

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library September 23, 2024

The September 2024 Regular Meeting of the Norwayne Local Board of Education was held on Monday, September 23, 2024 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff, III.

CALL TO ORDER – President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Monthly Reports to the Board & Public

Principal Vince Sette, Norwayne Elementary School

Ms. Abbey VanTyne, NHS Teacher - FFA Program Updates

Lydia Stahl addressed the board regarding increased tax dollars, the therapy dog and the districts procedures for handling homelessness.

2024-69 Wyckoff moved and Rupp seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 6:43 pm.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2024-70 Gasser moved and Smith seconded the motion to reconvene the open session at 8:04 pm.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2024-71 Smith moved and Rupp seconded the motion to adopt the September 23, 2024 agenda as modified.

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2024-72 Smith moved and Wyckoff seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS – Nicole Peters

- A. Approve the minutes of the August 26, 2024 Regular Board Meeting.
- B. Approve the August 31, 2024 Bank Reconciliation and Financial Reports:
Receipts: \$ 2,015,465.27 Expenses: \$ 2,189,274.43
- C. Accept the following donations:
O'Neill Insurance \$100 NES PBIS Program
- D. Approve the Final Appropriations for FY24.
- E. Approve the Permanent Appropriations and Amended Certificate of Estimated Resources for FY25.
- F. Approve the Guenther quote for the rooftop air conditioning unit replacement on the Administrative building for \$9,750.
- G. Approve the Science of Reading Stipend to the following teacher:
Olivia Merrin \$400
- H. Approve the Letter of Arrangement with the Auditor of State to conduct the FY24 Financial Audit at a cost of \$17,835.
- I. Approve the Agriculture Education 5th Quarter grant (Fund 461) allocation of \$4,958.66.
- J. Approve the Snowplowing quotes from Nieman Excavating for the 2024-2025 season.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

2024-73 Gasser moved and Rupp seconded the motion to accept the committee reports and approve the recommendations.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. We would like to recognize Norwayne District students, staff and parents who were involved in presenting animals or other projects at the fair. Thank you for your hard work and congratulations to all winners!

2. Congratulations to Sara Ringle for being awarded the Norwayne Local Distinguished Service Award.
3. Congratulations to the following Norwayne Graduates for earning their FFA American Degree: Carly Csapo, Kelsie Mannasmith, Briar Muller, Brandon Sachara and Shane Simmons.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 1. Staff participated in a variety of Professional Development programs on September 10th during Fair Week.
 2. The first 9 week grading period ends on Friday, October 25.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 1. The Transportation Department’s school year is off to a good start. District bus drivers performed an excellent job getting students delivered safely to and from home and school during this first month of school.
 2. National School Bus Safety Week is October 21 - 25, 2024
"Safety First - Safety Always" is the theme of the 2024 National School Bus Safety Week.
 3. Bus evacuation drills will be held September 24th & 26th.
 4. Approve the revised Transportation Handbook
- D. Policy Committee – Chairperson, Kirk Gasser
(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on First Reading/Review:

ACC	Political Commitments
DJC	Bidding Requirements
DM	Deposit of Public Funds (Cash Collection Points)
EBBA	First Aid
EBCE	Protection for Reporting Safety and Fraud Violations (Whistleblowers)
EBCE-E	Acknowledgement of Receipt of Auditor of State Fraud-Reporting System Information
EBCE-R	Protection for Reporting Safety and Fraud Violations (Whistleblowers)
EDE	Computer/Online Services (Acceptable Use and Internet Safety)
GCD	Professional Staff Hiring

- GDC/GDCA/GDD Support Staff Recruiting/Posting of Vacancies/Hiring
- IC/ICA School Year/School Calendar
- IGAH/IDAI Family Life Education/Sex Education
- IGD Cocurricular and Extracurricular Activities
- IGDJ Interscholastic Athletics
- JECBC Admission of Students From Non-Chartered or Home Education
- JED Student Absences and Excuses
- JEDC Religious Expression Days
- JHG Reporting Child Abuse and Mandatory Training

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. NWEA Map testing at the Elementary and Middle School as well as the KRA in Kindergarten have been given.
2. eSports (electronic sports) will begin practicing soon. Please contact Mr. Matt Smith if interested in participating.

F. Superintendent’s Report – Kevin Leatherman

1. September 1st enrollment by building:

Elementary School	539
Middle School	307
High School	387
Career Center	<u>33</u>
Total	1266

G. Other Board Matters

1. WCSCC Board Representative, Zach Bolinger reported on the Career Center Board events and/or meeting(s).

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2024-74 Wyckoff moved and Gasser seconded the motion to approve the superintendent’s agenda:

A. Personnel Matters –

Professional Staff

Approve Salary Step Changes for the following Staff:

Sabrina Brandenburg – B 175

Brian Miller – M +15

Support Staff

Kayla Marty – District Bus Driver – accept letter of resignation effective September 29, 2024.

Addition to Substitute list:

Ashton Johnson – custodial, grounds keeping and lunchroom

Kayla Marty – bus driver

Deborah Hiles – non-bachelor degree substitute teacher
Nicole Shockey – non-bachelor degree substitute teacher

Supplemental Contracts –

Ann Gerber – NHS Just Write Ohio
Lance Larrison – NHS JV Just Write Ohio

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Andrea Dietry	Fine Arts	10/18/2024	\$20
Molly Pamer	Fine Arts	10/18/2024	\$20
Erica Dutter	Fine Arts	10/18/2024	\$20
Allison McDonald	Fine Arts	10/18/2024	\$20

- C. Approve the Norwayne FFA trip to the National Convention for SY 2024-2025.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

ADJOURNMENT

The October Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening October 28, 2024; Business Meeting 6:00 p.m.; Hearing of the Public 6:00 p.m.

2024-75 Smith moved and Gasser seconded the motion to adjourn the meeting at 8:16 PM.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

Board President

Treasurer