

BOARD BRIEFS

Norwayne Local School District Board of Education Regular Meeting

Held at 4:00 PM

Norwayne High School Library

September 23, 2019

The September 2019 Regular Meeting of the Norwayne Board of Education was held on Monday, September 23, 2019 at Norwayne High School. Having due notice the following board members were present: Mary Allen, Ross Cochrell, Earl Rupp, and Jon Widmer. Kurt Steiner was absent.

President Jon Widmer called the meeting to order

The Board moved into executive session for the appointment, compensation, employment, discipline, or evaluation of personnel at 4:01 PM.

Following executive session the board met in open session at 5:01 PM and approved the following:

Principal Reports were given by Mr. Zimmerly, Mr. Dreher, and Mr. Leatherman.

IV. RECOMMENDATION TO ADOPT NORWAYNE BOARD OF EDUCATION September 23, 2019 AGENDA

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

The Board adopted the September 23, 2019 agenda as modified.

V. TREASURER'S BUSINESS – Sandy Hadsell

The Board approved the Treasurer's Business:

- A. Approve the minutes of the August 26, 2019 Regular Board Meeting.
- B. Approve the August 31, 2019 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,531,623.06

Expenses: \$1,328,714.51

- C. Accept the following donations:

Men's Summer Basketball League	\$ 80	ES Principal's Fund Student Supplies
Anonymous Donor	\$ 2,500	ES Principal's Fund Student Supplies
Anonymous Donor	\$ 436	HS Boys Basketball
Hackworth Electrical Contractors	\$ 1,000	Turf Project
Barry Romich	\$15,000	MS STEAM Supplies
Wayne Community Foundation		

Donations to NHS Cheerleaders:

Sanctuary Tattoo

\$100

Moats

\$100

Innovations Hair & Nail Salon	\$100	Rays Garage	\$100
College Hills Honda	\$100	TK Nails & Spa LLC	\$100
NAPA – Creston, OH	\$100	Sterling Cut & Curl	\$100
Wayne Savings Community Bank	\$100	Maibach Tractor	\$100
Troxell Auto Sales, LLC	\$100	Ericas Modern Image	\$100
The Romich Foundation	\$100	John & Kelly Magyar	\$100
Murray Funeral Home	\$100		
Lytle Squad LLC, DBA Declaration Crossfit			\$100
7-2-9 Foods, LLC DBA Pulp Juice and Smoothie Bar			\$100

- D. Approve the August 31 Interest Payment Transfer of \$346.18 from the Athletic Facilities Fund (300-935A) to the General Fund (001).
- E. Approve the renewal of Dental Insurance for FY20 with OASIS Trust/Coresource with no change to rates.
- F. Approve the transfer of \$2,442.48 to the General Fund (001) from Unclaimed Funds (022) for uncashed checks from 2015 - 2017.
- G. Approve the addition of Fund 467-9020 Student Success and Wellness and appropriate \$173,079 to that fund for FY20.
- H. Accept the Ohio EPA Alternative Fuels Grant for FY20 in the amount of \$13,025 to be designated toward the purchase of a new LP Gas School Bus.
- I. Approve the quotes from Nieman Excavating for Snow Plowing Services for the winter of 2019-20. Same rates as previous years.

The Board approved the resolution to create Fund 070 Capital Projects to be submitted for State Auditor Approval.

A RESOLUTION ESTABLISHING CAPITAL PROJECTS FUNDS UNDER REVISED CODE SECTION 5705.13(C) AND AUTHORIZING AND DIRECTING THE TRANSFER OF MONEY TO THOSE FUNDS FROM THE GENERAL FUND IN THE AGGREGATE AMOUNT OF \$500,000 IN FISCAL YEAR 2020.

