

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

April 24, 2023

The April 2023 Regular Meeting of the Norwayne Local Board of Education was held on Monday, April 24, 2023 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Winston Wyckoff, III and Jon Widmer.

CALL TO ORDER – President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

Principal Monthly Reports

Principal Vince Sette, Norwayne Elementary School
Assistant Principal Nicole McQuate, Norwayne Elementary School
Principal Dave Dreher, Norwayne Middle School
Principal Doug Zimmerly, Norwayne High School

Presentation by Reno Contipelli from the Ohio School Board Association awarding a Certificate to Earl Rupp to acknowledge his 30 Years of Service as a School Board Member.

2023-29 Smith moved and Widmer seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:18 pm.

VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.

2023-30 Wyckoff moved and Rupp seconded the motion to reconvene the open session at 5:39 pm.

VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.

2023-31 Widmer moved and Wyckoff seconded the motion to adopt the April 24, 2023 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Smith, Ingold, Rupp, Widmer.

2023-32 Smith moved and Widmer seconded the motion to approve the Treasurer's Business items as presented:

TREASURER’S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the March 27, 2023 Regular Board Meeting.
- B. Approve the March 31, 2023 Bank Reconciliation and Financial Reports:

Receipts: \$1,908,851.65 Expenses: \$1,488,270.48

- C. Accept the following donations:

Romich Foundation	\$11,700	NES Fees
McDonalds	\$446.09	NHS Principal Account
VAC Sports Tournament	\$2000	Boys Basketball Program
Brian West Family	\$522	Boys Basketball Program
Wiles Hanzie Realty, LLC	\$176.87	NHS Football Program

Donations to NHS Girls Track Program:

Murray Funeral Home	\$50	Morlock Grain Farms	\$50
Josh & Kristin Olszewski	\$50	Gasser’s Marketplace	\$50
El Campesino	\$150	Germain Honda	\$250
Jim & Joni Morlock	\$50	The Barn Restaurant	\$50
Angie Smith & Co CPA	\$50	Bosco’s Pizza Kitchen	\$50
Woody’s Farm	\$50	Velvet’s W Main Framing	\$50
7 Main Salon	\$50	Vertical Runner	\$50
Ray’s Garage	\$50	Burbank Beauty Salon	\$50
Boots, Shoes & More	\$50	Liberty Residence	\$50
Winkler Dairy Farm	\$50	Chick-Fil-A	\$50
D&S Distribution	\$50	ILS Artwork	\$50
Chevrolet of Wooster	\$50	TWB Company, LLC	\$50
Kohler Kreations	\$50	CRW Inc.	\$50
Studio Vitruvius	\$60	Gasser Hardware	\$50
CR Blooms	\$50	MS Double J	\$50
Starmark Farm	\$50	Hess Trucking	\$50
Troxell Auto Sales, LLC	\$50	MAD Rentals	\$650
Yer Branding Co.	\$50	Peachy Acres Lawn Service	\$50
Scott Wiggam,		Petroset Cementing Services	\$200
State Representative	\$50	G & B Anderson	\$100
Pallotta Ford	\$100	Nieman Excavating	\$50
Chasers Drive Thru Ltd	\$50		

- D. Approve the May revision of the Five Year Forecast.

VOTE: Yes: Smith, Ingold, Rupp, Widmer, Wyckoff.

PRESIDENT’S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Track Dedication in honor of Terry O’Hare will take place on May 5th at 5:30 p.m.
 - 2. Norwayne Local Schools is scheduling students for Kindergarten Screening

on May 8th & 9th. Contact Fran Hansen, Registrar at 330-435-1152 for further information.

3. Norwayne Local Schools will hold a “Reading Under the Lights” event Thursday, May 11th from 6:00 – 8:00 p.m. at the Norwayne Community Football Stadium. Reading Under the Lights is a FREE family-friendly, summer kick-off reading event for students in grade K-6. Last year, this event was well attended. This year’s event will include even more activities.

2023-33 Wyckoff moved and Rupp seconded the motion to accept the committee reports and approve the recommendations.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.

- B. Communications & One Needs Assessment Committee (ONA) – Chairperson, Angie Smith
 1. Letters of invitation have been sent to the Norwayne Graduating Class of 1973, in honor of the 50th Anniversary of their graduation. They are invited to attend the Graduation of the Norwayne High School Class of 2023. Please RSVP to Fran Hansen at 330-435-6382 or frhansen@norwayne.net.

- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 1. It is a very busy time in transportation: Lori Weinman is working on Driver Evaluations. Many grade level field trips are scheduled for this time of year.
 2. The Safety Meeting was held April 19th.
 3. May 1st the Transportation Office will celebrate Bus Driver Appreciation Day!

