

# BOARD BRIEFS

## Norwayne Local School District Board of Education Regular Meeting

Held at 4:00 PM

Norwayne High School Library

October 28, 2019

The October 2019 Regular Meeting of the Norwayne Board of Education was held on Monday, October 28, 2019 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, Kurt Steiner, and Jon Widmer.

President Jon Widmer called the meeting to order

The Board met in executive session for the appointment, compensation, employment, discipline, or evaluation of personnel, and to discuss the purchase of property at 4:01 PM.

Following executive session the board reconvened the open session at 5:15 PM and approved the following:

Principal Reports were given by Mr. Zimmerly, Mr. Dreher, and Mr. Leatherman.

Mr. Ratica gave a video presentation of the first Norwayne Marching Band Show held October 12 at Community Stadium. Seven schools were represented.

#### IV. RECOMMENDATION TO ADOPT NORWAYNE BOARD OF EDUCATION OCTOBER 28, 2019 AGENDA

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

The Board approved the motion to adopt the October 28, 2019 agenda as modified.

#### V. TREASURER'S BUSINESS – Sandy Hadsell

The Board approved the Treasurer's Business:

A. Approve the minutes of the September 23, 2019 Regular Board Meeting and September 30, 2019 Special Board Meeting.

B. Approve the September 30, 2019 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,310,183.96

Expenses: \$1,342,514.65

C. Accept the following donations:

Norwayne Youth Soccer	\$ 439.50	HS Boys Soccer
Norwayne Youth Football	\$1,921.44	HS/MS Athletic Team Benches
Norwayne Middle School PTO	\$1,000.00	MS STEAM Equipment and Supplies
Matt Frary	\$137.50	HS Volleyball
Jeremy Larrison	\$ 82.50	HS Volleyball
Wayne County Community Foundation – Romich Family Fund	\$1,692.80	Bobcat Buddy Day

Forrest Swain & Family	\$ 400.00	HS Boys Basketball
Larry & Janet Hanzie	\$ 200.00	HS Boys Basketball
P L Plumbing	\$ 350.00	HS Boys Basketball
Wiles-Hanzie Realty	\$ 200.00	HS Boys Basketball
Gerber Poultry	\$ 200.00	HS Boys Basketball
Earl & Pat Rupp	\$ 400.00	HS Boys Basketball
Winkler Tire	\$1,000.00	FFA
Zoetis	\$ 197.50	FFA
Creston Moose	\$ 549.00	Norwayne FB Mother's Club
Cutter Concrete & Excavating	\$ 100.00	NHS Cheerleaders
Premier Real Estate	\$ 100.00	NHS Cheerleaders
Maibach Tree Service	Mulch valued at \$240	HS/MS Cross Country Championships

D. Approve the Payment-in-lieu of transportation contracts for FY20:

John Shingler	Anne	Central Christian
Steven Taylor	Emsley	Central Christian
Nicholas Gasser	Carter	Kingsway Christian
Todd Johnson	Shiloh & Trenton	Kingsway Christian
Keith Kahl	Hayden	Lawrence School
Austin Talmon	David Lanning	St Mary's
Denny Akers	Joslyn Eicholtz	Wooster Christian
William Mullett	Melissa	Wooster Christian
Breanna Seager	Kaden	Wooster Christian
James Conway	Rhianna & Viola	Wooster Christian
Christopher Deem	Lawrence	Wooster Christian
Jeff Stewart	Colin	Wooster Christian
Michael Vargo	Madisyn & Noah	Wooster Christian

E. Approve the Payment to Game Workers:

Brian West	Volleyball Line Judge	Season	\$82.50
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OHSAA Girls Sectional Tournament Workers 10/17/2019

Brian West	\$100	Tournament Manager
Julie West	\$ 30	Ticket Taker
Amy Mast	\$ 80	Trainer

F. Approve the fall 2019 Five Year Forecast and Assumptions as presented.

G. Approve the September 30 2019 Return of Advance in the amount of \$10,000 from the Athletic Facilities Fund (300-935A) to the General Fund (001). Turf Project Outstanding Balance \$173,000.

H. Approve the September 30, 2019 Interest Transfer of \$326.35 from the Athletic Facilities Fund (300-935A) to the General Fund (001).

I. Approve the close of fund 007-9000 Rich Allen Scholarship Award per Auditor of State requirements.

VI. PRESIDENT'S BUSINESS – Jon Widmer

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to Norwayne Middle School on being selected as one of 14 schools, and one of only two Middle Schools, recognized by the U.S. Department of Education as a National Blue Ribbon Award Winner!

2. Congratulations to the 21 Junior and Senior Class Members inducted into the National Honor Society on October 4.
3. As we accept the letter of resignation for retirement from NMS Teacher Christine Kovach, we wish her all the best in her retirement and thank her for 20 years of service to the Norwayne Local School District.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

The Board accepted the committee reports and approved board policies as listed in Section VII.

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received. Building Walk Throughs will take place November 12 at 8 AM.
2. Permanent Improvement (P.I.) items for the Board’s approval: Please refer to listing from the Building & Grounds Coordinator.: None at this Time.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. Red Ribbon Week was October 21 – 25. It commemorates our school and community efforts to combat the use of illegal drugs, encouraging students to establish healthy drug-free lifestyles. This year’s theme is *Send a Message. Stay Drug Free.*™ Norwayne Local has a group active in the SALT (Stopping substance Abuse to Live Triumphantly) Coalition.
2. Schools will be closed November 28, 29 & December 2 for Thanksgiving Break and Parent/Teacher Conference Comp Day.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. Driver Route Reviews have been completed. Emergency information packets are on all vehicles.
2. Drivers are working on reports of mileage and student count to be submitted to the State by the end of the month.
3. Field and Athletic Trips - August 1st to October 31st we will have done - Buses – 140 and Vans - 177 trips.

