

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM

Norwayne High School Library

August 26, 2024

The August 2024 Regular Meeting of the Norwayne Local Board of Education was held on Monday, August 26, 2024 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff, III.

CALL TO ORDER – President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Monthly Reports to the Board & Public

Ann Gerber, Curriculum, Gifted and Professional Development Coordinator

2024-62 Wyckoff moved and Smith seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 6:41 pm.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2024-63 Smith moved and Gasser seconded the motion to reconvene the open session at 7:58 pm.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2024-64 Wyckoff moved and Rupp seconded the motion to adopt the August 26, 2024 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2024-65 Rupp moved and Gasser seconded the motion to approve the Treasurer’s Business items as presented:

TREASURER’S BUSINESS – Nicole Peters

- A. Approve the minutes of the July 23, 2024 Regular Board Meeting.
- B. Approve the July 31, 2024 Bank Reconciliation and Financial Reports:

Receipts:	\$2,654,460.85	Expenses:	\$1,396,413.50
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- C. Accept the following donations:

WeFund4U	\$3,148	NHS Football Team	
Chevrolet of Wooster	\$5,241.60	NHS Boys Basketball Team	
- D. Approve the Science of Reading Stipends to the following teachers:

Sarah Ice	\$400	Brad Helenthal	\$400
Andrew Jacobs	\$1,200	Shawn Deer	\$400
Charles Steiner	\$400	Kim Reed	\$1200
Joe Love	\$1,200	Scott Norman	\$1200
Jacob Zimmerly	\$400	Andrea Dietry	\$400
Erica Dutter	\$1,200	Joseph Bradley Krak	\$400
Anthony Kline	\$400	Allison Daugherty	\$1200
Derek Van Lehn	\$1,200	Molly Pamer	\$400
Leanne Ratica	\$400	Alexa Monte	\$1,200
Jacob Shoup	\$400	Keith Kerns	\$400
Tera Stump	\$1200	Larry Besancon	\$400
Brenna Wilson	\$1200		
- E. Approve the additional FY25 Grant Allocations from the FY24 carry-over balances

Title II-A Supporting Effective Instruction	Fund 590	\$2,287.79
Title IV-A Student Support & Academic Enrichment	Fund 584	\$603.61
IDEA-B Special Education	Fund 516	\$3,417.38
Title I-D Neglected (CCHO)	Fund 572	\$18,916.22
- F. Approve Type V Payment-In-Lieu-Of Transportation contract:

Mike & Jennifer Brumfield	Carston	RG Drage
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- G. Approve the following athletic account transfers to Jude LaChance for providing weight training to the teams:

NHS Boys Basketball	\$500
NHS Girls Basketball	\$1,000
NHS Girls Soccer	\$1,000
- H. Approve the amended Admin/Exempt salary schedule.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

2024-66 Wyckoff moved and Rupp seconded the motion to accept the committee reports and approve the recommendations.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Norwayne Local Schools opened for the 2024/25 School Year on August 19, 2024. Welcome to the newly hired staff members and new students.
 - 2. Good Luck to all the students who will show animals and other projects at the Wayne County Fair.
 - 3. Congratulations to the following Norwayne Community members who were recognized at the 2024 Creston Ox Roast as Creston Citizens of the Year: Brooke Hare, Greg Fetzer, Daryl Kauf and Kathy Stanley.
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IX. BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp

Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 - 1. The One Needs Assessment Meeting was held August 6, 2024. The Updated Plan will be posted to the District Website.
 - 2. There will be no school on September 2 (Labor Day); September 9 (Fair Day) and September 10 (Staff In-Service Day)
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 - 1. Bus/Van routes have been updated. We wish the bus and van drivers a safe and healthy school year.
 - 2. KG bus safety training was held on August 10th to coincide with orientation at Norwayne Elementary School. 83 kindergarten students were in attendance.
 - 3. Approve the 2024-2025 SY bus routes.
- D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on first reading: None at this time
- E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold
 - 1. In August students in Grade 6 will be given the InView test. In September,

students in Grades K – 8 will be given the NWEA MAP and Grade 2 will be given the InView test.

