

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library November 20, 2017

The November 2017 Regular Meeting of the Norwayne Board of Education was held on Monday, November 20, 2017 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Earl Rupp, Kurt Steiner, Jon Widmer and Winston Wyckoff III.

The meeting was called to order by President Kurt Steiner. The board moved into executive session to discuss the appointment, compensation, employment, discipline, or evaluation of personnel.

Following Executive Session the Board heard presentations from Mrs. Eggleston's fourth grade Science students.

Vince Sette, Kevin Leatherman and Karen O'Hare shared principal reports from each building. Sara Ringle, presented a proposal to the board to raise funds to add decorative banners to the light poles at the High School and Middle School.

V. TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the October 23, 2017 Regular Board Meeting.
- B. Approve the October 31, 2017 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,519,176.71
Expenses: \$ 1,213,640.63

- C. Accept the following donations:

Creston Moose Lodge 1224	\$1000	HS Rene Eshler Scholarship
Creston Moose Lodge 1224	\$1250	HS Moose Scholarship
Creston Moose Lodge 1224	\$ 750	HS Multi-Purpose Building
Creston Moose Lodge 1224	\$ 500	HS Yearbook
Creston Moose Lodge 1224	\$ 250	HS Drama
Creston Moose Lodge 1224	\$ 250	HS Newspaper
Creston Moose Lodge 1224	\$ 400	HS Boys Basketball
Creston Moose Lodge 1224	\$ 250	HS Cross Country
Creston Moose Lodge 1224	\$ 250	HS Golf
Ray's Garage	\$ 100	HS Boys Basketball
PL Plumbing	\$ 350	HS Boys Basketball
Murray Funeral Home	\$ 200	HS Boys Basketball
Donald & Linda Draper	\$ 200	HS Boys Basketball
Carmony Farms	\$ 100HS	Boys Basketball
Larry & Janet Hanzie	\$ 200HS	Boys Basketball
Circle G Plumbing	\$ 400HS	Boys Basketball
Coffey Insurance	\$ 200HS	Boys Basketball
Wayne Savings	\$ 200HS	Boys Basketball

Robert & Kim Harvey	\$ 50	HS Prom
Lowe's Wooster	\$ 95.68	HS Prom Materials
NHS Class of 2017 – Michael Dillon	\$ 275	HS Multiple Disabilities Class
Karen Wood	\$150	HS Drama Department
Karen Wood	\$150	HS Music Department
Anonymous	\$ 300	HS Boys Track
MAD Rentals	\$500	HS Boys Basketball
(Matt, Adam, & Doug Rupp)		
Larry & Cindy Acker	\$800	HS Band Uniforms
Larry & Cindy Acker	\$100 each to:	

FFA, National Honor Society, Drama, Yearbook, Student Council, HS Teen Institute, Prom, STEM Club, MS Power of the Pen, Washington DC Trip, Band, Choir, Cheerleaders, Baseball, Boys Basketball, Girls Basketball, Football, Golf, Boys Soccer, Girls Soccer, Softball, Boys Track, Girls Track, Volleyball, Wrestling, Cross Country

To the Norwayne Music Department Memorial for Alex Collett
Magni-Power Company

D. Establish Fund 007-9099 Other Scholarships and Appropriate \$1,250 for the Moose Scholarship FY18.

E. Approve payment to the following game workers:

Shawn Deer	\$20	11/2/2017	Soccer Ticket Taker
Julie West	\$340	11/2/2017	Soccer Ticket Taker – Season
Scott Norman	\$120	11/2/2017	Football Announcer – Season
Lisa Piatt	\$120	11/2/2017	Football Clock Operator – Season
Julie West	\$60	10/16-21/2017	Soccer Tournament Ticket Taker
Brian West	\$250	10/16-21/2017	Soccer Tournament Manager

OHSAA Football Playoff 11-3-2017

Bill Vance	\$25	Line Crew
Lisa Piatt	\$40	Timer
Brian Hilson	\$200	Field Preparation
Scott Norman	\$50	Announcer
Shawn Deer	\$40	Ticket sales
Julie West	\$175	Asst Manager/Media Coordinator
Brian West	\$444.16	Site Manager/Ticket Manager/Mileage

F. Accept the Title I-D Neglected Children Federal Grant in the amount of \$35,455.38, establish fund 572-9118 and appropriate that amount to fund 572-9118.

