

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library August 22, 2022

The August 2022 Regular Meeting of the Norwayne Local Board of Education was held on Monday, August 22, 2022 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Angie Smith

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Sarah Meshew addressed the board concerned about the school's safety programs.
Joshua Riggerbach addressed the board concerned about movie content and other media.

2022-73 Wyckoff moved and Rupp seconded the motion to adopt the August 22, 2022 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.

2022-74 Ingold moved and Widmer seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the July 25, 2022 Regular Board Meeting.
- B. Approve the July 31, 2022 Bank Reconciliation and Financial Reports:
Receipts: \$3,091,934.23 Expenses: \$ 1,524,881.13
- C. Accept the following donations:
Barry Romich Foundation \$1,000 HS Electronics/Robotics

Anonymous	\$100	ES Principal Fund
Norwayne Youth Soccer	\$1,360.68	HS Boys Soccer
SKICO, Inc	\$1,000.00	HS Boys Soccer
Earl & Pat Rupp	\$ 200	Habitat Garden
Chad & Amy Wolf	\$100	NHS Volleyball
Peter & Irene Workman	\$100	NHS Volleyball
David & Stephanie Gadosik	\$125	NHS Volleyball
Randy & Nancy Duncan	\$100	NHS Volleyball
Richard Bowman	\$5	NHS Football
Anonymous	\$1000	MS Principal Fund
Anonymous	\$1533	Boys Basketball

- D. Approve the agreement with Lennon and Associates to prepare FY22 OCBOA Financial Statements.
- E. Approve salary schedule for Assistant Payroll/Transportation Exempt Position.

VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.

PRESIDENT’S BUSINESS – Angie Smith

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Norwayne Local Schools opened for the 2022/23 School Year on August 18, 2022. Welcome to the newly hired staff members and new students.
 - 2. Good Luck to all the students who will show animals and other projects at the Wayne County Fair.
 - 3. Congratulations to the following Norwayne Community members who were recognized at the 2022 Creston Ox Roast as Creston Citizens of the Year: Pam Murray, Scott, Sean and Seth Perkins.
 - 4. Congratulations to Halle Miller. She is representing the State of Ohio in Small Animal Production as a National FFA Proficiency Finalist. She is Ranked Fourth in the Country. Halle is a 2021 Norwayne Graduate.

2022-75 Wyckoff moved and Rupp seconded the motion to accept the committee reports and approve the recommendations.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 - 1. Permanent Improvement (P.I.) items for the Board’s Approval:
 - a. approve stone and drainage for Norwayne Elementary.
 - b. approve fencing for Norwayne Elementary and Transportation - Austin Deck and Fence
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith

1. The One Needs Assessment Document has been finalized for 2023 – 2025 School Years and has been posted to the district Web Page.
2. There will be no school on September 5 (Labor Day); September 12 (Fair Day) and September 13 and 14 (Staff In-Service Days)

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Bus/Van routes have been updated. We wish the bus and van drivers a safe and healthy school year.
2. KG bus safety training was held on August 13th to coincide with orientation at Norwayne Elementary School. 87 kindergarten students were in attendance.

D. Policy Committee – Chairperson, Doug Ingold

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/adoption:

- BJA Liaison With School Boards Associations
- DN School Properties Disposal
- IJA Career Advising
- JFCA Student Dress Code

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. In August students in Grades K – 8 will be given the NWEA MAP tests. Students in Grades 2 and 6 will be given the InView test.

F. Superintendent’s Report – Kevin Leatherman

1. First day of school enrollment by building:

		<u>Last Year</u>
Elementary School	576	602
Middle School	320	311
High School	384	401
Career Center	49	<u>67</u>
Total	1329	1381

G. Other Board Matters

1. WCSCC Board Representative’s (Kurt Steiner) report on the Career Center Board events and/or meeting(s).
 - a. Staff cyber training took place on Inservice day
 - b. Construction projects almost finished
 - c. Student attendance is higher than previous year

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.

2022-76 Widmer moved and Rupp seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or

compensation of a public employee, or official, and matters required to be kept confidential at 4:53 PM.

VOTE: Yes: Rupp, Widmer Wyckoff, Ingold, Smith.

2022-77 Ingold moved and Wyckoff seconded the motion to reconvene the open session at 5:31 PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2022-78 Wyckoff moved and Widmer seconded the motion to approve the superintendent's agenda:

A. Personnel Items

Professional Staff

Accept letter of resignation from Kimberly Knight, NES Music Teacher
Accept letter of resignation from Josh Fulton, NMS Gr 7 Science Teacher
Approve contract for Laura Brown, NES Music Teacher
Approve contract for Anika Conley, NES Tutor
Approve contract for Sarah Schulz, NMS Gr 7 Science Teacher

Exempt Staff

Approve contract for Kristyn Johnson, Assistant to the Treasurer and Transportation Secretary
Approve 8 extended days for Ann Gerber for the 2021-22 School Year

Support Staff

Approve hiring the following support staff:
Laura Buckingham, NES Student Paraprofessional Aide
Michelle Buckingham, NHS Student Paraprofessional Aide
Kayla Gray, NES Cafeteria
Stephanie Maxwell, NHS Student Paraprofessional Aide
Recall Isaac Graf to bus driving position.

Approve support staff substitute list for the 2022-23 School Year

Supplemental Staff - pending proper certification and licensure

Elementary School:

Laura Brown – Elementary Choir

Middle School:

Shawn Deer – Fall Faculty Manager
Katie Kerns – Grade 7 Power of the Pen
Keith Kerns – Grade 8 and DC Trip Advisor
Jodi Klauss – Teen Institute & Outdoor Ed
Lance Larrison – Academic Challenge
Cassandra Mey – Grade 8 Power of the Pen
Leanne Ratica – Student Council
Paul Boak – Volunteer Football Coach

High School:

Brittany Ford – Yearbook Advisor & Book Club Advisor; Debate Team Coach
Amy Frary – Senior Class Advisor & CCP Advisor
Ann Gerber – Just Write Ohio Advisor
Beth Hart – Sophomore Class Advisor

Brad Helenthal – National Honor Society Advisor
 Lance Larrison – Teen Institute
 Bethany Lehman - Art Club Advisor
 Kevin Philyaw – Conservation Outdoor Adventure Club; HPAC, Wellness Coordinator
 Lisa Piatt – Prom and After Prom Advisor
 Leanne Ratica – PAC Manager (Half position)
 Lance Larrison – PAC Manager (Half position)
 Lance Larrison – Just Write Ohio Advisor
 Trisha Reese – Junior Class Advisor
 Beth Smith – Freshman Class Advisor
 Fall One-Act Play Advisor
 Michelle Stoller – Academic Challenge Coach
 Abbey VanTyne – FFA
 Cattie Noyes – FFA
 Matt Bouman – Volunteer Golf Coach
 Tiah Wingate – Assistant Cross Country Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
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- C. Approve disposal of Elementary School Books: Ohio Adventures in Time and Space; EveryDay Math
- D. Approve the MOU with the Norwayne Educational Support Professionals concerning section 515 of the Negotiated Agreement.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

ADJOURNMENT

The September Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening September 26, 2022; Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.

2022-79 Rupp moved and Wyckoff seconded the motion to adjourn the meeting at 6:30 PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

Board President

Treasurer