

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM Norwayne High School Library September 28, 2020

The Regular Meeting of the Norwayne Board of Education was held on Monday, September 28, 2020 at Norwayne High School. Having due notice the following board members were present: Ross Cochrell, Doug Ingold, Earl Rupp, Angie Smith, and Jon Widmer.

## **CALL TO ORDER – President Ross Cochrell**

## **Pledge of Allegiance (Official Opening of the Business Meeting)**

## **Monthly Reports to the Board & Public**

**Principal Dave Dreher, Norwayne Elementary School**  
**Principal Kevin Leatherman, Norwayne Middle School**  
**Principal Doug Zimmerly, Norwayne High School**

## **Guest Speakers**

Renee Davis discussed plans for the Bobcat Community Closet. She is working on plans to provide a community clothing pantry with support from the school district and community groups.

Kim Brenstuhl and Terri Hall gave a video presentation to the board about the Elementary School Harmony Park. The park was installed during the summer and provides outdoor musical activities for elementary students. Funding for the Park was received by the Martha Holden Jennings Grant, the Romich Foundation, the Laura B. Frick Foundation, and an anonymous donor thru the Wayne County Community Foundation.

Abbey VanTyne, Norwayne FFA Advisor and FFA officers Halle Miller, Ethan Gasser, and Caitlyn DeMassimo presented an FFA Update. Fruit Sales will be from October 6 through November 19 and will feature options for meats, cheese, and fruit from local vendors in the Norwayne area.

## **HEARING OF THE PUBLIC**

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

Terry Valentine shared with the Board the Bus Stops information for FY21 and asked for the board's approval on the documents.

**EXECUTIVE SESSION**

**2020-76 Widmer moved and Ingold seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 5:40 PM.**

**VOTE: YES: Smith, Ingold, Widmer, Rupp, Cochrell**

**2020-77 Smith moved and Rupp seconded the motion to reconvene the open session at 6:25 PM.**

**VOTE: YES: Ingold, Widmer, Rupp, Cochrell, Smith**

**RECOMMENDATION TO ADOPT NORWAYNE BOARD OF EDUCATION SEPTEMBER 28, 2020 AGENDA**

**2020-78 Widmer moved and Smith seconded the motion to adopt the September 28, 2020 Agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: YES: Widmer, Rupp, Cochrell, Smith, Ingold**

**TREASURER’S BUSINESS – Sandy Hadsell**

**2020-79 Ingold moved and Widmer seconded the motion to approve the Treasurer’s Business:**

- A. Approve the minutes of the August 24, 2020 Regular Board Meeting.
- B. Approve the August 31, 2020 Bank Reconciliation and Financial Reports:  
Receipts: \$ 1,123,036.58                      Expenses: \$ 1,475,114.90
- C. Accept the following donations:

Winkler Tire	\$1,300	NHS FFA
Buckin’ Ohio	\$1,507	NHS FFA
Otterbacher Family	\$ 520	NHS Yearbook
Otterbacher Family	\$ 280	eSports
Otterbacher Family	\$ 280	NHS Cheerleading
Robin & Joanne Stoller	\$ 500	NHS JustWrite Ohio
Troxell Auto Sales, LLC	\$ 333	Turf Project
Brian & Robin Croft	\$ 800	FFA Program
Brian & Robin Croft	\$ 50	Music Department
Emily Croft	\$ 50	FFA Program
Circle G Plumbing, Inc	\$ 325	Norwayne FB Moms Club
- D. Approve the August 31 Interest Payment Transfer of \$10.42 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Balance is \$50,000.
- E. Approve the Agreement with the Auditor of State to proceed with the FY20 Audit at a cost of \$16,195.

- F. Approve the Creation of Fund 510-9021 Rural Small Schools CRF and accept \$76,332.25 in Relief Act Funds to appropriate to that fund.
- G. Approve the Amended Certificate of Estimated Resources #2-2021 and approve Permanent Appropriations for FY21.
- H. Approve the Transfer of \$125,000 from Genral Fund to 070-920R Capital Projects Roof Replacement and \$125,000 from General Fund to 070-920T Capital Projects Turf Replacement.
- I. Approve the Contract with Nieman Excavating for Snow Plowing and Salting for the 2020-21 School Year.

**VOTE: YES: Rupp, Cochrell, Smith, Ingold, Widmer**

**PRESIDENT’S BUSINESS – Ross Cochrell**

- A. Announcements/Correspondence/Introductions/Recognition
  - 1. We would like to recognize Norwayne District students, staff and parents who were involved in presenting animals or other projects at the fair. Thank you for your hard work and congratulations to all winners!
  - 2. Staff enjoyed a presentation by motivational speaker, Bruce Boguski to start off the professional development day on September 15.

**BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

**2020-80 Rupp moved and Ingold seconded the motion to accept the committee reports and approve the recommendations:**

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
  - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
  - 2. Permanent Improvement (P.I.) items for the Board’s Approval:
    - a. Approve payment to Village of Creston \$205 and to Ohio EPA \$203.80 for Construction Permits for Elementary Parking Lot Expansion.**
- B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Angie Smith
  - 1. There will be a 2-hour delay to the start of school on Wednesday, October 14 for a staff in-service.
  - 2. The first 9 week grading period ends on Friday, October 23.
- C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. The Transportation Department's school year is off to a good start. District bus/van drivers performed an excellent job getting students delivered safely to and from home and school during this first month of school.
2. National School Bus Safety Week is October 19 - 23, 2020  
**"Red Lights Mean STOP!"** The theme of the 2020 National School Bus Safety Week is a unique reminder to motorists and students about the dangers that exist outside the school bus.
3. Bus evacuation drills will be held in the morning September 28, 29 and 30
- 4. Approve the Bus Stops and Routes for FY21.**

D. Policy Committee – Chairperson, Doug Ingold

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

**Policies on second reading/adoption:**

**AC, Nondiscrimination**

**ACA, Nondiscrimination on the Basis of Sex**

**GCPD, Suspension and Termination of Professional Staff Members**

**GDPD, Suspension, Demotion and Termination of Support Staff Members**

**JED, Student Absences and Excuses**

**JEGA, Permanent Exclusion**

**JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)**

**JFCF-R, Hazing and Bullying (Harassment, Intimidation and Dating Violence)**

**JG, Student Discipline**

**JGD, Student Suspension**

**JGDA, Emergency Removal of Student**

**JGE, Student Expulsion**

**KLD, Public Complaints About District Personnel**

**KLD-R, Public Complaints About District Personnel**

Policy to Remove:

ACA-E/ACAA-E, Sexual Harassment Complaint Form

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The school district has begun NWEA Math and English Language Arts testing for student in grades Kg – 5.
2. A portion of the staff in-service day, September 15<sup>th</sup> provided the staff with additional training to increase their knowledge of the Remote Learning programs we are using in the district this year.
3. 85 laptops for staff use have been delivered. Ryan and Matt will work on getting them setup and out to staff over the next couple of weeks.

F. Superintendent's Report – Karen O'Hare

1. September 1st enrollment by building:

Elementary School	608
Middle School	322

High School	382
Career Center	<u>42</u>
Total	1354

2. Other Reports, Information or Items of Business:
  - a. Curriculum Updates - Mrs. Gerber has been working with the Elementary Staff to enhance the online curriculum for at home students.  
A tutor will be temporarily assigned as an online Teacher and an additional Tutor will be added to the Elementary Staff.
3. Acknowledge receipt of the Tri-County ESC Summer Quarterly Report

**VOTE: YES: Cochrell, Smith, Ingold, Widmer, Rupp**

**SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare**

**2020-81 Widmer moved and Smith seconded the motion to approve the Superintendent’s Agenda – New Business:**

- A. Regular Board Meeting  
Personnel Items  
September 28, 2020

**Professional Staff**

On recommendation from the Tri-County Educational Service Center, approve moving High School teacher Abbey VanTyne to 150 hours on the salary scale effective August 15, 2020.

On recommendation from the Tri-County Educational Service Center, approve moving High School teacher Catie Noyes to Master’s Level on the salary scale effective August 15, 2020.

Heather Cheslock – hire as Tutor at Norwayne Elementary School – Step 2

Karlee Wyckoff – approve temporary increase in pay per the MOU with the Norwayne Education Association

**Support Staff –**

Cindy Slater – add to substitute list - clerical

**Supplemental Staff – pending proper certification and licensure**

J D Plybon – STEAM Advisor

Beth Lea – grade 5 & 6 Volleyball coach

Joe Love – Volunteer Ski Club Advisor

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Jeannine Nicholson	Math Diagnostics	10/14 & 15	\$61.37
Kimberly Brenstuhl	Tri-County Fine Arts PD	10/16	\$15
Bethany Lehman	Tri-County Fine Arts PD	10/16/20	\$15
Erica Stewart	Tri-County Fine Arts PD	10/16/20	\$15
Angela Deiotte	Blended Learning	10/29	\$125
Terry Valentine	Master of Transportation Administration	Multiple Dates Zoom Meetings	\$650
Lori Weinmen	Master of Transportation Administration	Multiple Dates Zoom Meetings	\$650
Tricia Reese	ACT Math	10/8 & 9	\$549

- C. Reports from last month's conferences – please refer to attachment.
- D. Approve the MOU with the Norwayne Education Association regarding temporary teacher pay for a tutor during for COVID related home instruction.

**VOTE: YES: Smith, Ingold, Widmer, Rupp, Cochrell**

**SCHEDULING OF A SPECIAL MEETING, OR RESCHEDULING OF THE REGULAR MEETING**

**2020-82 Ingold moved and Smith seconded the motion to schedule a Special Meeting for Monday, October 12, 2020 at 7:00 AM in the High School Conference Room**

**VOTE: YES: Ingold, Widmer, Rupp, Cochrell, Smith**

**ADJOURNMENT**

*The October Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening October 26, 2020 at 4:00 p.m.*

**2020-83 Rupp moved and Ingold seconded the motion to adjourn the meeting at 6:54 PM.**

**VOTE; YES: Widmer, Rupp, Cochrell, Smith, Ingold**

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**Board President**

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**Treasurer**