WHEREAS, this Board of Education has determined that it is necessary and appropriate to accumulate resources generally for the acquisition, construction and improvements of fixed assets of the School District, and more specifically for (a) replacement of the roofs of School District buildings (the “Roof Project”), and (b) replacement of the artificial turf at the School District’s stadium (the “Turf Project” and, together with the Roof Project, the “Projects”); and

WHEREAS, the Board desires to establish two capital projects funds as authorized by Section 5705.13(C) of the Revised Code for costs of the Projects and to contribute money to those funds as necessary and as the Board may appropriate for that purpose from year to year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Norwayne Local School District, Counties of Wayne and Medina, State of Ohio, that:

Section 1. As authorized by Section 5705.13(C) of the Revised Code, the Board hereby establishes two capital projects funds for the purpose of accumulating resources for the Projects – a capital projects fund for the Roof Project (the “Roof Project Fund”) and a capital projects fund for the Turf Project (the “Turf Project Fund” and, together with the Roof Project Fund, the “Capital Projects Funds”). The source of money to be used to fund the Capital Projects Funds for the Projects

shall be lawfully available money in the District's General Fund. The amount of money to be accumulated for the Roof Project shall be \$750,000, and the (maximum) period of time over which that amount is to be accumulated is ten years, commencing in Fiscal Year 2020. The amount of money to be accumulated for the Turf Project shall be \$500,000, and the (maximum) period of time over which that amount is to be accumulated is ten years, commencing in Fiscal Year 2020. Pursuant to Section 5705.13(C), should the Board so determine at a later point, the Board "may rescind a capital projects fund" and, in such case, "money that has accumulated in the fund shall be transferred to the fund or funds from which the money originally was transferred."

Section 2. The Treasurer is hereby authorized and directed to establish the Capital Projects Funds in the books and records of the School District, and take any other such actions as are necessary and appropriate to effectuate this resolution. Consistently with the provisions of Sections 5705.13(C) and 5705.14(E) of the Revised Code, the Treasurer is specifically authorized and directed to promptly transfer the amount of \$250,000 from the District's General Fund to the Roof Project Fund and the amount of \$250,000 from the District's General Fund to the Turf Project Fund.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted, in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

VI. PRESIDENT'S BUSINESS – Jon Widmer

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to all Norwayne District students, staff and parents who were involved in presenting animals or other projects at the fair. Our students and some staff received many 1st, 2nd and 3rd place ribbons. Our FFA Chapter received best FFA Exhibit.
2. Congratulations to Mrs. Leanne Ratica, Choir Director for receiving a \$3,000 grant from the Martha Holden Jennings Foundation to help in the purchase instruments for "Norwayne World Music Community Project"
3. Staff enjoyed a presentation by motivational speaker, Bruce Boguski to start off the professional development day on September 10.

The Board Accepted the committee reports and approved the items recommended by the committees.

VII. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board's approval:

- a. Approve the quote from Sable Paving to pave areas surrounding the student parking lot at the high school at a cost of \$15,487.15.
- b. Approve the Master Electric Energy Sales Agreement with Power For Schools (ENGIE) effective August 23, 2019.

B. Communications & Continuous Improvement Plan Committee (CIP) – Chairperson, Mary Allen

1. There will be a 2 hour delay to the start of school on October 16 for a Teacher In-Service.
2. Parent-Teacher Conferences will be held September 23rd at the Middle School and High School and at the Elementary on September 26th.

C. Transportation & Safety Committee – Chairperson, Ross Cochrell

1. The Transportation Department’s school year is off to a good start. District bus drivers performed an excellent job getting all students delivered safely to and from home and school during this first month of school.
2. Bus Safety Training and evacuation drills will be held for all students this week.
3. National School Bus Safety Week is October 21 – 25, 2019

D. Policy Committee – Chairperson, Kurt Steiner

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on First Reading/Review:

EFG, Student Wellness Program
 GBK, No Tobacco Use on District Property by Staff Members (Version 2)
 IGBE, Remedial Instruction (Intervention Services)
 IKF, Graduation Requirements
 JFCG, Tobacco Use by Students (Version 2)
 JGD, Student Suspension
 JGE, Student Expulsion
 KGC, No Tobacco Use on District Property (Version 2)

Policies to be Removed:

IKF-R, Graduation Requirements (Opt Out)
 IKF-E, Graduation Requirements (Opt Out Informed Consent Agreement)

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. On Tuesday, September 10 the staff participated in training in Go Guardian, Online Requisitions, Google Classroom, G Suite and Gmail