F. Superintendent’s Report – Kevin Leatherman

1. First day of school enrollment by building:

		<u>Last Year</u>
Elementary School	537	566
Middle School	307	315
High School	387	395
Career Center	<u>33</u>	<u>50</u>
Total	1264	1324

G. Other Board Matters

1. WCSCC Board Representative, Zach Bolinger reported on the Career Center Board events and/or meeting(s).

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2024-67 Gasser moved and Rupp seconded the motion to approve the superintendent’s agenda:

A. Personnel Matters –

Professional Staff

Catie Noyes-Johnson – NHS/NMS Vocational AgriScience Teacher - accept letter of resignation effective August 1, 2024

Olivia Merrin – approve contract for NHS/NMS Vocational AgriScience Teacher

Darin Winkler – approve contract for NMS Tutor

Approve Salary Step Changes for the following Staff:

- Brooke Hare, M+15
- Bethany Hess, MA+15
- Brad Helenthal, MA+30
- Beth Hochstetler, MA+30
- Adam Indorf, MA+30
- Misti Kosier, BS 175
- Jude LaChance, BS 175
- Jeannine Nicholson, MA+30
- Jennifer Oberlin, BS 150
- Kevin Philyaw, MA+30
- Julie West, BS 175
- Trisha Wiles, MA+30

Exempt Staff

Melissa Sparks – approve contract for Superintendent Secretary/Registrar position effective January 1, 2025

Support Staff

Jenni Moyer – Bus Driver - accept letter of resignation effective July 30, 2024

Chris Smith – approve contract for district bus driver position

Marcy Graf – approve contract for Elementary School Secretary effective January 1, 2025

Approve support staff substitute list for the 2024-25 School Year

Supplemental Staff - pending proper certification and licensure

Elementary:

Erica Dutter - Nature Club Advisor

Middle School:

Sarah Ice – Grade 8 Pen Ohio
Katie Kerns – Grade 7 Pen Ohio & Outdoor Ed
Keith Kerns – Grade 8 and DC Trip Advisor
Jodi Klauss – Teen Institute
Lance Larrison – Academic Challenge
Leanne Ratica – Student Council

High School:

Andrea Dietry – Art Club Advisor
Brittany Ford – Book Club Advisor; Debate Club
Amy Frary – Senior Class Advisor & CCP Advisor
Brad Helenthal – National Honor Society Advisor
Beth Hochstetler – Sophomore Class Advisor
Errante-Humes (Jimmy) James – Assistant Band Director
Lance Larrison – Freshman Class Advisor; Teen Institute; PAC Co-Manager; Fall One-Act Play Co-Advisor
Olivia Merrin – Yearbook Advisor
Kevin Philyaw – Conservation Outdoor Adventure Club; Aultman Ambassador’s Club; CAT Health & Wellness Club
Lisa Piatt – Prom and After Prom Advisor; Assistant Wellness Club Advisor
Leanne Ratica – PAC Co-Manager
Trisha Reese – Junior Class Advisor
Beth Smith – Fall One-Act Play Co-Advisor; Fall One-Act Play Competition Advisor
Michelle Stoller – Academic Challenge Coach
Tera Stump – Student Council Advisor

Coach:

Matt Hostettler – NHS Volunteer Golf Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Amy Frary	OACAC College Fair	9/4/24	\$90
Amy Frary	All Ohio Counselors	10/29-30	\$360

- C. Approve contract for Deputy Brumme, School Resource Officer
- D. Approve MOU with Norwayne Educational Support Professionals
- E. Approve the amended Administrative Handbook

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

ADJOURNMENT

The September Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening September 22, 2024; Business Meeting 6:00 p.m.; Hearing of the Public 6:00 p.m.

2024-68 Smith moved and Wyckoff seconded the motion to adjourn the meeting at 8:20 PM.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

Board President

Treasurer