

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM

Norwayne High School Library

May 20, 2024

The May 2024 Regular Meeting of the Norwayne Local Board of Education was held on Monday, May 20, 2024 at Norwayne High School. Having due notice, the following board members were present: Kirk Gasser, Doug Ingold, Earl Rupp, Angie Smith and Winston Wyckoff, III.

CALL TO ORDER – President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

Monthly Reports to the Board

Principal Vince Sette, Norwayne Elementary School
Assistant Principal Nicole McQuate, Norwayne Elementary School
Principal Dave Dreher, Norwayne Middle School
Principal Doug Zimmerly, Norwayne High School

Molly Pamer thanked the board for their continual support to the district and for the opportunities that are provided to the teachers of Norwayne Local Schools. She also presented several students' projects from the 2023-2024 school year.

Gabby Conrow shared about her experience and knowledge gained through leading the Art Mentorship Program.

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item IV (Hearing of the Public). Per Board Policy BDDH.

Community member and Norwayne parent, Robert Dodaro, spoke to the board on behalf of the Norwayne community. He shared his concerns regarding the coach allegations and how that would be resolved and communicated.

2024-37 Wyckoff moved and Gasser seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:33 pm.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2024-38 Wyckoff moved and Rupp seconded the motion to reconvene the open session at 5:48 pm.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2024-39 Gasser moved and Wyckoff seconded the motion to adopt the May 20, 2024 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2024-40 Smith moved and Wyckoff seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Nicole Peters

A. Approve the minutes of the April 22, 2024 Regular Board Meeting

B. Approve the April 30, 2024 Bank Reconciliation and Financial Reports:

Receipts: \$ 2,081,328.27 Expenses: \$ 1,403,072.97

C. Accept the following donations:

Chevrolet of Wooster	\$1,947.22	NHS Football Program
NES PTO	\$250	NHS Boys Basketball Program
The Romich Foundation	\$200	NHS Baseball Program
Loyal Order of Moose	\$1,512	NHS Baseball Program
VAC Sports Tournament	\$2,786	NHS Boys Basketball Program
John & Patricia Steiner	\$2,000	NHS Drama Club Scholarship
Schaeffler	\$2,000	NHS Robotics Class
The Romich Foundation	\$25,000	District Eclipse Glasses, Large Printer, STEAM classes

D. Approve the May revision of the Five Year Forecast.

E. Approve the Following Game Workers:

Dwight Schar Invitational, 5/3/24

Girls Soccer Team \$50 Ticket Sellers

OHSAA Softball Sectional Finals, 5/10/24

Brian West \$150 Site Manager/Ticket Seller

2024 Spring Track Season

Scott Coy	\$600	Timing System Crew, 6 meets
Angela Deiotte	\$120	Timing System Crew, 2 meets
Garrison Murray	\$360	Timing System Crew, 6 meets
Taylor Straub	\$360	Timing System Crew, 6 meets

- G. Approve the Health Insurance renewal with Jefferson Health Plan/Medical Mutual effective July 1, 2024 – 6.37% increase.
- H. Approve the transfer of \$75,000 from General Fund (001) to the Termination Benefits Fund (035) to be used for the severance payouts.
- I. Approve the transfer of \$100,000 from General Fund (001) to the Capital Projects Turf Replacement Fund (070-920T).
- J. Approve Science of Reading Stipend to the following teachers:

Brittany Ford	\$1,200
Jacob Morgan	\$1,200
Kevin Philyaw	\$400
- K. Approve Quote from Rice’s Landscapes Redefined for mulch for Elementary School Playground, Music Park area and Playground at Administration Building at a cost of \$9,240.00.
- L. Approve the resolution to establish a 070 Capital Projects Fund for HVAC upgrades and the transfer of \$500,000 to this fund.