F. Superintendent’s Report – Karen O’Hare

1. September 1st Enrollment by building:

Elementary School 612
Preschool 80
Middle School 328
High School 371
Career Center 56

2. Other Reports, Information or Items of Business:
 - a. Curriculum Updates
 - b. Upcoming Events:
 - September 23 – Parent/Teacher Conferences NHS/NMS
 - September 26 – Parent/Teacher Conferences NES
 - October 7 – Picture Date NES
 - October 8 – Picture Date NES Preschool Only
 - October 15 – Parent/Teacher Conferences NES
 - October 16 – 2 hour delay to the start of school
 - October 18 – Homecoming Football Game
 - October 18 - End of First Grading Period
 - October 19 – Homecoming Dance

VIII. SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Karen O’Hare

The Board approved the Superintendent’s Agenda

- A. Personnel Matters – Approve the following staff pending proper certification and licensure:

Regular Board Meeting
Personnel Items
September 23, 2019

Professional Staff

Rescind 18.5 Days extended time for Abbey Van Tyne to be paid from the AG ED Fifth Quarter Grant.

Approve 9.5 days extended time for Abbey Van Tyne and 9.5 days for Catie Noyes to be paid from the AG ED Fifth Quarter Grant for FY20.

Approve Maternity Leave for Amy Beichler for 8 weeks beginning October 25, 2019.

Support Staff

Accept letter of resignation from Jay McDougal, Elementary School custodian. Effective 12/31/2019 after 37 years of service to Norwayne Local Schools.

Accept letter of resignation from Carolyn Wilfong, Elementary School part-time evening custodian effective 9/20/2019.

Hire Carolyn Wilfong as the Norwayne Local Community Building part-time 1st Assistant custodian.

Hire Lori Price, as the Elementary School part-time 1st Assistant evening custodian

Hire Jenni Moyer – as Transportation Department Van Driver

Substitute List Additions:

Renee Graves – Clerical, Library, Lunchroom and Student Aide positions

Kari Milczewski – Clerical, Custodial, Library, Lunchroom, Student Aide

Joann Moore-Kempf – Clerical, Library, Lunchroom

Jenni Moyer – Van Driver

Supplemental Staff – pending proper certification and licensure

Middle School

Joe Love – Ski Club Volunteer Advisor

Tom Csapo – Ski Club Parent Volunteer

High School

Adam Indorf – Weight Room Supervisor

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Amy Frary	Ohio Counselors College Fair	9/6	\$45
Jodi Klauss	Mental Health & Trauma	10/1	\$25
Bethany Hess	Social Studies Revised Model	10/8	\$45
Kimberly Brenstuhl	Tri-County Prof Development	10/18	\$15
Bethany Lehman	Tri-County Prof Development	10/18	\$15
Bill Vance	OPFMA Conference	10/21-22	\$380
Donna Eggleston	Scientific Thought in Motion	11/13	\$10
Kristen Quallich	OAHPERD Conference	12/5-6	\$140
Brittany Ford	LA AIR Testing Conference	11/1	\$35
Tera Stump	What's new in Young Adult Lit	11/6	\$279
Amy Frary	All Ohio Counselor's Conference	11/7-8	\$255
Leanne Ratica	OMEA Professional Development	1/30-31	\$145

- C. Reports from last month's conferences – please refer to attachment.
- D. Review of Tri-County Educational Service Center Business Advisory Quarterly Report – Summer 2019

IX. HEARING OF THE PUBLIC

Those who have indicated a desire to address the Board under 'Hearing of the Public' are asked to do so when recognized by the President. Speakers shall properly identify themselves and adhere to a two (2) minute limit set by the Board. It is hereby noted that comments dealing with personnel are subject to professional standards of communicating concerns directly to the respective staff person and/or their supervisor through channels and board adopted policies and procedures (KL—Public Concerns and Complaints). The Ohio Revised Code 121.22(G) allows for those concerns to be addressed in executive session unless the employee requests a public hearing.

XII. ADJOURNMENT

The October Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening October 28, 2019; 4:00 p.m. executive session, 5:00 p.m. business meeting.

With no further business, the meeting adjourned at 5:45 PM.