 1, 2021.

Approve the increase from 4/8 to 5/8ths time for J. D. Plybon.

Approve 20 Extended Days for Beth Poremba for the 2021-22 school year as needed.

Support Staff –

Approve Stephen Beckett as a substitute bus driver

Approve Rebekah Graf as a substitute clerical, aide, custodial, food service

Supplemental Staff – pending proper certification and licensure

Beth Lea – grade 5 & 6 Volleyball coach

Joe Love – Volunteer Ski Club Advisor

Lance Larrison – JV JustWrite Ohio Coach

Kevin Philyaw – HPAC/CRUSH Advisor

Tera Stump – Rescind Journalism Advisor Contract

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Bethany Lehman	ESC Fine Arts Prof Day	10/15	\$15
Erica Dutter	ESC Fine Arts Prof Day	10/15	\$15
Kimberly Knight	ESC Fine Arts Prof Day	10/15	\$15
Amy Frary	All Ohio Counselors	10/28 & 10/29	\$255
Adam Indorf	Biology: Delving into Data	11/16	\$85
Adam Indorf	OHSFCA Clinic	2/3 & 2/4	\$75
Eric Ratica	OMEAP	2/3 & 2/4	\$200

VOTE: Yes: Wyckoff, Widmer, Ingold, Smith, Rupp.

Mr. Ratica gave a demonstration to the board of a new website being created by Norwayne Students to present information of what students are doing in the classrooms, and the community. The website will be rolled out to the community in the near future.

ADJOURNMENT

The October Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening October 25, 2021 at 4:00 p.m.

2021-99 Ingold moved and Wyckoff seconded the motion to adjourn at 6:35 PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

Board President

Treasurer