VI. PRESIDENT'S BUSINESS – Kurt Steiner

A. Announcements/Correspondence/Introductions/Recognition

1. Thank you to the Norwayne Community for your support in passing the Renewal Levy.
2. Congratulations to the Norwayne Drama Department for their excellent

- performance of the recent One Act Plays.
3. Thank you to the Norwayne FFA –Teacher Ms. VanTyne, current students and alumni and to the community for their support of the FFA Benefit this past weekend which raised funds to be donated to Larissa Widmer.
 4. Congratulations to the Fall student athletes and coaches on their successful season and the Boys Soccer team and coaches for their WCAL championship.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board’s approval: Please refer to listing from the Building & Grounds Coordinator.
3. Fencing is finished for the LP Gas Tank Project. Light Poles were installed and are operational. AC Split Bolt and Amerigas are scheduling a time to work together on starting up the pump. Bill Vance has also been repairing and replacing outside light fixtures on the administration building.
4. Padding has been replaced in the Middle School Gymnasium and the end walls have been repainted.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. Norwayne school buildings will be closed for Thanksgiving break from Thursday, November 23 through Monday, November 27.
2. Schools will also be closed for the Christmas & New Year’s Holiday break which runs from Thursday, December 21 through Tuesday, January 2. School reconvenes on Wednesday January 3, 2018 for all students.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.

Under conditions of hazardous weather or roads, school may be cancelled or delayed for the day. Wooster radio, WQKT 104.5 FM and WKVX 960 AM, will broadcast school delay or closing information by 6:00 a.m. Cancellations will also be reported to WQMX 94.9 FM, WONE 97.3 FM, WNCO 101.3 FM, WAKR 1590 AM and Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions indicate that a delay will permit school to open (fog, ice, etc.) bus runs may be delayed for one or two

hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned to the radio.

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on their second reading/adoption:

IJA Career Advising
Norwayne Gifted Education Policy
Norwayne Planning Guide for the Identification
And Service of Children who are Gifted

Policies on their first reading/review:

DECA Administration of Federal Grant Funds
DN School Properties Disposal
DI Fiscal Accounting and Reporting
DJF Purchasing Procedures
DJF-R Purchasing Procedures

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The 3rd Grade ELA Air Testing went very well. We tested approximately 96 students over two days with no issues to speak of.
2. The FY17 audit draft has been completed by Julian and Grube with no findings for recovery. We will be receiving 2 management letters for not filing GAAP conversion and lack of documentation for Title I students at the middle school. The final audit will be submitted to the auditor of state in the next couple of weeks.

F. Superintendent’s Report – Karen O’Hare

1. November 1st enrollment by building:

Elementary School	648 (+ 87 Preschoolers)
Middle School	316
High School	414
Career Center	<u>61</u>

Total: 1,439

2. Other Reports, Information or Items of Business:
 - a. Curriculum Updates
 - b. State Report Card 2016-17
 - c. The FFA Greenhouse is nearing completion. The Daily Record ran an article last week about the progress being made.
3. Upcoming Events:
November 21 – 6th, 7th & 8th Band Concert
November 23 – 27 – Thanksgiving Break

December 3 – Moose Breakfast – Boys Soccer
December 12 – Grade 5 Concert 7 pm
December 15 – NHS Band & Choir Christmas Tour 7 am – 3 pm
December 17 – Moose Breakfast – Girls Soccer
December 18 – NHS Band & Choir Concert 7pm

G. Other Board Matters

1. WCSCC Board Representative's (Kurt Steiner) report on the Career Center Board events and/or meeting(s).
2. Tri-County Legislative Liaison Meeting
3. OSBA Capital Conference Report
4. Approve the agreement with the Apostolic Nursing Home to provide transportation for residents in the event of an emergency evacuation.

VIII. SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Karen O'Hare

Regular Board Meeting
Personnel Items
November 20, 2017

Support Staff

Approve Lori Weinman as substitute Transportation Secretary

Substitute List:

Approve Andrew Moore – Substitute Custodian

Supplemental Staff

Boys Basketball

8th Grade Assistant: Justin Prentiss

7th Grade Assistant – Rob Frock

Ski Club Volunteer – Juan Paul Morales

- C. Reports from last month's conferences – please refer to attachment.

XII. ADJOURNMENT

The December Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening December 18, 2017; 6:00 p.m. executive session, 6:30 p.m. business meeting.

With no further business the meeting adjourned at 8:10 PM.