- D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policy on second reading/adoption:

BDDA Notification of Meetings

- E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer
 1. English/Language Arts State Testing went smoothly at the district the past month. Testing is continuing in Math, Science and End of Course Exams

F. Superintendent's Report – Kevin Leatherman

1. April 1st enrollment by building:

Elementary School	580
Middle School	309
High School	396
Career Center	<u>46</u>
Total	1,331

2. Other Reports, Information or Items of Business:

WCSCC Board Representative's (Zach Bolinger) report on the Career Center Board events and/or meeting(s).

VOTE: Yes: Ingold, Rupp, Widmer, Wyckoff, Smith.

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2023-34 Smith moved and Widmer seconded the motion to approve the superintendent's agenda:

A. Personnel Items

Professional Staff

Dave Dreher, NMS Principal – accept letter of resignation for retirement effective May 31, 2023.

Mark Rocco, Band Director – accept letter of resignation effective June 30, 2023.

Beth Smith, NHS Language Arts Teacher – accept letter of resignation for retirement effective May 31, 2023.

Support Staff

Allison Wiles – add to substitute list as non-certified teacher and student aide

Donna Mandley – summer custodial substitute

Supplemental Staff – pending proper certification and licensure

Matt Smith – Spring eSports

Leslie Cihon – Middle School Winter Head Cheer Advisor

Brianna Hubbard – Middle School Winter Assistant Cheer Advisor

Per the Master contract, Supplemental Contracts for the 2022-23 school year are non-renewed for the 2023-24 school year.

Contracts for Renewal 2023-24 School Year

Administrative

Three Year Contract:

Ann Gerber	Nicole McQuate	Nicole Seal
Vince Sette	Doug Zimmerly	

Exempt

Two Year Contract:

Kristyn Johnson
Matt Smith

Continuing Contract:

Beth Poremba

Certified

One Year Contract:

Laura Brown	Aerial Gerber	Breanna Gill
Ashley Lehman	Maddelynn McDermott	Jacob Morgan
John Plybon	Laurel Raber	Sarah Schulz
Jacob Shoup	Jeff Snure	Adam Steiner
Daniel Williams	Robert Winebrenner	

Two Year Contract:

Catie Noyes	Charbea Tetzl	Annette Yoder
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Three Year Contract:

Shawn Deer	Whitney Imhoff	Adam Indorf
Keith Kerns	Paul Klotzle	Misti Kosier
Jude LaChance	Jacob Zimmerly	

Continuing Contract:

Scott Bailey	Brittany Ford	Denise Grimes
Brooke Hare	Cassondra Mey	Abigail VanTyne

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Laura Buckingham	CPI Training	4/14/23	\$27
4 Secretaries	Tri-County Secretary Luncheon	4/26/23	\$22 each
Ryan Wile	BrainStorm Tech/Software	5/8 & 9	\$325
Kevin Philyaw	Mentor Academy Training	5/15 & 5/16	\$170

- C. Board's consideration/approval of Norwayne High School Principal Doug Zimmerly's list of 2023 graduates pending satisfactory completion of all requirements. Approval includes those seniors who have met the requirements set forth by the Norwayne Board of Education and State Board of Education (Board Policy IKF).

- D. Board's consideration/approval of the Norwayne Boys Basketball team request to attend Mountaineer Basketball Team Camp, at West Virginia University. The trip is planned for June 9 – 11, 2023. Brian West, Boys Basketball Head Coach is seeking Board approval of this out-of-state trip as per Board Policy IICA-R.
- E. Approve enrollment in the Voluntary Student Insurance Program administered by the Love Insurance Agency for the 2023-24 school year.
- F. Board's consideration/approval of 3 Year Agreement with Edmentum for APEX Learning Courses.
- G. Board's consideration/approval of contract with Leap Connections Academy for the FY24 school year.
- H. Board's consideration/approval of the purchase of Algebra1 Student and Teacher Curriculum from McGraw Hill at a cost of \$15,675.67 for a period of 6 years.
- I. Approve a \$250 one-time stipend for Lori Weinman for completing the Masters of Transportation Program.

VOTE: Yes: Rupp, Widmer, Wyckoff, Smith, Ingold.

ADJOURNMENT

The May Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening May 22, 2023 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.

2023-35 Widmer moved and Rupp seconded the motion to adjourn the meeting at 6:12PM.

VOTE: Yes: Widmer, Wyckoff, Smith, Ingold, Rupp.

Board President

Treasurer