The Board of Education of the Norwayne Local School District met in regular session on May 20, 2024 at 4:00 PM in the Norwayne High School Library, 350 S Main St Creston, Ohio, with the following members present:

Doug Ingold Angie Smith Kirk Gaser Earl Rupp
 Winston Wyckoff III

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Angie Smith moved adoption of the following resolution: 2024- 40 :

**A RESOLUTION ESTABLISHING CAPITAL PROJECTS FUNDS
 UNDER REVISED CODE SECTION 5705.13(C) AND
 AUTHORIZING AND DIRECTING THE TRANSFER OF
 MONEY TO THOSE FUNDS FROM THE GENERAL FUND**

WHEREAS, this Board of Education has determined that it is necessary and appropriate to accumulate resources generally for the acquisition, construction and improvements of fixed assets of the School District, and more specifically for the replacement and upgrades to the HVAC/Energy systems within the Norwayne School District buildings (the “HVAC Project”), and

WHEREAS, the Board desires to establish one capital project fund as authorized by Section 5705.13(C) of the Revised Code for costs of the Project and to contribute money to those funds as necessary and as the Board may appropriate for that purpose from year to year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Norwayne Local School District, Counties of Wayne and Medina, State of Ohio, that:

Section 1. As authorized by Section 5705.13(C) of the Revised Code, the Board hereby establishes one capital project fund for the purpose of accumulating resources for the Project – a capital project fund for the HVAC Project (the “HVAC Project Fund”). The source of money to be used to fund the Capital Project Fund for the Project shall be lawfully available money in the District’s General Fund. Pursuant to Section 5705.13(C), should the Board so determine at a later point, the Board “may rescind a capital projects fund” and, in such case, “money that has accumulated in the fund shall be transferred to the fund or funds from which the money originally was transferred.”

Section 2. The Treasurer is hereby authorized and directed to establish the Capital Project Fund in the books and records of the School District, and take any other such actions as

are necessary and appropriate to effectuate this resolution. Consistently with the provisions of Sections 5705.13(C) and 5705.14(E) of the Revised Code.

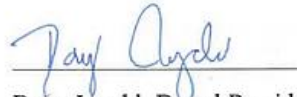
Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted, in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

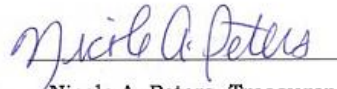
Winston Wyckoff seconded the motion.

Vote: Ingold yes, Smith yes, Gasser yes, Rupp yes, Wyckoff yes.

Respectfully recorded this Date: May 20, 2024



Doug Ingold, Board President



Nicole A. Peters, Treasurer

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
1. We wish Dave Colich, Melanie Hawley, Robbie Heckler, Kim Hostetler and Deb Winkler all the best as they retire at the end of the 2023-24 School Year. Thank you for your dedicated service to Norwayne Local Schools. We will be saying goodbye to Laura Brown, Ashley Lehman, Bethany Lehman and Morgan Rittenberger. We wish them well in their future endeavors.
 2. Congratulations to the following students for their award winning performances at the Tri-County Speech Contest: First Place - Gabby Conrow, Swayva Hagen, Bella Nardecchia and Emma Steiner. Second Place – Halea Taylor.
 3. Congratulations to two seniors who earned the opportunity to participate in the JustWrite State Competition for four years: Kathryn Armstrong and Aydin Marcum.
 4. Congratulations to our Class of 2024 Graduates who will be graduating on Sunday May, 26th.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
1. Graduation will take place on Sunday May 26th at 2:30 p.m.
 2. The school year ends on Thursday, May 30. We wish our parents, students and staff a safe and enjoyable summer!

- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
1. The Transportation department is wrapping up the school year and reviewing routes to determine if changes are needed for the upcoming school year.
 2. We would like to thank the PTO/Impact Club & Parents for all their support and providing goodies for our department. We feel loved!!
 3. We would like to inform parents that the Stopfinder APP, which is used for communication between Transportation and parents, WILL be our main source of communication moving forward for the 2024-2025 school year.
 4. The new bus should be here sometime in June.
- D. Policy Committee – Chairperson, Kirk Gasser
(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)
 Policies on First Reading/Review: None at this time
- E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold
- F. Superintendent’s Report – Kevin Leatherman
1. May 1st enrollment by building:

