

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 4:00 PM Norwayne High School Library September 26, 2022

The September 2022 Regular Meeting of the Norwayne Local Board of Education was held on Monday, September 26, 2022 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Earl Rupp, Angie Smith, Jon Widmer, and Winston Wyckoff, III.

CALL TO ORDER – President Angie Smith

Pledge of Allegiance (Official Opening of the Business Meeting)

Principal Monthly Reports

Principal Doug Zimmerly, Norwayne High School
Principal Dave Dreher, Norwayne Middle School
Principal Vince Sette, Norwayne Elementary School
Vice Principal Nicole McQuate, Norwayne Elementary School

2022-80 Ingold moved and Widmer seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 4:31pm.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

2022-81 Wyckoff moved and Rupp seconded the motion to reconvene the open session at 5:22pm.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

2022-82 Widmer moved and Ingold seconded the motion to adopt the September 26, 2022 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Wyckoff, Ingold, Smith, Rupp, Widmer.

2022-83 Wyckoff moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Sandy Hadsell

- A. Approve the minutes of the August 22, 2022 Regular Board Meeting.
- B. Approve the August 31, 2022 Bank Reconciliation and Financial Reports:

Receipts: \$1,102,005.13

Expenses: \$ 1,475,047.36

C. Accept the following donations:

Creston Community Service Club	\$750	Cross Country
Hess Brothers	\$750	Track Timing Trailer
Jarrett Companies	\$250	NHS Football
Jarrett Companies	\$1,513	NHS Boys Track & Field
Mid-Ohio Race Management	\$300	Cross Country
Ott's Coffee	\$215	NHS Football
P L Plumbing	\$350	NHS Boys Basketball
Matt & Melissa Rupp	\$750	Track Timing Trailer
T & T Water Service	\$260	NHS Football
Troxell Auto Sales, LLC	\$100	NHS Boys Track & Field
Whitefeather Meats, LLC	\$100	NHS Boys Track & Field
Pat & Earl Rupp	\$500	Track Timing Trailer
Scott & Beth Hower	\$375	School Fees

D. Approve the Payment-in-lieu of transportation contracts for FY23:

Andrew & Leah Aubrey	Leroy, Lyle, Ivan Micah & Adeline	Central Christian
Steve & Jessica Gasser	Desmin & Damon	Central Christian
Matthew & Jamie Saal	Ava	Central Christian
Bill & Sonya Ault	Emma & Lydia	Kingsway Christian
Matt & Amber Walker	Averie, Isabelle, & Sydney	Kingsway Christian
Matt & Wendy Snyder	Molly & Abby	Northside Christian
Scott & Angela Spade	Keegan, Kaden & Cole	Northside Christian

Type V Payment-in-lieu of transportation contract:

Mike & Jennifer Brumfield	Carston	Day Integrated Learning
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- E. Approve Snowplowing Quotes from Nieman Excavating for the 2022-23 Season.
- F. Approve the amended Certificate of Estimated Resources for FY23.
- G. Approve Final Appropriations for FY23.
- H. Approve fiscal services MOU with Christian Children's Home for FY23, Title I services.
- I. Approve \$272.00 from General 001 fund to Unclaimed Check 022 fund.

VOTE: Yes: Ingold, Smith, Rupp, Widmer, Wyckoff.

PRESIDENT'S BUSINESS – Angie Smith

A. Announcements/Correspondence/Introductions/Recognition

- 1. We would like to recognize Norwayne District students, staff and parents who were involved in presenting animals or other projects at the fair. Thank you for your hard work and congratulations to all winners!

2. Congratulations to Beth Lea for being awarded the Norwayne Local Distinguished Service Award.
3. Congratulations to Norwayne Students who were Soap Box Derby Winners: Justin Roda – National Champ and Drew Tanner – 3rd Place

2022-84 Ingold moved and Widmer seconded the motion to accept the committee reports and approve the recommendations.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 2. Permanent Improvement (P.I.) items for the Board’s Approval:
 - a. Approve the contract with Vaughn Concrete for the softball field press box and shotput discus pit for middle school
 - b. Approve Request for Proposals for Track Repair and Resurfacing
 - c. K & M has started setting posts for groundskeeper building expansion.

- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 1. Staff Participated in a variety of Professional Development programs on September 13 & 14th during Fair Week.
 2. The first 9 week grading period ends on Friday, October 21.

- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 1. The Transportation Department’s school year is off to a good start. District bus/van drivers performed an excellent job getting students delivered safely to and from home and school during this first month of school.
 2. National School Bus Safety Week is October 17 - 21, 2022
Safely Rolling to My Designation is the theme of the 2022 National School Bus Safety Week.

- D. Policy Committee – Chairperson, Doug Ingold
(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on First Reading/Review:

- EBC - Emergency Management and Safety Plans
- IGAC - Teaching About Religion
- IND/INDA - School Ceremonies and Observances/Patriotic Exercises
- IGDJ - Interscholastic Athletics
- IGDK - Interscholastic Extracurricular Eligibility
- KMA – Relations With Support Organizations
- KMA-R - Relations With Support Organizations
- KMB - Relations with Booster Organizations - Rescind

E. Audit/Finance/Technology Committee – Chairperson, Jon Widmer

1. NWEA Map testing at the Elementary and Middle School as well as the KRA in Kindergarten have been given . We continue to have 15 online classroom support tools that were implemented last school year to aid in classroom support for students.
2. eSports (electronic sports) will begin practicing after Thanksgiving Break. There are now 15 students interested in participating.

F. Superintendent’s Report – Kevin Leatherman

1. September 1st enrollment by building:

Elementary School	579
Middle School	316
High School	392
Career Center	<u>48</u>

Total 1335

2. Acknowledge receipt of the Tri-County ESC Fall Quarterly Report and the Business Advisory Council Plan
3. WCCSC Board Representative (Kurt Steiner) report on the Career Center Board events and/or meeting(s).

- G. Board’s consideration/approval of business items presented and discussed in Section IX of the agenda.

VOTE: Yes: Smith, Rupp, Widmer, Wyckoff, Ingold.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2022-85 Wyckoff moved and Widmer seconded the motion to approve the superintendent’s agenda:

A. Personnel Items

Support Staff –

Kayla Marty – Approve Bus Driver Contract

Amanda Mravec – Approve MS/HS Cafeteria Assistant Contract

James Redfern – Approve Elementary Custodian Contract

James Starkey – Accept letter of resignation for Bus Driver Position

Marthanna Webber – Accept letter of resignation for Cafeteria Assistant position;

Approve Van Driver Contract

Add the following to the Support Staff Substitute List:

Josh Chaffin - Transportation

Jim Starkey - Transportation

Supplemental Staff – pending proper certification and licensure

Breanna Gill – Head Softball Coach

Bri McHugh – NHS Student Council Advisor

- B. Report from last month’s conferences – please refer to attachment.
- C. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Amy Frary	College/Testing Update	9/9/22	\$55
Catie Noyes	WebXam Educator Testing	10/13/22	\$50
Abbey VanTyne	WebXam Educator Testing	10/13/22	\$50
Erica Dutter	ESC Fine Arts Prof Day	10/14/22	\$20
Bethany Lehman	ESC Fine Arts Prof Day	10/14/22	\$20
Molly Pamer	ESC Fine Arts Prof Day	10/14/22	\$20
Amy Frary	All OH Counselor Conference	10/18 & 10/19	\$285

LETRS Training- FY 23 & 24 Paid with Esser Funds

Amy Beichler	\$369	Jennifer Evans	\$667
Ann Gerber	\$369	Kris Gerber	\$369
Denise Grimes	\$369	Melanie Hawley	\$667
Whitney Imhoff	\$667	Nicole McQuate	\$667
Jeannine Nicholson	\$667	Amanda Preattle	\$667
Jenna Rupp	\$369	Mindy Rupp	\$369
Amy Shepherd	\$369	Brittany Taylor	\$369
Dara Timmerman	\$369	Annie Yoder	\$667

- D. Approve the purchase of a 2016 Chevrolet Pickup from Chevrolet of Wooster
- E. Approve the purchase of the track timing trailer from Gingerich Trailer Sales
- F. Board’s consideration/approval of business items presented and discussed in Section X of the agenda.

VOTE: Yes: Rupp, Widmer, Wyckoff, Ingold, Smith.

ADJOURNMENT

The October Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening October 24, 2022; Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.

2022-86 Widmer moved and Ingold seconded the motion to adjourn the meeting at 5:59PM.

VOTE: Yes: Widmer, Wyckoff, Ingold, Smith, Rupp.

Board President

Treasurer