D. Policy Committee – Chairperson, Kurt Steiner

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on Second Reading/Adoption:

EFG, Student Wellness Program

GBK, No Tobacco Use on District Property by Staff Members (Version 2)

IGBE, Remedial Instruction (Intervention Services)

IKF, Graduation Requirements

JFCG, Tobacco Use by Students (Version 2)

JGD, Student Suspension  
JGE, Student Expulsion  
KGC, No Tobacco Use on District Property (Version 2)

Policies to be Removed:  
IKF-R, Graduation Requirements (Opt Out)  
IKF-E, Graduation Requirements (Opt Out Informed Consent Agreement)

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. The Christian Children’s home has been supplied with 18 chromebooks and the training to manage them.
2. The High School Yearbook staff will be receiving new laptops to replace their current outdated equipment.
3. Technology Committee Meeting is scheduled for November 5.

F. Superintendent’s Report – Karen O’Hare

1. October 1<sup>st</sup> enrollment by building:

Elementary School	614 (+ 79 Preschoolers)
Middle School	328
High School	370
Career Center	<u>56</u>

Total: 1,368

2. Other Reports, Information or Items of Business:

a. Curriculum Updates

3. Upcoming Events:

October 30 & 31 – Elementary School Halloween Parties  
November 1 – Young Author’s Conference at College of Wooster  
November 2 – Band/Choir Craft Show and Spaghetti Dinner  
November 5 – Election Day  
November 7-10 – Fall One Act Plays  
November 12 – Gr 2 Concert  
November 16 – FFA Benefit Dinner  
November 18 – Parent/Teacher Conferences NMS/NHS  
November 18-22– American Education Week  
November 20 – NHS Red Cross Blood Drive  
November 26 – NMS Band Concert

G. Other Board Matters

1. WCSCC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

VIII. SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

The Board approved the Superintendent’s Agenda – New Business:

- A. Personnel Matters – Approve the following staff pending proper certification and licensure:

Regular Board Meeting  
Personnel Items  
October 28, 2019

Professional Staff

Christine Kovach – Accept letter of resignation for retirement effective November 30, 2019.

Support Staff

Andy Moore – hire as full time custodian at Norwayne Elementary School effective November 4, 2019.

Substitute List:

Tracy Coffman — clerical, student aide & library  
Linda Hershey – bus and van driver  
Mary Fetzer – Student Aide  
Carolyn Wilfong – Student Aide

Supplemental Staff - pending proper certification and licensure

Wrestling:

Alfredo Gray – Head Coach  
Jordan Marrero – Assistant Coach  
Middle School: Trenton Schar  
Middle School Assistant: Tyler Church

Indoor Track:

Bri Indorf – Volunteer Coach

Recommendation from Mr. Zimmerly  
Terry O'Hare – Volunteer Coach

Boys Basketball:

Varsity Assistant Volunteer: Josh Hanzie  
JV: Shawn Deer  
Freshman: Jason Zimmerly  
8th grade: Dave Dreher  
8th grade Assistant: Bob Frock  
7th grade: Terry West

Girls Basketball:

JV: Mark Stanley  
Freshman: Michelle Vance  
8th grade: Jake Zimmerly  
7th grade: Kaitlyn Brant

Youth:

5th/6th boys basketball: Brian West  
5th/6th wrestling: Aaron Becerra  
5<sup>th</sup>/6<sup>th</sup> wrestling volunteer: Dalen Moore  
5th/6th volleyball: Beth Lea

NMS Winter Facility Manager: Denise Followay  
NHS Winter Facility Manager: Beth Lea

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Employee	Conference	Date	Reg. Fee
Erica Stewart	Tri-County ESC Fine Arts	10/18	\$15
Mary Fetzer	Safe-Serve Education	10/21 & 22	\$179
J D Plybon	Ohio Tech Summit	10/29	\$85
Bethany Lehman	OAEA Conference	11/14 & 15	\$319
Molly Pamer	OAEA Conference	11/14 & 15	\$319
Kevin Philyaw	Training & Motivating Hard to Reach Students	11/21	\$245
Lisa Eichelberger	PE Rec & Dance Conference	12/5 & 6	\$200
Ryan Wile	Ohio Ed Tech Conference	2/11-13	\$235

- C. Reports from last month's conferences – please refer to attachment.
- D. Board's consideration/approval of the Norwayne Ski Club request to take a Trip to Peak n' Peak Resorts. This trip is planned for February 29, 2020. Joe Love, trip coordinator is seeking Board approval of this out-of-state trip as per Board Policy IICA-R.

IX. HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

XI. SCHEDULING OF A SPECIAL MEETING, OR RESCHEDULING OF THE REGULAR MEETING

The Board scheduled a Special Meeting on Friday November 1, 2019 at 8:00 AM in the High School Conference Room to consider, and or approve the purchase of property.

XII. ADJOURNMENT

*The November Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening November 25, 2019; 4:00 p.m.*

A Public Hearing to discuss the rehire of retired Superintendent Karen O'Hare will take place at the end of the Regular meeting on November 25.

With no further business, the meeting adjourned at 6:20 PM.