Elementary School	568
Middle School	314
High School	400
Career Center	<u>37</u>
Total	1,319
 2. Other Reports, Information or Items of Business:
 - a. During the 2023-24 school year, there were 126 Students open enrolling in to Norwayne and 82 Norwayne Residents open enrolling out to other districts.
 - b. We have 105 home educated students who live in our district. This number is an increase from 93 students the previous year. We have 48 students who live in our district attending Private Schools, a decrease from 51 the previous year.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2024-41 Wyckoff moved and Gasser seconded the motion to approve the superintendent’s agenda:

- A. Personnel Matters

Exempt Staff

Pamela Winslow - Approve contract for District Speech-Language Pathologist Position

Professional Staff

Alexa Monte – Approve 1 year contract as Elementary School Counselor

Dan Williams – Approve contract for NES Kindergarten Teacher

Jen Buckingham - Approve contract for NES Third Grade Teacher

Amy Frary – Approve Continuing Contract

Ashley Lehman – Elementary School Grade 4 teacher - accept letter of resignation effective 6/30/2024

Approve the following as Summer Academy Tutors at the Elementary School:
(as needed based on enrollment)

Sabrina Brandenburg
Jeannine Nicholson
Dan Williams

Jen Buckingham
Derek Van Lehn

Anika Conley
Julie West

Approve extended work days for the 2024-25 School Year for the following staff:

Amy Frary – 15 days
Ann Gerber – 10 days
Abbey VanTyne – 25 days

Catie Noyes-Johnson – 25 days
Jodi Klauss – 7 days

Non-Renewal of Tutor Contracts:

(Non-renewal due to federally or state funded positions; this action does not reflect job performance but is a matter of state law):

Elementary School: Jen Buckingham, Anika Conley, Kris Gerber, Jennifer Oberlin, Derek Van Lehn, Brenna Suppes Wilson

Middle School: Sheri Csapo and Andrew Jacobs

High School: Beth Smith

Support Staff

Michelle Buckingham – approve contract for High School Secretary

Doug Hanzie – approve contract for Head Groundskeeper

Kim Harte – NES Cafeteria Assistant - approve 2-Year Contract

Deb Winkler – NHS/NMS Kitchen Manager - accept letter of resignation for retirement effective 6/1/2024.

Marisa Wilson – Approve Leave of Absence request for the 2024-25 School Year

Substitute List:

Jaiden Buckingham – Summer Groundskeeping

Logan Fitzpatrick – Summer Custodial

Noble Fitzpatrick – Summer Custodial

Gabriella Dovala – Non-Bachelor Degree Substitute Teacher

Approve the following as Summer Academy Paraprofessionals at the Elementary School:
(as needed based on enrollment):

Laura Buckingham

Tami Fitzpatrick

Tana Heilman

Supplemental Staff

Allison Cherry – JV Softball Coach - accept letter of resignation

Supplemental Contracts – pending proper certification and licensure

NMS Grade 8 Head Football Coach: Jason Balyer

NHS Head Football Coach: Adam Indorf

NHS Head Boys Soccer Coach: Jake Zimmerly

NHS Head Girls Soccer Coach: Jason Zimmerly

NHS Head Golf Coach: Joe Chaffin

NHS Head Boys Basketball Coach: Brian West

NHS Head Girls Basketball Coach: Jake Shoup

NHS Head Cross Country Coach: Tiah Wingate

NHS School Cheerleading Advisor: Amber Graves

Band Director: Joseph (Bradley) Krak

Colorguard Advisor: Katie Bishop

NHS Head Bowling Coach: John VonBergen

NHS Head Wrestling Coach: Jordan Marrero

NHS Head Volleyball Coach: Heidi Hartzler

- B. Approve release time for the non-denominational Christian Education classes (Grades Kg-8) for the 2024-25 school year.
- C.
 - 1. Approve the three year negotiated agreement with the Norwayne Local Education Association.
 - 2. Approve the three year negotiated agreement with the Norwayne Educational Support Professionals.
 - 3. Approve the Administrative, Coordinators and Exempt Staff Salary Schedules.

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

ADJOURNMENT

The June Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening June 24, 2024 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.

2024-42 Smith moved and Rupp seconded the motion to adjourn the meeting at 6:01 PM.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

Board President

Treasurer